



PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

DECEMBER 3		DUE TO:	11/22 D/P	11/25 FN	11/25 CA	11/26 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		
EXECUTIVE SESSION (5:30-6:00 pm)						
30	Executive Session for planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b) for approximately 30 minutes.					
STUDY SESSION (6:00-7:00 pm)						
60	AB 5639: Code of Ethics Revisions (2nd Reading)			Ali Spietz		
SPECIAL BUSINESS (7:00 pm)						
15	Special Recognition			Mayor Bertlin		
CONSENT CALENDAR						
--	AB 5636: CPD Development and Construction Permit Fees Update (Resolution No. 1567)			Alison VanGorp		
--	AB 5635: Public Institution Code Amendment (2nd Reading & Adoption)			Evan Maxim		
--	AB 5641: Accept MIYFS Foundation Funds for Geriatric Specialist			Derek Franklin		
REGULAR BUSINESS						
30	PUBLIC HEARING (Legal Notice: 10/30) AB 5637: Public Hearing: Interim Design and Concealment Standards for Small Cell Facilities Deployment Ordinance (Extension and Adoption)					Evan Maxim
30	AB 5629: Aubrey Davis Park Master Plan Adoption			Ryan Daly & Paul West		
30	AB 5631: 2019 Comprehensive Plan Amendments (2 nd Reading & Adoption)			Evan Maxim		
30	AB 5630: Minor Code Amendments (1 st Reading)			Evan Maxim		
10	AB 5642: Design Commission Vacancy Appointment			Deb Estrada		
COUNCIL REPORTS/REGIONAL COMMITTEE REPORTS						
10	SCA Legislative Report			Councilmember Wong		
EXECUTIVE SESSION						
30	Executive Session to discuss with legal counsel pending or potential litigation for approximately 30 minutes pursuant to RCW 42.30.110(1)(i)					

DECEMBER 10 – 7:00 PM						
Legal Notice: published 12/4						
SPECIAL BUSINESS (7:00 pm)						
30	Resolutions of Appreciation for Mayor Debbie Bertlin, Councilmember Bruce Basset and Councilmember Dave Wisenteiner					Deputy Mayor Nice
CONSENT CALENDAR						
--	AB 5643: Code of Ethics Revisions (3 rd Reading & Adoption)			Ali Spietz		
--	AB 5638: Minor Code Amendments (2 nd Reading & Adoption)			Evan Maxim		
REGULAR BUSINESS						

30	AB 5624: 2020 Comprehensive Plan Amendment Docket	Evan Maxim
EXECUTIVE SESSION		

DECEMBER 17					
Legal Notice: published 12/4					
CANCELED					

OTHER ITEMS TO BE SCHEDULED:

- Open Space Vegetation Management Report – A. Sommargren
- Comprehensive Mobility Plan (ST Settlement) – K. Taylor
- Utility Projects Update – J. Kintner

2020 Agenda Items:

- Process to Appoint Permanent City Manager – K. Segle
- Pavement 101 (Q1)
- Stormwater Dissolved Metals Testing Report (Q2)
- Joint Meeting with Parks & Recreation Commission (Mar)
- Code Compliance and Short-Term Rentals Discussion – A. Van Gorp
- Zayo Franchise – B. Park
- Puget Sound Emergency Radio Network (PSERN) Operator Interlocal Agreement – D. Jokinen

MISD BOARD JOINT MEETING DATES:

- Thursday, April 23, 2020, 4:45-6:00 pm

2020

JANUARY 7		DUE TO:	12/27 D/P	12/30 FN	12/30 CA	12/31 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		
SPECIAL BUSINESS (7:00 pm)						
30	AB xxxx: Councilmember Oaths of Office and Mayor and Deputy Mayor Elections				Deb Estrada	
15	Flash Family Inspiration Award				Cindy Goodwin	
CONSENT CALENDAR						
--	AB xxxx: Roadside Shoulder Improvements, WMW Phase 2, Contract Award				Clint Morris	
REGULAR BUSINESS						
90	AB xxxx: CIP Projects Update and Project Management Report				LaJuan Tuttle	
30	AB xxxx: Rooftop Railings Code Amendment (1 st Reading)				Evan Maxim	
EXECUTIVE SESSION						
45	To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately 45 minutes.					

