



# MEDINA, WASHINGTON

## PLANNING COMMISSION MEETING

Hybrid-Virtual/In Person

Tuesday, January 28, 2025 – 6:00 PM

---

### MINUTES

#### **1. CALL TO ORDER / ROLL CALL**

Planning Commission Chair Laura Bustamante called to order the meeting of the Medina Planning Commission in the Council Chambers at 6:00pm

##### PRESENT

Commission Chair Laura Bustamante  
Commission Vice-Chair Shawn Schubring  
Commissioner Julie Barrett  
Commissioner Li-Tan Hsu  
Commissioner Evonne Lai  
Commissioner Mark Nelson

##### ABSENT

Commissioner Brian Pao

##### STAFF

Abdulsalam, Bennett, Kesler, Peterson, Robertson, Wilcox

#### **2. APPROVAL OF MEETING AGENDA**

Without objections, the meeting agenda was approved as presented.

#### **3. APPROVAL OF MINUTES**

##### 3.1 Planning Commission Special Meeting Minutes of January 16, 2025

**Recommendation:** Adopt minutes.

**Staff Contact:** Rebecca Bennett, Development Services Coordinator

**ACTION:** Motion to approve minutes. (Approved 6-0)

Motion made by Commissioner Nelson, Seconded by Commissioner Barrett.

Voting Yea: Commission Chair Bustamante, Commission Vice-Chair Schubring, Commissioner Barrett, Commissioner Hsu, Commissioner Lai, Commissioner Nelson

#### **4. ANNOUNCEMENTS**

##### 4.1 Staff/Commissioners

Chair Bustamante announcement that this will be Bennett's last Planning Commission Meeting until she returns from maternity leave. Commissioner Nelson spoke about the City Council meeting from the previous night and mentioned the changes that they made to the Middle Housing Review code change draft. Chair Bustamante announced that City

Council approved the submission of the code change draft to the Department of Commerce.

**5. PUBLIC COMMENT PERIOD**

There was no public comment.

**6. DISCUSSION**

**6.1 Concerns of the Commission**

Discussion about council meeting from night before. Jonathan spoke, Peterson spoke, Robertson spoke

**6.2 Middle Housing Review**

**Recommendation:** Discussion

**Staff Contacts:** Jonathan Kesler, AICP, Planning Manager; Kirsten Petersen, Senior Project Manager, SCJ Alliance

**Time Estimate:** 30 minutes

Peterson spoke about the Middle Housing Review. Commissioners discussed and asked questions.

**6.3 Proposed Unit Lot Subdivision/Zero Lot Line Ordinance**

**Recommendation:** Discussion

**Staff Contacts:** Jennifer S. Robertson, Esq., Inslee Best, Attorneys at Law

**Time Estimate:** 30 minutes

Robertson spoke about the Proposed Unit Lot Subdivision/Zero Lot Line Ordinance. Commissioners discussed and asked questions.

**6.4 Upcoming Topics in 2025**

**Recommendation:** Discussion

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager

**Time Estimate:** 30 minutes

Kesler gave a PowerPoint presentation on Upcoming Topics in 2025. Commissioners discussed and asked questions.

**7. ADJOURNMENT**

**The next meeting is the Regular Meeting on Tuesday, February 25, 2025, at 6:00 pm.**

Meeting adjourned at 7:57pm.

**ACTION:** Motion to adjourn. (Approved 6-0)

Motion made by Commissioner Hsu, Seconded by Commissioner Barrett.

Voting Yea: Commission Chair Bustamante, Commission Vice-Chair Schubring, Commissioner Barrett, Commissioner Hsu, Commissioner Lai, Commissioner Nelson

Meeting Minutes taken by Rebecca Bennett, Development Services Coordinator