



# MEDINA, WASHINGTON

## PLANNING COMMISSION MEETING

Hybrid-Virtual/In Person

Tuesday, January 23, 2024 – 6:00 PM

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### MINUTES

**COMMISSION CHAIR |**

**COMMISSION VICE-CHAIR |**

**COMMISSIONERS |** Laura Bustamante, Li-Tan Hsu, Evonne Lai, Mark Nelson, Brian Pao, Shawn Schubring

**PLANNING MANAGER |** Jonathan G. Kesler

**DEVELOPMENT SERVICES DIRECTOR |** Steve Wilcox

**DEVELOPMENT SERVICES COORDINATOR |** Rebecca Bennett

#### **1. CALL TO ORDER / ROLL CALL**

Bennett called the meeting to order at 6:01pm.

##### PRESENT

Chair Laura Bustamante  
Vice Chair Shawn Schubring  
Commissioner Li-Tan Hsu  
Commissioner Evonne Lai  
Commissioner Mark Nelson  
Brian Pao

##### STAFF

Bennett, Burns, Kesler, Wilcox

#### **2. ELECTIONS**

##### **2.1 2024 Chair and Vice Chair Elections**

Bennett asked for nominations for Chair. There was one nomination for Commissioner Bustamante. Bennett asked for additional nominations. None were heard. Bennett closed the nomination period.

**ACTION:** Voting for Commissioner Bustamante as Chair. (Approved 6-0)

Voting Yea: Commissioner Bustamante, Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao, Commissioner Schubring

Chair Bustamante asked for nominations for Vice Chair. There was one nomination for Commissioner Schubring. Chair Bustamante asked for additional nominations. None were heard. Chair Bustamante closed the nomination period.

**ACTION:** Voting for Commissioner Schubring as Vice Chair. (Approved 6-0)

Voting Yea: Chair Bustamante, Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao, Commissioner Schubring

### **3. APPROVAL OF MEETING AGENDA**

By consensus, Planning Commission approved the meeting agenda as presented.

### **4. APPROVAL OF MINUTES**

#### 4.1 Planning Commission Meeting Minutes of December 12, 2023

**Recommendation:** Adopt minutes.

**Staff Contact:** Rebecca Bennett, Development Services Coordinator

**ACTION:** Motion to approve minutes. (Approved 6-0)

Motion made by Commissioner Nelson, Seconded by Commissioner Lai.

Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao

### **5. ANNOUNCEMENTS**

#### 5.1 Staff/Commissioners

Chair Bustamante gave reminder that Commissioner Langworthy has submitted his resignation. The open position is posted.

#### 5.2 Introduction of new Planning Manager, Jonathan Kesler, AICP

Wilcox introduced our new Planning Manager, Jonathan Kesler. Kesler gave a brief background of his professional experience.

### **6. AUDIENCE PARTICIPATION**

There was no audience participation.

### **7. DISCUSSION**

#### 7.1 Pending Housing Legislation in the State Legislature

Kesler gave brief overview of the Pending Housing Legislation in the State Legislature.

- 7.2 2024 Comprehensive Plan Update, Overview for New Members and Current Status  
**Recommendation:** Discussion and update.  
**Staff Contact:** Jonathan Kesler, AICP, Planning Manager

Time Estimate: 30 minutes

Kesler gave PowerPoint presentation on the Comprehensive Plan overview and update. Kesler provided a path to Comprehensive Plan adoption. Kesler provided the current status of the Comprehensive Plan.

- 7.3 2024 Comprehensive Plan Update, Utilities Element  
**Recommendation:** Discussion and direction.  
**Staff Contact:** Jonathan Kesler, AICP, Planning Manager

Time Estimate: 30 minutes

Kesler gave PowerPoint presentation on the review of Section 8 Utilities Element. Kesler provided Commissioners with a handout of suggested revisions. Commissioners discussed, asked questions and gave their own suggestions.

## **8. ADJOURNMENT**

Next regular meeting is Tuesday, February 27, 2024 at 6:00pm

Meeting adjourned at 7:33pm.

**ACTION:** Motion to adjourn.

Motion made by Vice Chair Schubring, Seconded by Commissioner Hsu.  
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Hsu,  
Commissioner Lai, Commissioner Nelson, Commissioner Pao