



# DESIGN COMMISSION

## HYBRID MEETING MINUTES

Wednesday, March 5, 2025

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### CALL TO ORDER

Vice Chair Xu called the virtual meeting to order at 6:03 PM from a remote location.

### ROLL CALL

Commissioners Traci Granbois (remote), Laura Uskevich, John Xu, and Suzanne Zahr were present.

**Absent:** Commissioners Megan Atkinson, Christopher Patano, and Catherine Lategan were absent.

### STAFF PRESENT

Ryan Harriman, Planning Manager  
Grace Manahan, Code Compliance Planner (Remote)  
Deb Estrada, Deputy City Clerk  
Raven Gillis, Recreation Specialist

**APPEARANCES** – There were no public appearances.

### REGULAR BUSINESS

#### 1. Election of Chair and

Vice Chair Xu opened the floor for nominations for Chair.

Commissioner Zahr nominated herself. There were no other nominations.

A motion was made by Uskevich; seconded by Xu to:

**Elect Suzanne Zahr as Chair**

Approved 3-1-0

#### 2. Design Commission Meeting Minutes for July 3, 2024

A motion was made by Zahr; seconded by Uskevich to:

**Approve the July 3, 2024, minutes.**

Approved 4-0

#### 3. DCB25-02: Design Standard Review (DSR) 25-002 Study Session – Extra Mile

Grace Manahan, Code Compliance Planner, introduced the applicant's representative.

Nichole Evans, with Expedite the Diehl, provided a brief presentation, outlining the project. There were no questions from Commissioners.

#### 4. DCB25-03: Design Standard Review (DSR) 25-003 Study Session – Encounter Church

Grace Manahan, Code Compliance Planner, introduced Urbal Architecture representatives for the applicant:

- Brenna Richart, Designer
- Chad Lorentz, Principal
- Brad Austin, Project Manager

Brad Austin, Project Manager with Urbal Architecture, provided a brief presentation outlining the project and responded to questions from Commissioners.

**OTHER BUSINESS**

Planning Manager Ryan Harriman provided a brief update on current projects and mandated code amendments.

**ADJOURNED**

The meeting adjourned at 6:43 pm

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Deborah Estrada, MMC, Deputy City Clerk