



# MEDINA, WASHINGTON

## PLANNING COMMISSION MEETING

Hybrid - Virtual/In-Person  
Medina City Hall - Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
Tuesday, September 24, 2024 – 6:00 PM

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### MINUTES

**COMMISSION CHAIR** | Laura Bustamante

**COMMISSION VICE-CHAIR** | Shawn Schubring

**COMMISSIONERS** | Julie Barrett, Li-Tan Hsu, Evonne Lai, Mark Nelson, Brian Pao

**PLANNING MANAGER** | Jonathan Kesler

**DEVELOPMENT SERVICES COORDINATOR** | Rebecca Bennett

#### **1. CALL TO ORDER / ROLL CALL**

Chair Bustamante called the meeting to order at 6:02pm.

##### PRESENT

Chair Laura Bustamante

Commissioner Li-Tan Hsu

Commissioner Evonne Lai

Commissioner Mark Nelson

Commissioner Brian Pao (departed at 7:30pm)

Commissioner Julie Barrett

##### ABSENT

Vice Chair Shawn Schubring

##### STAFF/CONSULTANTS PRESENT

Bennett, Burns, Jepsen, Kesler, Peterson, Reitan, Wilcox

#### **2. APPROVAL OF MEETING AGENDA**

Without objections, the meeting agenda was approved as presented.

#### **3. APPROVAL OF MINUTES**

##### 3.1 Planning Commission Meeting Minutes of September 11, 2024

**Recommendation:** Adopt minutes.

**Staff Contact:** Rebecca Bennett, Development Services Coordinator

**ACTION:** Motion to approve minutes as presented. (Approved 6-0)

Motion made by Commissioner Barrett, Seconded by Commissioner Hsu.

Voting Yea: Chair Bustamante, Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao, Commissioner Barrett

#### **4. ANNOUNCEMENTS**

##### 4.1 Staff/Commissioners

Chair Bustamante mentioned that we will need to schedule Planning Commission Meeting dates for November and December.

#### **5. PUBLIC COMMENT PERIOD**

There was no public comment.

#### **6. DISCUSSION**

##### 6.1 Concerns of the Commission

Chair Bustamante to ask Council to do public outreach.

##### 6.2 2024 Comprehensive Plan Update, Revised Comments Review

**Recommendation:** Discussion

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager; with Dane Jepsen, Associate Planner, LDC Consultants

**Time Estimate:** 60 minutes

Jepsen gave PowerPoint presentation on the 2024 Comprehensive Plan Update, Revised Comments Review. Commissioners discussed and asked questions. The Draft Comp Plan Public Hearing will be held on Thursday, October 3rd from 4:00pm - 7:00pm.

##### 6.3 Introduction of the Middle Housing Consultant, SCJ Alliance and a broad overview of their plan to complete the Middle Housing Update to the Medina Municipal Code

**Recommendation:** Discussion

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager; Kirsten S. Peterson, Project Manager, SCJ Alliance

**Time Estimate:** 30 minutes

Peterson gave PowerPoint presentation on Middle Housing Update. Commissioners discussed and asked questions.

#### **7. ADJOURNMENT**

Meeting adjourned at 8:47pm.

**ACTION:** Motion to adjourn. (Approved 5-0)

Motion made by Commissioner Barrett, Seconded by Commissioner Nelson.

Voting Yea: Chair Bustamante, Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Barrett

Meeting Minutes taken by Rebecca Bennett, Development Services Coordinator