



PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

OCTOBER 7 (MONDAY) Legal Notice: published 9/25 Revised Legal Notice published 10/2 ABSENCES:	DUE TO:	9/27 D/P	9/30 FN	9/30 CA	10/1 Clerk
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ITEM TYPE TIME TOPIC		STAFF	SIGNER
EXECUTIVE SESSION (5:00-7:00 pm)			
120	To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately 2 hours.		
CONSENT CALENDAR (7:00 pm)			
--	AB 5587: MIFD Fire Apparatus and Equipment Service Interlocal Agreement with Eastside Fire & Rescue	Steve Heitman & Mike Mandella	
--	AB 5610: Arbor Day Proclamation	Alaine Sommargren	
REGULAR BUSINESS			
30	AB 5611: Short-Term Parking Pilot Project Follow-Up	Zach Houvener	
EXECUTIVE SESSION			
120	To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately 2 hours.		

OCTOBER 15 ABSENCES: Bon	DUE TO:	10/4 D/P	10/7 FN	10/7 CA	10/8 Clerk
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ITEM TYPE TIME TOPIC		STAFF	SIGNER
STUDY SESSION (5:30-7:00 pm)			
90	AB 5613: Aubrey Davis Park Master Plan Review	Paul West & Ryan Daly	
SPECIAL BUSINESS (7:00 pm)			
5	AB xxxx: Domestic Violence Action Month Proclamation	Derek Franklin	
CONSENT CALENDAR			
--	AB xxxx: HB 1406 Resolution - Shared Revenue for Affordable Housing	Alison Van Gorp	
--	AB 5612: Groveland Park Repair & Shoreline Improvements Project Closeout	Paul West	
PUBLIC HEARING			
REGULAR BUSINESS			
60	AB xxxx: 2019 Comprehensive Plan Amendments (1 st Reading)	Evan Maxim	
30	AB xxxx: Draft 2020 State Legislative Priorities	Ali Spietz	
15	AB 5586: Business Licenses and Regulations Code Amendment (1 st Reading)	Deb Estrada	
EXECUTIVE SESSION			
 			

OCTOBER 24 (THURSDAY, 4:45-6:00 PM)					
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	Joint Meeting with MISD Board	
30	Sister City Student Reception (30 Minutes; 5:45 – 6:15)	Deb

NOVEMBER 4 (MONDAY)		DUE TO:	10/25 D/P	10/28 FN	10/28 CA	10/29 Clerk
Legal Notice: published 10/30 ABSENCES:						
ITEM TYPE TIME TOPIC			STAFF		SIGNER	
STUDY SESSION (6:00-7:00 pm)						
60	AB xxxx: Zayo Franchise Discussion		Bio Park			
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
--	AB xxxx: Puget Sound Emergency Radio Network (PSERN) Operator Interlocal Agreement		Dave Jokinen			
--	AB xxxx: Accept SAMSHSA Federal Grants for YFS		Cindy Goodwin			
--	AB xxxx: 2019 Comprehensive Plan Amendments (Second Reading & Adoption)		Evan Maxim			
--	AB xxxx: Final 2020 State Legislative Priorities		Ali Spietz			
--	AB xxxx: Business Licenses and Regulations Code Amendment (2nd Reading & Adoption)		Deb Estrada			
PUBLIC HEARING						
REGULAR BUSINESS						
15	AB xxxx: City B&O Tax Model Ordinance (1 st Reading)		LaJuan Tuttle & Deb Estrada			
30	AB xxxx: Q3 Sustainability Update		Ross Freeman			
30	AB xxxx: HB 1406 Ordinance 1 st Reading and Adoption - Shared Revenue for Affordable Housing		Alison Van Gorp			
30	AB xxxx: 2020 Comprehensive Plan Amendment Docket		Evan Maxim			
EXECUTIVE SESSION						

NOVEMBER 5						
Legal Notice: published 10/30						
CANCELED (Election Day)						

