

ATTACHMENT 1**October 2025 Monthly PRR Report**

Ref. #	Public Records Request	Requester Name	Request Date	Dept.	Assigned Staff
25-232	Property records for 1546 79th Place NE, Medina, WA 98039. Floor Plans, Site Plans, Building documents, and Surveys	Showmya Anne Wilfred	10/29/2025	DS	Dawn Nations
25-231	I am requesting the architectural plans for the building located at 8467 Midland Road, Medina WA 98039.	Heng Song	10/28/2025	DS	Dawn Nations
25-228	We are in the process of applying for a permit for a generator install. We need to mark the location on a site plan. I was hoping that you had a plot plan on file that would make it easy for us to mark the exact location for your approval. The address is: 544 Upland Rd Medina, Wa 98039 Thanks for your help!	Jon Bate	10/28/2025	DS	Dawn Nations

ATTACHMENT 1

Regarding Permit application CAP-25-032, I'm requesting the Geotech report, contact (should be in the report), and any other public records for this project at the water's edge of 2227 Evergreen Point Rd., Medina, WA. 98039, as it may affect our critical area slope, per Medina Municipal Code warnings, and is right next to my home, one of the two homes on either side of this project, at the bottom of tram, 199' in length, down a critical landslide hazard area steep slope. Yesterday I sent this to Development Services, unable to attach the following, so sending again to City Clerk/Manager as I attach: 1) Construction Activity Permit site map for this scope of work 2) Medina Municipal Code 16.50 (Critical Areas) 3) King County's iMap (our Geotech showing steep area) 4) Construction Activity Permit Notice of Application and Open House, listing the applicant's project agent, Chelsea Molnar's contact: cmolnar@skbarchitects.com and 206-903-0575 5) picture of corner of our home and 2227's dock and boat from the water (as we await permit to reinforce rocks to prevent erosion this side) On King County's iMap, our Geotech has indicated the area of the Steep Slope/Landslide Hazard area, of our property at 2237 Evergreen Point Rd., Medina, WA 98039. This area measures approximately 127 feet in the east-west direction. The elevation change between the top of the steep slope (elevation = 145 feet) and toe of the steep slope (elevation = 35 feet) is 110 feet. If you take rise (110 feet) over run (127 feet) you get a slope inclination of 87% or 41 degrees. For reference, a 100% slope is a 45-degree slope. This slope is so steep, that it was impossible for our Geotech to walk or even stand on it without the assistance of a walking pole or similar device. Our Geotech has seen localized areas on the slope that are even steeper, in some places being near-vertical. These are areas of previous landslides. This bluff is very active with historic and recent landslides both on our property and throughout the entire Medina area. Under current Medina Municipal Code (MMC), section 16.50.090.E.2.a, the minimum buffer allowed from the top and bottom of the steep slope is 50 feet or the height of the slope (110 feet), whichever is greater. Our Geotech indicated, this prescriptive buffer would extend from the shore of

25-226 Lake Washington to the east end of the narrow "leg" (shared private drive with 2227) of

DEBBIE

MARKEZICH

10/24/2025 DS

Dawn

Nations

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Regarding Permit application CAP-25-032, I'm requesting the Geotech report, contact (should be in the report), and any other public records for this project at the water's edge of 2227 Evergreen Point Rd., Medina, WA. 98039, as it may affect our critical area slope, per Medina Municipal Code warnings, and is right next to my home, one of the two homes on either side of this project at the bottom of tram, 199' in length, down a critical landslide hazard area steep slope. I'd like to attach a few things but this site won't let me. They are: 1) the Construction Activity Permit site map for this scope of work 2) Medina Municipal Code 16.50 (Critical Areas) 3) King County's iMap 4) Construction Activity Permit Notice of Application and Open House, listing the applicant's project agent, Chelsea Molnar's contact: cmolnar@skbarchitects.com and 206-903-0575 5) picture of our home from the water, showing rocks to be reinforced as waves have crashed causing erosion. On King County's iMap, our Geotech has indicated the area of the Steep Slope/Landslide Hazard area, of our property at 2237 Evergreen Point Rd., Medina, WA 98039. This area measures approximately 127 feet in the east-west direction. The elevation change between the top of the steep slope (elevation = 145 feet) and toe of the steep slope (elevation = 35 feet) is 110 feet. If you take rise (110 feet) over run (127 feet) you get a slope inclination of 87% or 41 degrees. For reference, a 100% slope is a 45-degree slope. This slope is so steep, that it was impossible for our Geotech to walk or even stand on it without the assistance of a walking pole or similar device. Our Geotech has seen localized areas on the slope that are even steeper, in some places being near-vertical. These are areas of previous landslides. This bluff is very active with historic and recent landslides both on our property and throughout the entire Medina area. Under current Medina Municipal Code (MMC), section 16.50.090.E.2.a, the minimum buffer allowed from the top and bottom of the steep slope is 50 feet or the height of the slope (110 feet), whichever is greater. Our Geotech indicated, this prescriptive buffer would extend from the shore of Lake Washington to the east end of the narrow "leg" of our property (2237 Evergreen Point Rd., which is next to 2227's waterfront where they hope to build), essentially making the lot undevelopable. Section 16.5.090.E.2.a.ii would allow the buffer to be

DEBBIE
MARKEZICH 10/23/2025 DS Dawn
Nations

We are looking for all new residential construction permits for the city of Medina. This should not include any rebuilds, additions, or renovations. Strictly, new construction. The time frame is permits requested in the last 12 months. If it needs to be narrowed down, then as far out as possible. 9 months then 6 months.

