

City Council Rules of Procedure Amendments

AB 5665 | February 18, 2020



Rules of Procedure Amendments

- City Council provided direction to amend the Rules of Procedure at the Planning Session on January 24, 2020.
- The first round of revisions were presented to the City Council on February 4, 2020. All amendments were approved, except for the updates to the board and commission appointment process.
 - City Council asked staff to include the specific details of the voting procedures and bring back a revision.
- Since the packet was released, City Council members suggested several additional changes, which are detailed on the following slides.



Rules of Procedure Amendments

Scrivener's (minor) errors:

1. Changed "Boards and Commissions" to lower case for consistency
2. Changed "Council" to "City Council" throughout document
3. Removed reference to "Assistant to the City Manager" from Appendix D



Rules of Procedure Amendments

Recommended Amendments (1):

8.12(E)(1) - Each Councilmember completes a written ballot, casting a vote ~~based on~~ equal to the total number of open seats on the Board or Commission. For example, if there are two open seats, then each Councilmember has two votes, one for each seat.



Rules of Procedure Amendments

Recommended Amendments (2):

8.12(E)(3) - The applicants that received the most votes, provided they have received a minimum of four votes, will be appointed to the open seat(s) on the board or commission. In the event of a tie that must be resolved to determine who is seated among the majority vote getters, ties will be broken following the procedures in 8.12(E)(5).



Rules of Procedure Amendments

Recommended Amendments (3):

8.12(E)(4) – ~~If no applicants~~ If an insufficient number of applicants receive a minimum of four votes, a second round of voting will take place utilizing the following process:

- a. Applicants that are not part of the tied block ~~did not receive any votes~~ in the first round will be dropped from the ballot and Councilmembers will re-vote on the remaining applicants.



Rules of Procedure Amendments

Recommended Amendments (4):

8.12(E)(5)(b) – If after three successive votes a tie still exists, the names of all of the applicants that are tied will be ~~drawn out of~~ put into a hat ~~by~~ and the City Clerk will draw out one of the names. The name that is drawn will be appointed to the open seat on the board or commission sought by such applicant.



Rules of Procedure Amendments

Recommended Amendments (5):

11.1(B) - Public Censure. ~~Public censure if~~ If a majority of ~~Council~~ the City Council supports public censure. ~~during a regular Council meeting~~, the Mayor shall, during a regular City Council meeting, state in detail the Rule(s) violated and the Councilmember's conduct resulting in violation of the Rule. The Councilmember who is the subject of the sanction shall have the opportunity to rebut;



City Council Action

Recommended Motion:

Approve Resolution No. 1579 amending the City Council Rules of Procedure as amended.

