



# OPEN SPACE CONSERVANCY TRUST BOARD MEETING MINUTES April 21st, 2022

## CALL TO ORDER AND ROLL CALL

Chair Hildebrandt called the meeting to order at 5:02 PM

Chair Thomas Hildebrandt, Vice Chair Carol Lynn Berseth, Secretary Geraldine Poor, and Trustees, Hillary Ethe, Craig Olson and Councilmember Anderl participated remotely using a video teleconferencing platform by Zoom.

Staff participating remotely included: Deputy Public Works Director Alaine Sommargren, Parks Operations Manager Sam Harb, Natural Resources Project Manager Lizzy Stone, Fire Marshal Jeromy Hicks, and Trails and Urban Forestry Specialist Andrew Prince

## PUBLIC APPEARANCES:

No public appearances

## REGULAR BUSINESS:

### 1. Approve Minutes of the November 3rd, 2021 and January 20, 2022, Meetings

Corrections: none

Motion by Hildebrandt; moved by Berseth and seconded by Olson to:  
Approve the Minutes of the November 18th meeting.

PASSED: 6-0

FOR: (Hildebrandt, Berseth, Anderl, Ethe, Olson, and Poor)

Corrections: Correction to the January 20<sup>th</sup>, 2022 minutes where the sentence "that might be missing" repeated twice, typo.

Motion by Hildebrandt; moved by Olson and seconded by Berseth to:  
Approve the Minutes of the January 20th meeting.

PASSED: 6-0

FOR: (Hildebrandt, Berseth, Anderl, Ethe, Olson, and Poor)

### 2. Restoration Work plan

Staff Natural Resources Project Manager Lizzy Stone discussed the draft 2022 Pioneer Park and Engstrom Open Space Restoration Work plan. Stone gave a broad overview of work done by quadrant as well as the various groups that would be doing the work. Staff answered questions that the Board had including invasive removal methods and budget constraints. There was interest in the board for staff to analyze the budget and get an update on a realistic budget number to stay on track with the goals of the Pioneer Park management plan.

Consensus- There was unanimous consensus by the Trustees to approve the 2022 Restoration Work plan

### **3. Fire Management Plan revisions**

Deputy Public Works Director Sommargren, Project Manager Stone and Fire Marshall Hicks discussed the changes to the Fire Management Plan

Consensus- There was unanimous consensus of the Board to approve the Fire Management plan

### **4. Trails Work Plan**

Trails and Urban Forestry Specialist Andrew Prince presented on the 2022 Trails Work Plan. Prince also presented on the state of the trail system as a whole and his suggestions for updating the trail system in the future. Trustee Bender noted that in the Fire Management plan there was a mitigation action item for Parks staff to work with MIFD to develop a plan to improve trail access for vehicles. Deputy Director Sommargren noted that this was probably a carry over from a previous version and could most likely be eliminated.

Consensus- Unanimous consensus of the Board to approve the 2022 Trails Work Plan

### **5. Special Events Policy Discussion**

Sam Harb, Parks Operations Manager presented the Pioneer Park and Engstrom Special Events Policy. Trustees asked questions and made recommendations to make changes to the

Board asked staff to make the change to remove item 5 from section 1 and make preamble that off trail use of Pioneer Park and Engstrom Open Space for a special event is prohibited, except in cases of scientific research, educational purposes and forest health purposes. Staff will make a change to the wording and bring back for a vote

### **6. Letterboxing update**

Sam Harb, Parks Operations Manager let the Board know that the recreation team has some staff that would be able to help with this program later in the year.

## **OTHER BUSINESS**

### **Quadrant Reports**

Northwest quadrant – Some mud on trails, wet conditions, display boards looking worn and might need replacement. Parking restriction on 84<sup>th</sup> seems to be working pretty well. Vegetation at crosswalk at SW corner of NW quadrant could use some pruning to make more visible to pedestrians.

Northeast quadrant – Trails looking maintained and passable, ivy rings

Southeast quadrant – Crew out fixing waterbars

Board expressed interest in being included in future volunteer events

### **Next Meeting**

The next meeting is scheduled for July 21<sup>st</sup>, 2022, at 5:00 PM.

**ADJOURNMENT**

There being no further business to come before the Open Space Conservancy Trust, the meeting was adjourned at 7:16 PM

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Thomas Hildebrandt, OSCT Chair

Attest:

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Andrea Larson, City Clerk