Debbie Veals 10/21/2025 DS Dawn
Nations

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25-222	I would like a copy of the final approved Administrative Tree Activity Permit and other related Tree Activity permits or documentation related to proposed new construction located at 7649 NE 14th Street Medina, WA	BRENT JACKSON	10/20/2025	DS	Dawn Nations
25-221	Submitted permit application and drawings for CAP-25-043, 3409 Evergreen Point Road. Please include all associated permit documents (grading, trees, etc.)	Nevet Basker	10/20/2025	DS	Dawn Nations
25-220	Hello, I'd like to request the building and structural plans for 444 OVERLAKE DR E / 383550-2356. Specifically, plans, permits, documentation, and Department of Ecology approvals for the tram/cable lift on the property. Thank you. Best, Brent	Brent Huntley	10/15/2025	Central Services	Dawn Nations
25-219	Hello, I'd like to request the building and structural plans for 8845 OVERLAKE DR W / 644730-0050. Specifically, plans, permits, documentation, and Department of Ecology approvals for the tram/cable lift on the property. Thank you. Best, Brent	Brent Huntley	10/15/2025	Central Services	Dawn Nations
25-218	Hello, I'd like to request the building and structural plans for 2019 EVERGREEN POINT RD / 920890-0056. Specifically, plans, permits, documentation, and Department of Ecology approvals for the tram/cable lift on the property. Thank you. Best, Brent	Brent Huntley	10/15/2025	Central Services	Dawn Nations
25-217	Hello, I'd like to request the building and structural plans for 2033 EVERGREEN POINT RD / 920890-0051. Specifically, plans, permits, documentation, and Department of Ecology approvals for the tram/cable lift on the property. Thank you. Best, Brent	Brent Huntley	10/15/2025	DS	Dawn Nations
25-216	Hello, I'd like to request the building and structural plans for 2057 EVERGREEN POINT RD / 920890-0040. Specifically, plans, permits, documentation, and Department of Ecology approvals for the tram/cable lift on the property. Thank you. Best, Brent	Brent Huntley	10/15/2025	Central Services	Dawn Nations
25-215	Hello, I'd like to request the building and structural plans for 2203 Evergreen Point Rd / 920890-0037. Specifically, plans, permits, documentation, and Department of Ecology approvals for the tram/cable lift on the property. Thank you. Best, Brent	Brent Huntley	10/15/2025	Central Services	Dawn Nations
25-214	I am requesting all records / drawings for as-built onsite stormwater and sewer lines for 2665 Evergreen Point Rd. Medina, WA.	Dan Wozniak Dan Wozniak	10/14/2025	DS	Dawn Nations

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	I'm the buyer's agent, Sophie. My client is about to make an offer on 1546 79th Place NE, Medina, WA 98039. Before proceeding, we'd like to verify some property details. We saw in the seller's Form 17 property disclosure that it says: "1993 Enclosed patio between house and garage to create a playroom and office addition and storage room off garage bay." We'd like to ask whether this remodel was done with proper permits, and whether this area has been included in the total living area of 4,070 square feet for the house. Thank you!	Dongmei Nian	10/13/2025	DS	Dawn Nations
25-211	Requesting a report of all issued and pending building permits for residential & commercial properties from 9/1/2025 to 9/30/2025. Report to include if possible: permit number, issue date, site addresses, valuation of project, description of work, contractor information and owner name. If a report is unavailable, then copies of the original permits would be more than adequate.	Braden Mineer	10/10/2025	DS	Dawn Nations
25-209	Please send me all issued permits in regards to the dock/pier located at 3263 Evergreen Point Rd going back in time as far as possible. Please forward a copy of permit number 4171 which was issued on 3/14/2001.	Evan Wehr	10/7/2025	DS	Dawn Nations
25-206	25-205 B-24-012 Plans to remodel , how they will be rebuilding , -	Mette Naness	10/6/2025	DS	Dawn Nations
25-204	Subject: Shared dock located at 3261 & 3263 Evergreen Pt Rd. I need the dock permit and any plans or drawings associated with permit #4171 issued on 3/14/2001 Type: Accessory New Description: McCallum and Easton repair pier moorage Reviewed: 6/3/2002 I would like the review files from 6/3/2002 and any drawings or documents supplied to obtain the permit issued 3/14/2001. Also any texts, emails, videos or communication regarding the dock, dock condition, size of dock, when dock was built. Essentially anything pertaining to the dock. This permit was also issued for 3261 Evergreen Pt Rd as it is a shared dock. Thanks	David Martin	10/6/2025	DS	Dawn Nations
25-199	PERMITS AND PLANS FOR 7652 NE 12th St Medina, WA	ENFORT HOMES	10/1/2025	DS	Dawn Nations