JANUARY 21		DUE TO:	1/10 D/P	1/13 FN	1/13 CA	1/14 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (5:00-7:00 pm)						
60	AB xxxx: Community Needs Assessment & Human Services Funding				Cindy Goodwin	
60	AB xxxx: MIFYS Foundation Strategic Plan Report				Cindy Goodwin	

SPECIAL BUSINESS (7:00 pm)		
CONSENT CALENDAR		
--	AB xxxx: Rooftop Railings Code Amendment (2 nd Reading & Adoption)	Evan Maxim
REGULAR BUSINESS		
	AB xxxx: Community Facility – Planning Commission Report	Evan Maxim
	AB xxxx: Discussion on Long-Term Financial Forecast	LaJuan Tuttle/Jessi Bon
EXECUTIVE SESSION		

JANUARY 24-25 (FRIDAY-SATURDAY)	
LEGAL NOTICE	
	2020 City Council Planning Session

FEBRUARY 4	DUE	1/24	1/27	1/27	1/28
ABSENCES:	TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF	
STUDY SESSION (5:30-7:00 pm)					
90	Regional Growth Update - Joint Study Session with Planning Commission			Evan Maxim	
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					
REGULAR BUSINESS					
EXECUTIVE SESSION					

FEBRUARY 18	DUE	2/7	2/10	2/10	2/11
ABSENCES:	TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF	
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					
--	AB xxxx: Rooftop Railings Code Amendment (2 nd Reading & Adoption)			Evan Maxim	
REGULAR BUSINESS					
EXECUTIVE SESSION					

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MARCH 3		DUE	2/21	2/24	2/24	2/25
ABSENCES:		TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (5:30-7:00 pm)						
90	PROS Plan Kick-Off Meeting – Joint Study Session with Parks and Recreation Commission			Ryan Daly		
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						
EXECUTIVE SESSION						

MARCH 17		DUE	3/6	3/2	3/2	3/3
ABSENCES:		TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						
EXECUTIVE SESSION						

APRIL 7		DUE	3/27	3/30	3/30	3/31
ABSENCES:		TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						

REGULAR BUSINESS					
EXECUTIVE SESSION					

APRIL 21 ABSENCES:				DUE TO:	4/10 D/P	4/13 FN	4/13 CA	4/14 Clerk
ITEM TYPE TIME TOPIC						STAFF		
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
CONSENT CALENDAR								
REGULAR BUSINESS								
EXECUTIVE SESSION								

APRIL 23 (THURSDAY, SPECIAL MEETING) Legal Notice: ABSENCES:								
60	Joint Meeting with MISD Board (4:45 – 6:00 pm)						Jessi	

MAY 5 ABSENCES:				DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC						STAFF		
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
CONSENT CALENDAR								
REGULAR BUSINESS								
EXECUTIVE SESSION								

MAY 19 ABSENCES:				DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC						STAFF		

STUDY SESSION (6:00-7:00 pm)
SPECIAL BUSINESS (7:00 pm)
CONSENT CALENDAR
REGULAR BUSINESS
EXECUTIVE SESSION

JUNE 2 ABSENCES:	DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC	STAFF				
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					
REGULAR BUSINESS					
EXECUTIVE SESSION					

JUNE 16 ABSENCES:	DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC	STAFF				
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					
REGULAR BUSINESS					
EXECUTIVE SESSION					

JULY 7 ABSENCES:		DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						
EXECUTIVE SESSION						

JULY 21 ABSENCES:		DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						
EXECUTIVE SESSION						

AUGUST 4						
POTENTIALLY CANCELED						

AUGUST 18						
POTENTIALLY CANCELED						

SEPTEMBER 1 ABSENCES:		DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						

CONSENT CALENDAR					
REGULAR BUSINESS					
EXECUTIVE SESSION					

SEPTEMBER 15 ABSENCES:				DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC						STAFF		
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
CONSENT CALENDAR								
REGULAR BUSINESS								
EXECUTIVE SESSION								

