



PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

SEPTEMBER 17		DUE TO:	9/6 D/P	9/9 FN	9/9 CA	9/10 Clerk
ITEM TYPE TIME TOPIC		STAFF			SIGNER	
ABSENCES: Wisenteiner						
STUDY SESSION (6:00-7:00 pm)						
60	AB 5608: HB 1406 and HB 1923 Briefing and ARCH Update			Alison Van Gorp & Ali Spietz		
SPECIAL BUSINESS (7:00 pm)						
5	AB 5592: Peace Day Proclamation No. 243			Diane Mortenson		
CONSENT CALENDAR						
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REGULAR BUSINESS						
30	AB 5609: King County Regional 2020 Hazard Mitigation Plan 2020 Update			Jennifer Franklin		
30	AB 5607: State Initiative 976, Limits on Motor Vehicle Taxes and Fees Measure			Ali Spietz		
EXECUTIVE SESSION						
45	To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately 45 minutes.					
15	For planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b)					

OCTOBER 1						
Legal Notice: published 9/25						
CANCELED (Rosh Hashanah)						

OCTOBER 7 (MONDAY)		DUE TO:	10/4 D/P	10/7 FN	10/7 CA	10/8 Clerk
ITEM TYPE TIME TOPIC		STAFF			SIGNER	
Legal Notice: published 9/25						
ABSENCES:						
EXECUTIVE SESSION (5:00-7:00 pm)						
120	[Placeholder]					
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
--	AB 5587: MIFD Apparatus Maintenance Interlocal Agreement with Eastside Fire & Rescue			Steve Heitman & Mike Mandella		
--	AB xxxx: Arbor Day Proclamation			Alaine Sommargren		
PUBLIC HEARING						
30	AB xxxx: Council Position on State Initiative 976 (Resolution) Legal Notice: 9/25 & 10/2			Ali Spietz		
REGULAR BUSINESS						

	AB xxxx: Short-Term Parking Pilot Parking follow-up	Zach Houvener	
15	AB 5586: Business Licenses and Regulations Code Amendment (1 st Reading)	Deb Estrada	
30	AB xxxx: Q3 Sustainability Update	Ross Freeman	
EXECUTIVE SESSION			
120	[Placeholder]		

OCTOBER 15		DUE TO:	10/4 D/P	10/7 FN	10/7 CA	10/8 Clerk
ITEM TYPE TIME TOPIC		STAFF			SIGNER	
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
5	AB xxxx: Domestic Violence Action Month Proclamation	Derek Franklin				
CONSENT CALENDAR						
--	AB xxxx: Business Licenses and Regulations Code Amendment (2nd Reading & Adoption)	Deb Estrada				
--	AB xxxx: HB 1406 Resolution & Ordinance - Shared Revenue for Affordable Housing	Alison Van Gorp & Ali Spietz				
--	AB xxxx: Puget Sound Emergency Radio Network (PSERN) Operator Interlocal Agreement	Dave Jokinen				
PUBLIC HEARING						
REGULAR BUSINESS						
60	AB xxxx: 2019 Comprehensive Plan Amendments – First Reading	Evan Maxim				
30	AB xxxx: Draft 2020 State Legislative Priorities	Ali Spietz				
60	AB xxxx: Aubrey Davis Park Master Plan Review	Paul West & Ryan Daly				
30	AB xxxx: Minor Code Amendments (1 st Reading)	Evan Maxim				
30	AB xxxx: Rooftop Railings Code Amendment (1 st Reading)	Evan Maxim				
EXECUTIVE SESSION						

OCTOBER 24 (THURSDAY, 4:45-6:00 PM)						
Joint Meeting with MISD Board						
30	Sister City Student Reception (30 Minutes; 5:45 – 6:15)	Deb				

NOVEMBER 4 (MONDAY)		DUE TO:	10/25 D/P	10/28 FN	10/28 CA	10/29 Clerk
ITEM TYPE TIME TOPIC		STAFF			SIGNER	
Legal Notice: published 10/30 ABSENCES:						
STUDY SESSION (6:00-7:00 pm)						
60	AB xxxx: Zayo Franchise Discussion	Bio Park				

