



# MEDINA, WASHINGTON

## PARK BOARD MEETING

Hybrid - Virtual/In-Person  
Tuesday, January 17, 2023 – 5:00 PM

### MINUTES

#### 1. CALL TO ORDER / ROLL CALL

Meeting called to order at 5:00 PM by Deputy City Clerk Dawn Nations.

##### PRESENT

Chair Sarah Gray  
Vice Chair Barbara Moe  
Board Member Gretchen Stengel  
Board Member Rebecca Johnston  
Board Member Katie Surbeck  
Board Member India Fitting-Koh  
Emeritus Member Penny Martin  
Youth Advisor Will Reeves

##### ABSENT

Board Member Collette McMullen

##### STAFF

Osada, Burns, Crickmore, Sass, Nations

#### 2. ELECTIONS

##### 2.1 Elections of Officers:

- a) Chair
- b) Vice Chair

The Deputy City Clerk opened the nominations for the Chair position.

**Action:** Board member Moe nominated Sarah Gray, Second Stengel. Sarah Gray spoke to her nomination and is excited to lead the Park Board. There were no other nominations for the chair position. Deputy City Clerk Nations called for the vote. Vote carried 6-0 to elect Sarah Gray as the Chair.

Nations congratulated Gray and turned the meeting over to her.

Chair Gray opened the nominations for the Vice Chair position.

**Action:** Board member Johnston nominated Barbara Moe, Second Stengel. There were no other nominations. Chair Gray called for a vote; vote carried 6-0 to elect Barbara Moe as Vice Chair.

### 3. **ANNOUNCEMENTS**

None.

### 4. **APPROVAL OF PARK BOARD MINUTES**

**Action:** Motion Johnston Second Surbeck vote carried 6-0.

#### 4.1 November 21, 2022 Meeting Minutes

**Recommendation:** Adopt Minutes.

**Staff Contact:** Dawn Nations, Deputy City Clerk

### 5. **PUBLIC COMMENT**

Chair Sarah Gray opened the public comment period.

Steven Wells gave public comment on the community of Medina, spoke regarding the noise and public nuances near Viewpoint Park.

Huan Bui sent a public comment via email to the Park Board to inquire about the pickle ball courts at Fairweather Park. The email was read aloud for the record.

### 6. **PARK BOARD BUSINESS**

#### 6.1 Christmas Ships Event Recap by Sarah Gray

Chair Gray reported it was a great event, very well attended, and everyone enjoyed the lighted necklaces. The board discussed having a welcome table, hot chocolate, cookies, candy cane necklaces (only), and fire pit for the 2023 event. Chief Sass and City Manager Burns reported it was a great event as well. The board discussed purchasing or donating a fire pit for the City to store and use for future events.

#### 6.2 Parks and Recreation Board Meeting Change Proposal

**Recommendation:** Approve.

**Staff Contact:** Ryan Osada, Public Works Director

Deputy City Clerk Nations gave a brief overview of the proposed meeting date changes of meeting 6 times per calendar year. The board members discussed and asked questions, staff responded. The board members voted and will forward their recommendation to the City Council on February 13, 2023.

**Action:** Motion Surbeck, Second Stengel vote carried 6-0 as presented.

#### 6.3 2024 Meeting Calendar and Event Planning

**Recommendation:** Discussion and direction.

**Staff Contact:** Dawn Nations, Deputy City Clerk

Deputy City Clerk Nations presented the Meeting Calendar and Park Board events calendar to the board members. The board members discussed the events. Board member Johnston will contact Medina Elementary for Arbor Day Event. The following dates were finalized:

Egg Stuffing Event - Monday, March 27, 2023 - City Hall at 10 AM  
Annual Easter Egg Hunt - Saturday, April 1, 2023 at 10 AM  
Arbor Day - Friday, April 28, 2023 at 10 AM

6.4 Youth Advisory Recruitment Update by Will Reeves, Youth Advisor

Chair Gray discussed having 3 opportunities for the Youth Advisor to get more involved in Park Board activities and receive more volunteer hours.

Youth Advisor Will Reeves gave a brief presentation on how to promote the Youth Advisor position to other Medina youth residents. He prepared a flyer to be handed out. He discussed the target audience should be the parents to pass along information to their youth. The board members discussed having an article put in the Medina Newsletter and Greet West Bellevue Magazine to advertise the position.

7. **OTHER BUSINESS**

None.

8. **PARK REPORTS**

**Fairweather & Lid** - Gray reported the ivy is a problem. The board discussed the process of removing it. Public Works will check into what funds are available. They will get quotes on a service or goats to remove it and maintenance. Board member Surbeck will check with Yarrow Point Park Board regarding how they handled this same issue. Board member Fitting-Koh asked about the City educating the residents about invasive species. City Manager Burns asked Public Works to get costs and bring it back to the Park Board for further discussion. The tennis courts will not be resurfaced for pickle ball at this time as they were recently re-done.

**Indian Trail** - Moe reported looks good.

**Lake Lane** - Martin reported looks great and reported the tree branch problem. Moe reported there is fire damage on the dock. Public Works will check on the tree and dock.

**Medina Beach Park** - Public Works reported the flower beds were cleaned out.

**Medina Park** - Public Works reported more beaver damage and will be repaired.

**Viewpoint Park** - Gray reminded board members to go to the park to evaluate the upper parking spot issues and report back. Chief Sass gave a brief update regarding the parking spots and public nuisance that the Police is witnessing. These issues will be presented to the City Council for advisement.

9. **ADJOURNMENT**

The meeting was adjourned at 6:15 PM

Meeting Minutes taken by Dawn Nations, Deputy City Clerk