OCTOBER 6 ABSENCES:				DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC						STAFF		
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
CONSENT CALENDAR								
REGULAR BUSINESS								
EXECUTIVE SESSION								

OCTOBER 20 ABSENCES:				DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC						STAFF		
STUDY SESSION (6:00-7:00 pm)								

SPECIAL BUSINESS (7:00 pm)	
CONSENT CALENDAR	
REGULAR BUSINESS	
EXECUTIVE SESSION	

NOVEMBER 3 ABSENCES:		DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						
EXECUTIVE SESSION						

NOVEMBER 17 ABSENCES:		DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						
EXECUTIVE SESSION						

DECEMBER 1 ABSENCES:		DUE TO:	D/P	FN	CA	Clerk
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ITEM TYPE TIME TOPIC	STAFF
STUDY SESSION (6:00-7:00 pm)	
SPECIAL BUSINESS (7:00 pm)	
CONSENT CALENDAR	
REGULAR BUSINESS	
EXECUTIVE SESSION	

DECEMBER 15 ABSENCES:	DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC	STAFF				
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					
REGULAR BUSINESS					
EXECUTIVE SESSION					

ANNUAL (ROUTINE) ITEMS:

Council/City Manager:

- Legislative Agenda (Q3 & Q4)
- City Council Annual Planning Session (Q1)
- Adoption of City Council Priorities (Q2)
- City Council Mid-Year Planning Session (Q2)
- Sustainability Update (Q1 & Q3)
- Boards & Commissions Annual Appointments (Q2)

Community Planning and Development:

- ARCH Budget and Work Program (Q1)
- ARCH Trust Fund Recommendations (Q1)
- Code Amendment to Update School Impact Fees (Q3)
- Comprehensive Plan Amendments (Q4)
- Comprehensive Plan Docket (Q4)

Finance/Budget:

- Every Year:
 - General Fund & REET Surplus Disposition (Q2)
 - 4th Quarter Financial Status Report & Budget Adjustments (Q2)
 - 1st Quarter Financial Status Report & Budget Adjustments (Q2)
 - 2nd Quarter Financial Status Report & Budget Adjustments (Q3)
 - 3rd Quarter Financial Status Report & Budget Adjustments (Q4)
- Odd Years:
 - Mid-Biennial Budget Review (3rd Quarter Financial Status Report & Budget Adjustments, Utility Rates, and Property Tax Levy) (Nov Mtg)
- Even Years:
 - Capital Improvement Program (CIP) Budget Kick-Off (2nd Mar Mtg)
 - Operating Budget Kick-Off (Mid-Year PS)
 - Proposed Budget: Presentation & Distribution (1st Oct Mtg)
 - Proposed Budget: Operating Budget Review (2nd Oct Mtg)
 - Proposed Budget: Capital Improvement Program Review (1st Nov Mtg)
 - Proposed Budget: Finalize Changes & Adopt Tax Ordinances and Fee Resolutions (2nd Nov Mtg)
 - Final Budget Adoption (1st Dec Mtg)

Fire Department:

Human Resources:

- Police & Police Support Collective Bargaining Agreements
- Fire Collective Bargaining Agreement
- AFSCME Collective Bargaining Agreement

Parks & Recreation:

- Open Space Conservancy Trust Board Annual Report and Work Plan (Q2)
- Open Space Vegetation Management Report (Q2, every other year)

Public Works:

- Bid Awards & Project Close-Outs
- Public Hearing: Preview of 6-Year Transportation Improvement Program (Q2)
- Adoption of 6-Year Transportation Improvement Program (Q2)

Youth & Family Services:

- Interlocal Agreement with MISD for School Mental Health Counselors (Q3)

Proclamations:

- Sexual Assault Awareness Month (1st Apr)
- Safe Boating and Paddling Week (2nd May)
- Parks and Recreation Month (1st Jul)
- National Recovery Month (1st Sep)
- National Preparedness Month (1st Sep)
- Mayor’s Day of Concern for the Hungry (1st Sep)
- Peace Day on Mercer Island (September 18)
- Domestic Violence Action Month (1st Oct)