MEDINA, WASHINGTON

CIVIL SERVICE COMMISSION

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Thursday, August 20, 2026 – 1:00 PM

MINUTES

DRAFT

1. CALL TO ORDER / ROLL CALL

The Medina Civil Service Commission was called to order by Chair Lou Hillenbrand at 1:07 PM.

PRESENT
Commission Chair Lou Hillenbrand
Commissioner Vice-Chair Allison Frey
Commissioner Betsy Johnson

STAFF
Swanson, Gidlof, Nations

2. ANNOUNCEMENTS

Civil Service Secretary Dawn Nations thanked previous Commissioner Steven Wells for his time serving on the Civil Service Committee and welcomed new commissioner Betsy Johnson.

3. PUBLIC COMMENT

None.

4. NEW BUSINESS

4.1 Civil Service Meeting Minutes of October 3, 2025
Recommendation: Adopt minutes.
Staff Contact: Dawn Nations, Civil Service Secretary

ACTION: Motion to adopt the minutes by Hillenbrand, Second Frey carried by 2-0 vote.

4.2 Approval of Civil Service Commission Annual Report for 2025
Recommendation: Approve.
Staff Contact: Dawn Nations, Civil Service Secretary

Civil Service Secretary Dawn Nations gave a brief overview of the annual report for 2025 of the meetings held by the civil service commission and the commissioners approved the report.

ACTION: Motion to approve the 2025 annual report by Hillenbrand, Second Frey. Vote carried by 2-0 vote.

4.3 Approval of Police Officer Eligibility Register
Recommendation: Approve Eligibility Register.
Staff Contact: Dawn Nations, Civil Service Secretary

Civil Service Secretary Dawn Nations gave an overview of the open police position that was created by ESHB 2015 Public Safety funding program grant. She gave a brief overview of the recruitment process timeline, criteria, and scoring. Captain Gidlof gave a summary of the grant program criteria and a department overview. Commissioners asked questions regarding the process and staff responded.

ACTION: Motion to approve the Police eligibility register by Frey , Second Johnson. Vote carried by 3-0 vote.

5. ADJOURNMENT

Meeting adjourned at 1:24 PM.

Meeting minutes taken by:

_____
Dawn Nations, Civil Service Secretary

DRAFT