SPECIAL BUSINESS (7:00 pm)			
CONSENT CALENDAR			
--	AB xxxx: 2019 Comprehensive Plan Amendments (Second Reading & Adoption)	Evan Maxim	
--	AB xxxx: Minor Code Amendments (2 nd Reading & Adoption)	Evan Maxim	
--	AB xxxx: Rooftop Railings Code Amendment (2 nd Reading & Adoption)	Evan Maxim	
PUBLIC HEARING			
REGULAR BUSINESS			
30	AB xxxx: 2020 Comprehensive Plan Amendment Docket	Evan Maxim	
30	AB xxxx: Final 2020 State Legislative Priorities	Ali Spietz	
EXECUTIVE SESSION			

NOVEMBER 5			
Legal Notice: published 10/30			
	CANCELED (Election Day)		

NOVEMBER 19		DUE TO:	11/8 D/P	11/11 FN	11/11 CA	11/12 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		SIGNER
STUDY SESSION (5:00-7:00 pm) (Time change TBD)						
60	AB xxxx: Community Needs Assessment		Cindy Goodwin			
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
--	AB xxxx: Zayo Franchise 2nd Reading & Adoption		Bio Park			
PUBLIC HEARING						
60	AB xxxx: 2019-2020 Mid-Biennial Budget Review (Third Quarter 2019 Financial Status Report & 2019-2020 Budget Adjustments; NORCOM 2020 budget resolution; 2020 utility rate resolutions; and 2020 property tax ordinances Legal Notice: 11/6 & 11/13		Chip Corder			
REGULAR BUSINESS						
60	AB xxxx: Aubrey Davis Park Master Plan Adoption		Paul West & Ryan Daly			
60	AB xxxx: Sound Transit Park-and-Ride Parking Permit Program		Kirsten Taylor			
EXECUTIVE SESSION						

DECEMBER 3		DUE TO:	11/22 D/P	11/25 FN	11/25 CA	11/26 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						

SPECIAL BUSINESS (7:00 pm)			
CONSENT CALENDAR			
--	AB xxxx: CPD Development and Construction Permit Fees Update (Resolution)	Alison VanGorp	
PUBLIC HEARING			
30	AB xxxx: Interim Design and Concealment Standards for Small Cell Facilities Deployment Ordinance (Extension and Adoption) Legal Notice: 10/30	Evan Maxim	
REGULAR BUSINESS			
	AB xxxx: CIP Projects Update and Project Management Report	Chip/Jason/Ryan	
	AB xxxx: Community Facility – Planning Commission report	Evan Maxim	
EXECUTIVE SESSION			

DECEMBER 17					
POTENTIALLY CANCELED					

OTHER ITEMS TO BE SCHEDULED:

- Process to Appoint Permanent City Manager – K. Segle
- Open Space Vegetation Management Report – A. Sommargren
- Comprehensive Mobility Plan (ST Settlement) – K. Taylor
- Utility Projects Update – J. Kintner
- Pilot Project for Short-Term Commuter Parking – E. Holmes

2020 Agenda Items:

- Pavement 101 (Q1)
- Stormwater Dissolved Metals Testing Report (Q2)
- Joint Meeting with Parks & Recreation Commission (Feb)
- Code Compliance and Short-Term Rentals Discussion – A. Van Gorp

MISD BOARD JOINT MEETING DATES:

- Thursday, October 24, 2019, 4:45-6:00 pm
- Thursday, April 23, 2020, 4:45-6:00 pm

2020

JANUARY 7		DUE TO:	12/27 D/P	12/30 FN	12/30 CA	12/31 Clerk
ITEM TYPE TIME TOPIC			STAFF		SIGNER	
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						

EXECUTIVE SESSION					

JANUARY 21 ABSENCES:			DUE TO:	1/10 D/P	1/13 FN	1/13 CA	1/14 Clerk
ITEM TYPE TIME TOPIC					STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
CONSENT CALENDAR							
PUBLIC HEARING							
REGULAR BUSINESS							
EXECUTIVE SESSION							

