



# BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5665  
February 18, 2020  
Regular Business

## AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 5665: City Council Rules of Procedure Amendments	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Approve Resolution No. 1579 amending the City Council Rules of Procedure as set forth in Exhibit A.	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	City Manager
<b>STAFF:</b>	Deborah Estrada, City Clerk
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Resolution No. 1579 and Exhibit A (City Council Rules of Procedure)
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

## SUMMARY

In 2004 ([AB 3855](#)), the City Council adopted Rules of Procedures (“Rules”) in accordance with MICC 2.06.050(A), which reads, in part: “The council shall determine its own rules, bylaws and order of business, and may establish rules for the conduct of council meetings and the maintenance of order.” The Rules were most recently amended on February 4, 2020 ([AB 5657](#)).

At the February 4, 2020 City Council meeting, the Council directed the staff to further review and modify the Board and Commission appointment process in the Rules of Procedure. Specific requests were to ensure applicants received a minimum of four votes and to provide more clarity as to the steps in the voting process. Staff reviewed the appointment process used by other cities, particularly those governed under the Council-City Manager form of government and have proposed revisions to Section 8.12.

Additional modifications to the Rules of Procedure include:

- Section 3.3(J & K) were modified addressing where in the agenda order board and/or commission appointments are made.
- A new Section 8.13(B) addressing timeliness of appointments when a vacancy occurs mid-term.
- A new Section 8.13(C) to allow for the appointment of concurrent terms when appointing someone to a vacant position with less than six-months remaining of the expired term.
- A new section 8.14 requiring completion of the Open Public Meeting Acts training.

Staff recently recruited for a number of open board and commission positions. The date for the City Council appointment process will be confirmed once the modified Rules of Procedure are approved.

## **RECOMMENDATION**

Approve Resolution No. 1579 amending the City Council Rules of Procedure as set forth in Exhibit A.