



## **PARKS & RECREATION COMMISSION REGULAR MEETING MINUTES November 3, 2022**

### **CALL TO ORDER**

Chair McCarthy called the meeting to order at 5:30pm via Zoom Online meeting.

### **ROLL CALL**

Chair Jodi McCarthy, Vice Chair Peter Struck, and Commissioners Don Cohen, Paul Burstein, Sara Marxen, and Ashley Hay were present for the Parks & Recreation Commission.

Staff present were Ryan Daly, Sam Harb, Eleanor Knight, and Raven Gillis.

### **APPEARANCES**

*No public appearances.*

### **DEPARTMENT REPORT**

1. Division Manager Ryan Daly reported on the following items:
  - City Facilities Closed for Veterans Day
  - Lincoln Landing Has Reopened
  - Community Conversations Events
  - MICEC Fitness Room Getting a Fresh Look
  - MICEC Operating Hours
  - South Mercer Playfield Project
  - Bike Skills Area Update
  - Bike Skills Area Community Engagement
  - Aubrey Davis Trail Safety Improvements Project Update
  - Evening of Trick or Treating in Town Center
  - Preparing for the Pumpkin Walk
  - Pumpkin Walk at Mercerdale Park
  - Upcoming Restoration Events
  - Park Maintenance
  - Project Awareness- Aubrey Davis Park Vegetation Improvements
  - Illuminate MI Install Has Begun

### **REGULAR BUSINESS**

#### **2. Approval of Minutes**

Minutes from the October 6, 2022 Regular Meeting were presented.

It was moved by Struck; seconded by Hay to:

**Approve the minutes from the October 6, 2022 meeting**

Passed: 7 – 0

**3. Park Improvement, Gift Acceptance and Donor Recognition Policy (Draft)**

Ryan Daly, Division Manager, and Eleanor Knight, Recreation Coordinator, presented the draft Gift Acceptance Policy (formerly Park Improvement, Gift Acceptance and Donor Recognition Policy) elements. Referencing a matrix of questions and recommendations received by staff from the Commission, Chair McCarthy led further discussion and gained consensus regarding policy elements.

Staff will return in December to seek Commission endorsement of the policy based on Commission consensus.

Eleanor Knight engaged the Commission in a discussion to solicit input on procedures to guide the process of accepting and soliciting gifts to accompany the Gift Acceptance Policy.

**OTHER BUSINESS**

**4. Planning & Meeting Schedule Update**

Ryan Daly provided an update.

**5. Commissioner Reports / Work Plan Update**

Struck noted that during the recent KCLS Board of Trustees Meeting his key takeaway was that KCLS is planning on increasing operating hours by 26% in 2023 and he is encouraged and hopeful this means the MI Library will see a return in their Saturday hours.

Chair McCarthy reported on the Pumpkin Walk and the great time she had and appreciates the City's efforts in putting on these events. She hopes to see more events like it.

Marxen participated in the Ellis Pond Restoration event and noticed it was well attended by all ages and found that it was well run and appreciated it.

**ADJOURNMENT at 7:46 PM**