FEBRUARY 4 ABSENCES:			DUE TO:	1/24 D/P	1/27 FN	1/27 CA	1/28 Clerk
ITEM TYPE TIME TOPIC					STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
CONSENT CALENDAR							
PUBLIC HEARING							
REGULAR BUSINESS							
EXECUTIVE SESSION							

TBD (FRIDAY) – PLANNING SESSION							
LEGAL NOTICE							

TBD (SATURDAY) – PLANNING SESSION

LEGAL NOTICE

FEBRUARY 18

ABSENCES:

DUE TO:	2/7 D/P	2/10 FN	2/10 CA	2/11 Clerk
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ITEM TYPE TIME TOPIC	STAFF	SIGNER
STUDY SESSION (6:00-7:00 pm)		
SPECIAL BUSINESS (7:00 pm)		
CONSENT CALENDAR		
PUBLIC HEARING		
REGULAR BUSINESS		
EXECUTIVE SESSION		

ANNUAL (ROUTINE) ITEMS:

Council/City Manager:

- Legislative Agenda (Q3 & Q4)
- City Council Annual Planning Session (Q1)
- Adoption of City Council Priorities (Q2)
- City Council Mid-Year Planning Session (Q2)
- Sustainability Update (Q1 & Q3)
- Boards & Commissions Annual Appointments (Q2)

Community Planning and Development:

- ARCH Budget and Work Program (Q1)
- ARCH Trust Fund Recommendations (Q1)
- Code Amendment to Update School Impact Fees (Q3)
- Comprehensive Plan Amendments (Q4)
- Comprehensive Plan Docket (Q4)

Finance/Budget:

- Every Year:
 - General Fund & REET Surplus Disposition (Q2)
 - 4th Quarter Financial Status Report & Budget Adjustments (Q2)
 - 1st Quarter Financial Status Report & Budget Adjustments (Q2)
 - 2nd Quarter Financial Status Report & Budget Adjustments (Q3)
 - 3rd Quarter Financial Status Report & Budget Adjustments (Q4)
- Odd Years:
 - Mid-Biennial Budget Review (3rd Quarter Financial Status Report & Budget Adjustments, Utility Rates, and Property Tax Levy) (Nov Mtg)
- Even Years:
 - Capital Improvement Program (CIP) Budget Kick-Off (2nd Mar Mtg)
 - Operating Budget Kick-Off (Mid-Year PS)
 - Proposed Budget: Presentation & Distribution (1st Oct Mtg)
 - Proposed Budget: Operating Budget Review (2nd Oct Mtg)
 - Proposed Budget: Capital Improvement Program Review (1st Nov Mtg)
 - Proposed Budget: Finalize Changes & Adopt Tax Ordinances and Fee Resolutions (2nd Nov Mtg)
 - Final Budget Adoption (1st Dec Mtg)

Fire Department:

Human Resources:

- Police & Police Support Collective Bargaining Agreements
- Fire Collective Bargaining Agreement
- AFSCME Collective Bargaining Agreement

Parks & Recreation:

- Open Space Conservancy Trust Board Annual Report and Work Plan (Q2)
- Open Space Vegetation Management Report (Q2, every other year)

Public Works:

- Bid Awards & Project Close-Outs
- Public Hearing: Preview of 6-Year Transportation Improvement Program (Q2)
- Adoption of 6-Year Transportation Improvement Program (Q2)

Youth & Family Services:

- Interlocal Agreement with MISD for School Mental Health Counselors (Q3)

Proclamations:

- Martin Luther King Jr. Day (1st Jan)
- Black History Month (1st Feb)
- Women’s History Month & International Women’s Day (1st Mar)
- Sexual Assault Awareness Month (1st Apr)
- Safe Boating and Paddling Week (2nd May)
- Parks and Recreation Month (1st Jul)
- National Recovery Month (1st Sep)
- National Preparedness Month (1st Sep)
- Mayor’s Day of Concern for the Hungry (1st Sep)
- Peace Day on Mercer Island (September 18)
- Domestic Violence Action Month (1st Oct)
- Veteran’s Day (1st Nov)