



## **PARKS & RECREATION COMMISSION REGULAR MEETING MINUTES JULY 1, 2021**

### **CALL TO ORDER**

Chair McCarthy called the meeting to order at 5:30 pm via Zoom online meeting.

### **ROLL CALL**

Commissioners Rory Westberg, Don Cohen, Jodi McCarthy, Sara Marxen and Peter Struck were present. Commissioner Sara Berkenwald was absent. Consultants Emily Moon Steve Duh were present. Staff present were Ryan Daly, Operations Transition Team Manager, Jason Kintner, Chief of Operations, Katie Herzog, Recreation & Operations Coordinator, and Jessi Bon, City Manager.

### **APPEARANCES**

There were no appearances.

### **REGULAR BUSINESS**

#### **1. Approval of Minutes**

Minutes from the May 6 and June 3 meetings were presented.

#### **MOTION:**

Commissioner Westberg moved to accept the minutes from the May 6, 2021 and June 3, 2021 meetings as presented. Commissioner Cohen seconded the motion.

**Motion passed unanimously.**

#### **2. Parks, Recreation and Open Space (PROS) Plan & 2<sup>nd</sup> Community Survey**

Bon & Duh presented about Capital Prioritization Tool and Matrix.

Discussion took place on the ranking levels and criteria of the project Matrix, as well as the projects listed. Bon informed that that this fall, the Commission will be asked to make a final decision on how these projects are prioritized.

The Commission directed to change Environmental Conditions from a "2" to a "3" on the Matrix, change Operating Budget Impact from a "2" to a "3" and to do the Master Plan before some of the projects listed on the Matrix.

#### **Welcomed New Commissioner, Sara Marxen!**

Commission directed to go forth with the PROS Matrix, with their desired changes.

Bon & Duh shared the 2<sup>nd</sup> Community Survey and asked the Commission for feedback from the Commission:

- The Commission directed that instead of using the word “prioritize” to change to “support” in the survey instructions.
- The Commission directed to change the order of the questions to group like questions together vs. jumping topics (Questions 1, 3, 10 are all about usage of parks and should be grouped together, questions 8 & 9 should follow question 5 or move questions 6 & 7 to follow 9).
- Questions 8 & 9, the Commission directed to change the wording to “Interest in participating” vs. “Interest.”
- Question 11, the Commission directed to change “enhance revenue generations” to “exploring options to increase revenues”

Discussion on timing of the survey going out to the Community.

#### **BREAK FROM 6:54PM – 7:04PM**

#### **3. Recreation Reset Plan**

Daly presented a number of Recreation updates to the Commission on what’s been happening since the last meeting: summer camps, MMIP and the Art Gallery, update on staff recruitment challenges, online picnic reservations and Special Event permitting/Community Partnerships. Staff is shifting focus to outdoor recreation activities this fall to take place in the parks.

Next steps: City Council on July 6 with Recreation Reset Plan & 2022 Preview.

#### **4. Recreation- Differential Pricing Policy**

Moon presented the draft of the Differential Pricing Policy to determine what the Department charges and is asking the Commission for their input and feedback. Moon anticipates bringing this policy back to the Commission in September, with another Facility Use Policy for review/approval.

#### **OTHER BUSINESS**

#### **5. Commission Meeting Update**

Daly spoke of the planning schedule through the end of the year. No August meeting will occur. September 2 is a scheduled Commission meeting, it’s also the last MMIP of the year and it is also a tentative Volunteer Recognition event; we will look to reschedule that meeting sometime in September.

#### **6. Department Report and Update**

Daly provided update.

#### **7. Commissioner Reports**

- a. Westberg: Pure joy bringing his granddaughter to the Community Center for LEGO camp!
- b. Struck: Highlighted the Seattle Times article on Pioneer Park (June 11)

#### **ADJOURNMENT at 8:16PM**