



CITY OF MEDINA

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Date: August 24, 2026
To: Honorable Mayor and City Council
Via: Jeff Swanson, City Manager
From: Dawn Nations, Acting City Clerk
Subject: Central Services Department Monthly Report

AUGUST AND SEPTEMBER PUBLIC MEETINGS AND EVENTS

Event	Date	Time	Location
Annual Medina Days Celebration	Aug. 8	All Day	Medina Beach Park
Civil Service Commission	Aug. 20	1:00 pm	City Hall Chambers
City Council Special and Regular Meeting	Aug. 24	5:00 pm	In-Person/Online
Planning Commission	Aug. 25	6:00 pm	In-Person/Online
City Council Special and Regular Meeting	Sept. 14	5:00 pm	In-Person/Online
Park Board Meeting	Sept. 21	5:00 pm	In-Person/Online
Planning Commission Meeting	Sept. 22	6:00 pm	In-Person/Online
City Council Special and Regular Meeting	Sept. 28	5:00 pm	In-Person/Online

Meetings are publicly noticed on the City's three official notice boards, City website, and via GovDelivery. Occasionally notices require publication in the City's official newspaper, The Seattle Times. Public meetings scheduled after publication of this report can be found on the City's website.

RECORDS REQUESTS

During the month of July **17** public records requests were received by Central Services. See **Attachment 1**.

COMMUNICATION TO OUR COMMUNITY

E-Notice Program: In July 2026 the city sent 14 bulletins to 327,749 recipients. For a list of topics and how many subscribers we have signed up for each topic. See **Attachment 2**

Type of Notice	# sent	# of Subscribers
Agenda Packet Notices (Council, PB, PC)	6	15,618
Development Notices	2	203,490
Police Notices (E-Lert program, city event and information, etc.)	3	97,233
City Event/Information Notices (Medina Days, Bridge Repair, closures)	3	11,408