



# OPEN SPACE CONSERVANCY TRUST BOARD MEETING MINUTES January 18, 2024

## CALL TO ORDER AND ROLL CALL

Chair Poor called the meeting to order at 5:14 PM

Chair Geraldine Poor, Secretary Marie Bender, and Trustees Craig Olson, Carol Lynn Berseth Thomas Hildebrandt, and Lisa Anderl participated remotely using a video teleconferencing platform by Zoom.

Staff participating remotely included: Parks Operations Manager Sam Harb, Natural Resources Project Manager Lizzy Stone and Senior Administrative Assistant Francesca Zager

## PUBLIC APPEARANCES:

No public appearances

## REGULAR BUSINESS:

### 1. Approve Minutes of the October 19<sup>th</sup>, 2023 Meetings

Corrections: None

Motion by Hildebrandt and seconded by Anderl to:  
Approve the Minutes of the October 19<sup>th</sup>, 2023, meeting.  
PASSED: 5-0

### 2. Annual Report to City Council and 2024 Work Plan

Lizzy Stone, Natural Resources Project Manager and Sam Harb Parks Operations Manager presented the work plan and annual report. The Trust expressed interest in amending bylaws and took role of preference of in person meetings or remote.

Motion by Olson and seconded by Anderl to:  
Approve the 2024 Work Plan  
Passed: 5-0

### 3. Engstrom Title Transfer Update

Sam Harb, Parks Operations Manager provided an update on the Engstrom Title Transfer process.

#### **4. STORY Project Update**

Sam Harb, Parks Operations Manager presented on options for a STQRY project in Pioneer Park. The Trust expressed interest in supporting staff, potentially by creating a committee.

#### **OTHER BUSINESS**

##### **Department Report**

Sam Harb, Parks Operations Manager presented an update on the department.

##### **Quadrant Reports**

Northwest quadrant – Generally looking pretty good, tree down in eastern entrance, gravel fill in low places, areas with standing water, icy, popular place after a storm.

Northeast quadrant – Lots of gravel work, things are generally cleaned up

Southeast quadrant – Frost heave, things looking good, kiosk, laminated plant id cards, toilet clean

##### **Topics for future discussion**

Bylaws addressed in next meeting, youth or high school representation, find a way to encourage high school kids to be on board, discuss in bylaws. Staff bring back firmer update on Engstrom title transfer. Letterboxing recognition.

##### **Next Meeting**

The next meeting is scheduled for April 18<sup>th</sup> 2024, at 5:00 PM.

#### **ADJOURNMENT**

There being no further business to come before the Open Space Conservancy Trust, the meeting was adjourned at 6:08 PM

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Geraldine Poor, OSCT Chair

Attest:

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Andrea Larson, City Clerk