NOVEMBER 19		DUE TO:	11/8 D/P	11/11 FN	11/11 CA	11/12 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC			STAFF		SIGNER	
STUDY SESSION (5:00-7:00 pm) (Time change TBD)						
60	AB xxxx: Community Needs Assessment		Cindy Goodwin			
SPECIAL BUSINESS (7:00 pm)						
	Key to the City Presentation					
CONSENT CALENDAR						

--	AB xxxx: Zayo Franchise 2nd Reading & Adoption	Bio Park	
--	AB xxxx: City B&O Tax Model Ordinance (2nd Reading & Adoption)	LaJuan Tuttle & Deb Estrada	
PUBLIC HEARING			
60	AB xxxx: 2019-2020 Mid-Biennial Budget Review (Third Quarter 2019 Financial Status Report & 2019-2020 Budget Adjustments; NORCOM 2020 budget resolution; 2020 utility rate resolutions; and 2020 property tax ordinances Legal Notice: 11/6 & 11/13	LaJuan Tuttle	
REGULAR BUSINESS			
30	AB xxxx: ARCH Update and 2020 Work Plan and Budget	Alison Van Gorp	
60	AB xxxx: Minor Code Amendments (1 st Reading)	Evan Maxim	
30	AB xxxx: Rooftop Railings Code Amendment (1 st Reading)	Evan Maxim	
60	AB xxxx: Aubrey Davis Park Master Plan Adoption	Paul West & Ryan Daly	
60	AB xxxx: Sound Transit Park-and-Ride Parking Permit Program	Kirsten Taylor	
EXECUTIVE SESSION			

DECEMBER 3		DUE TO:	11/22 D/P	11/25 FN	11/25 CA	11/26 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC			STAFF		SIGNER	
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
--	AB xxxx: Minor Code Amendments (2 nd Reading & Adoption)			Evan Maxim		
--	AB xxxx: Rooftop Railings Code Amendment (2 nd Reading & Adoption)			Evan Maxim		
--	AB xxxx: CPD Development and Construction Permit Fees Update (Resolution)			Alison VanGorp		
PUBLIC HEARING						
30	AB xxxx: Interim Design and Concealment Standards for Small Cell Facilities Deployment Ordinance (Extension and Adoption) Legal Notice: 10/30			Evan Maxim		
REGULAR BUSINESS						
	AB xxxx: CIP Projects Update and Project Management Report			LaJuan Tuttle		
	AB xxxx: Community Facility – Planning Commission report			Evan Maxim		
EXECUTIVE SESSION						

DECEMBER 17						
POTENTIALLY CANCELED						

OTHER ITEMS TO BE SCHEDULED:

– Process to Appoint Permanent City Manager – K. Segle

2020 Agenda Items:

– Pavement 101 (Q1)

- Open Space Vegetation Management Report – A. Sommargren
- Comprehensive Mobility Plan (ST Settlement) – K. Taylor
- Utility Projects Update – J. Kintner
- Pilot Project for Short-Term Commuter Parking – E. Holmes

- Stormwater Dissolved Metals Testing Report (Q2)
- Joint Meeting with Parks & Recreation Commission (Feb)
- Code Compliance and Short-Term Rentals Discussion – A. Van Gorp

MISD BOARD JOINT MEETING DATES:

- Thursday, October 24, 2019, 4:45-6:00 pm
- Thursday, April 23, 2020, 4:45-6:00 pm

2020

JANUARY 7		DUE TO:	12/27 D/P	12/30 FN	12/30 CA	12/31 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC			STAFF		SIGNER	
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						
EXECUTIVE SESSION						

JANUARY 21		DUE TO:	1/10 D/P	1/13 FN	1/13 CA	1/14 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC			STAFF		SIGNER	
STUDY SESSION (6:00-7:00 pm)						
60	MIFYS Foundation Strategic Plan Report			Cindy Goodwin		
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						
EXECUTIVE SESSION						

