



**CITY OF MERCER ISLAND
PARKS & RECREATION**

**PARKS & RECREATION RESET
PHASE 1 FEE SCHEDULE
EFFECTIVE 2021**

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MERCER ISLAND COMMUNITY & EVENT CENTER FEES & CHARGES

Rate Classifications

Resident: To receive the resident rate, contract holder must have a Mercer Island address. MICEC rentals must be for a personal or social event (not for business) in order to receive the resident rate. PO boxes do not qualify as residency.

Non-profit: Available to non-profit organizations that are not based on Mercer Island. To qualify, the group must present proof of current 501c3 status. This classification also includes government entities.

General: Available to non-resident and corporate clients renting the facility for functions such as teambuilding, trainings, staff meetings, birthdays, weddings and social celebrations. The group includes any individual or business that may be holding a function where the goal is to the sell, promote, or increase potential business.

Meeting Room Rentals

Deposit upon booking.....	\$75
Rooms 101-104 & Slater.....	General \$75/hr; Resident/NP \$65/hr

Meeting Room add-on Fees

Room set-up/breakdown.....	\$25ea
Room cleanup (includes breakdown).....	\$50
Room set-up/breakdown/cleanup.....	\$50
Food/beverage.....	\$20
Alcohol (includes food/beverage).....	\$75
	\$100
Media equipment.....	\$35

Mercer Room Rentals Monday – Thursday

A 3-hour minimum applies if only two sections of the Mercer Room are reserved

Deposit upon booking.....	\$500
Full Room (3 sections)	General \$180/hr; Resident/NP \$130/hr
2 Sections.....	General \$120/hr; Resident/NP \$110/hr
	\$140

Mercer Room add-on Fees

Room set-up.....	\$40/section
Room breakdown.....	\$40/section
Room set-up/breakdown/cleanup.....	\$200
Alcohol.....	\$150
Media equipment.....	\$150
Food/beverage/cleanup.....	\$250
Food/beverage/alcohol.....	\$100

Mercer Room Rental Packages

Required for Friday, Saturday & Sunday or multi-day rentals

Regular season.....General \$3,160; Resident \$2,710*

Includes 9(10?)-hour Mercer Room rental, use of catering kitchen, use of media equipment, alcohol fee, food & beverage fee, setup & breakdown by staff, room cleaning, and extended building hours. Include Terrace for nominal cost or comped.

Off-peak season.....General \$*; Resident *

Includes 9(10?)-hour Mercer Room rental, use of catering kitchen, use of media equipment, alcohol fee, food & beverage fee, setup & breakdown by staff, room cleaning, and extended building hours. Include Terrace for nominal cost or comped.

Corporate Events.....\$2,250

Includes 7-hour Mercer Room rental, use of catering kitchen, use of media equipment, food & beverage, setup & breakdown by staff, and room cleaning.

Multi-day

Catering Kitchen.....\$50/hr

Outdoor Terrace.....\$100/hr

Landing (only in conjunction with Mercer Room package, conditions apply).....\$100/hr

Events booked within 30 days of rental date may book without the hourly minimum.

Events booked within 30 days of rental date may book the Terrace on its own.

Events booked on Federal holidays available on a case-by-case basis.

Sales or fundraising rentals

Need to determine policy. Seattle: The greater of 10% of gross sales or \$5,000. Check around.

Differential pricing for non-prof fundraising/sales. What is not an appropriate use of the building?

Gymnasium & Dance Room Rentals

Deposit upon booking.....\$150/\$75 – 50%?
Gym (half).....General \$75/hr; Resident/NP \$65/hr
Dance Room.....General \$65/hr; Resident/NP \$50/hr

Setup should be included in rental fee (volleyball esp)

Extended Building Hours – review building hours before we set

Meeting Room rentals.....\$20/hr
Mercer Room rentals.....\$50/hr
Gymnasium rentals.....\$50/hr

Insurance Requirements

A certificate of General Liability Insurance naming the City of Mercer Island as an additional insured is required. The amount of this one-time insurance must offer \$1,000,000 in coverage.

Cancellation & Refund Policy

See Rental Information Guide.

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OUTDOOR FACILITY RENTALS FEES & CHARGES

Rate Classifications

Resident: To receive the resident rate, contract holder must have a Mercer Island address.

General: Available to non-resident and corporate clients.

Aubrey Davis Park Picnic Shelter.....General \$300/day; Resident \$170/day

Luther Burbank Park Picnic Areas A, B & C.....General \$300/day; Resident \$170/day

50 people or less

Athletic Fields

User Category	Field Type		
	Grass fields	Synthetic Turf Infields	Full Synthetic Turf/Lit Fields
Resident Youth	\$20/hr	\$35/hr	\$65/hr
Non-resident Youth	\$25/hr	\$45/hr	\$75/hr
Adult	\$30/hr	\$55/hr	\$85/hr

Additional Athletic Field Fees

Field lights.....\$20/hr

Baseball/Softball game prep.....\$45

Field lining.....Varies by field

Soccer goal fee.....\$50/field/season

Fitness Classes/Personal Training.....General \$500; Resident \$350 per season

Bellevue: \$35 app fee + \$8/hour park use fee

Seattle: \$75 app fee + \$75/month

Insurance Requirements

A certificate of General Liability Insurance naming the City of Mercer Island as additional insured is required. The amount of this one-time insurance must offer \$1,000,000 in coverage.

Cancellation & Refund Policy

RECREATION PROGRAMS & EVENT FEES

Courses and events	See Seasonal Recreation Guide
P-Patch Plots	\$65/year
Boat Launch	Daily: \$15; Monthly: \$50; Yearly: \$120
Personal Training	Per Session: \$70; 4-Session pass: \$220

Drop-in Activities

Fitness Center- Need to assess through pricing strategy/CR

Drop-in	Youth/Senior Resident	\$3.50
	Adult Resident	\$4.75
	General	\$6
Monthly	Youth/Senior Resident	\$28.75
	Adult Resident	\$34.50
	General	\$40
25 Punch	Youth/Senior Resident	\$65.50
	Adult Resident	\$87.00
	General	\$109

Drop-in Sports- Need to assess through pricing strategy/CR

Drop-in	Youth/Senior Resident	\$2.50
	Adult Resident	\$3.75
	General	\$5
25 Punch	Youth/Senior Resident	\$45
	Adult Resident	\$53
	General	\$61

ADMINISTRATIVE FEES