




Enrollment of City Employee’s Children or Dependents Into Mercer Island Schools

Effective Date: 7/7/2023	Last Updated:	Approved By:
Related Policies: Interlocal Agreement between the CMI and the MISD for Nonresident Enrollment of City of Mercer Island Employee's Children or Dependents into Mercer Island Public Schools		

Purpose

The purpose of this School District Enrollment (“School Enrollment”) policy is to adopt and define the Mercer Island School District No. 400 (“the District”) enrollment opportunity for dependent children of City Employees in accordance with an Interlocal Agreement between the City and the District.

Background

The City and the District entered into an Interlocal Agreement - “Nonresident Enrollment Of City Of Mercer Island Employee's Children or Dependents Into Mercer Island Public Schools” (“ILA”) in July 2023. This ILA allows for the District to offer, and City Employees to accept, enrollment of City Employees’ dependent children into District public schools subject to certain terms and conditions. A copy of this ILA is available from Human Resources.

School Enrollment

Employees’ dependent child(ren) may be eligible for enrollment in District public schools, in accordance with the terms of the ILA. This opportunity shall remain in effect as set forth under the terms of the ILA. This opportunity shall have no cash value and the employee is responsible for any costs associated with it. This opportunity shall not modify, alter, or otherwise change any existing employee benefit provided by the City or applicable collective bargaining agreement.

Eligible Employees and Dependent Children

To be eligible for enrollment under this policy and the ILA, the student must be the child (as defined by the District) of a full-time or part-time City employee, including limited term employees whose employment term with the City is at least one year in length, who is employed by the City on a regular basis, and who receives City-paid benefits. In addition, this opportunity is available only to non-represented employees and represented employees who are members of unions that have signed a Memorandum of Agreement (MOA) with the City for “Nonresident Enrollment Of City Of Mercer Island Employee's Children Or Dependents Into Mercer Island Public Schools.” Copies of the applicable MOA are available from Human Resources.

Temporary, casual, or seasonal employees are not eligible this opportunity.

Certain other conditions apply, please consult the ILA for complete rules of eligibility and/or Human Resources for more information.

Terms & Conditions

Employees and their dependent child(ren) shall be subject to the terms and conditions of the ILA and applicable MOA. Employees shall not have any recourse through any City or Union Grievance process for

any disputes arising out of this policy and/or ILA. Employees should work directly with the District for any matters related to enrollment or matters arising out of the ILA.

Policy Administration and Review

The City Manager develops and implements procedures for administering this policy, ensuring compliance with the policy and State law. Any exceptions to this policy must be authorized by the City Manager. This policy may be changed, temporarily suspended, or permanently revoked, in part or in full, at the City Manager's discretion consistent with the ILA.