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JANUARY 24 (FRIDAY) - PLANNING SESSION
LEGAL NOTICE

JANUARY 25 (SATURDAY) - PLANNING SESSION
LEGAL NOTICE

FEBRUARY 4 ABSENCES:	DUE TO:	1/24 D/P	1/27 FN	1/27 CA	1/28 Clerk
ITEM TYPE TIME TOPIC	STAFF			SIGNER	
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					
PUBLIC HEARING					
REGULAR BUSINESS					
EXECUTIVE SESSION					

FEBRUARY 18 ABSENCES:	DUE TO:	2/7 D/P	2/10 FN	2/10 CA	2/11 Clerk
ITEM TYPE TIME TOPIC	STAFF			SIGNER	
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					
PUBLIC HEARING					
REGULAR BUSINESS					

EXECUTIVE SESSION	

ANNUAL (ROUTINE) ITEMS:

Council/City Manager:

- Legislative Agenda (Q3 & Q4)
- City Council Annual Planning Session (Q1)
- Adoption of City Council Priorities (Q2)
- City Council Mid-Year Planning Session (Q2)
- Sustainability Update (Q1 & Q3)
- Boards & Commissions Annual Appointments (Q2)

Community Planning and Development:

- ARCH Budget and Work Program (Q1)
- ARCH Trust Fund Recommendations (Q1)
- Code Amendment to Update School Impact Fees (Q3)
- Comprehensive Plan Amendments (Q4)
- Comprehensive Plan Docket (Q4)

Finance/Budget:

- Every Year:
 - General Fund & REET Surplus Disposition (Q2)
 - 4th Quarter Financial Status Report & Budget Adjustments (Q2)
 - 1st Quarter Financial Status Report & Budget Adjustments (Q2)
 - 2nd Quarter Financial Status Report & Budget Adjustments (Q3)
 - 3rd Quarter Financial Status Report & Budget Adjustments (Q4)
- Odd Years:
 - Mid-Biennial Budget Review (3rd Quarter Financial Status Report & Budget Adjustments, Utility Rates, and Property Tax Levy) (Nov Mtg)
- Even Years:
 - Capital Improvement Program (CIP) Budget Kick-Off (2nd Mar Mtg)
 - Operating Budget Kick-Off (Mid-Year PS)
 - Proposed Budget: Presentation & Distribution (1st Oct Mtg)
 - Proposed Budget: Operating Budget Review (2nd Oct Mtg)
 - Proposed Budget: Capital Improvement Program Review (1st Nov Mtg)
 - Proposed Budget: Finalize Changes & Adopt Tax Ordinances and Fee Resolutions (2nd Nov Mtg)
 - Final Budget Adoption (1st Dec Mtg)

Fire Department:

Human Resources:

- Police & Police Support Collective Bargaining Agreements
- Fire Collective Bargaining Agreement
- AFSCME Collective Bargaining Agreement

Parks & Recreation:

- Open Space Conservancy Trust Board Annual Report and Work Plan (Q2)
- Open Space Vegetation Management Report (Q2, every other year)

Public Works:

- Bid Awards & Project Close-Outs
- Public Hearing: Preview of 6-Year Transportation Improvement Program (Q2)
- Adoption of 6-Year Transportation Improvement Program (Q2)

Youth & Family Services:

- Interlocal Agreement with MISD for School Mental Health Counselors (Q3)

Proclamations:

- Martin Luther King Jr. Day (1st Jan)
- Black History Month (1st Feb)
- Women’s History Month & International Women’s Day (1st Mar)
- Sexual Assault Awareness Month (1st Apr)
- Safe Boating and Paddling Week (2nd May)
- Parks and Recreation Month (1st Jul)
- National Recovery Month (1st Sep)
- National Preparedness Month (1st Sep)
- Mayor’s Day of Concern for the Hungry (1st Sep)
- Peace Day on Mercer Island (September 18)
- Domestic Violence Action Month (1st Oct)
- Veteran’s Day (1st Nov)