



# CITY OF MEDINA

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**Date:** June 9, 2025  
**To:** Honorable Mayor and City Council  
**Via:** Jeff Swanson, Interim City Manager  
**From:** Aimee Kellerman, CMC, City Clerk  
**Subject:** Central Services Department Monthly Report

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## **JUNE AND JULY PUBLIC MEETINGS AND EVENTS**

<b>Event</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
Juneteenth Holiday – <b>City Hall Closed</b>			
Hearing Examiner: OGCC Non-Administrative Variance	June 11	10:00 am	In-Person/Online
Hearing Examiner: P-24-054 Substantial Development Permit	June 18	11:00 am	In-Person/Online
City Council Meeting	June 23	5:00 pm	In-Person/Online
Planning Commission Meeting	June 24	6:00 pm	In-Person/Online
City Council Meeting	July 14	5:00 pm	In-Person/Online
Park Board Meeting	July 21	5:00 pm	In-Person/Online
Planning Commission Meeting	July 22	6:00 pm	In-Person/Online

*Meetings are publicly noticed on the City's three official notice boards, City website, and via GovDelivery. Occasionally notices require publication in the City's official newspaper, The Seattle Times. Public meetings scheduled after publication of this report can be found on the City's website.*

## **COMMUNICATION TO OUR COMMUNITY**

**E-Notice Program:** During the month of May, the City issued 23 bulletins amounting to a total of 188,996 bulletins delivered to subscribers; approximately 13.8% were opened. See **Attachment 1**.

As of May 31, the city had 21,313 subscribers (change in total subscribers **+374**), with a combined total of 190,358 subscriptions (change in total subscriptions **+1,938**).

## **RECORDS REQUESTS**

During the month of May, 14 public records requests were received by Central Services. See **Attachment 2**.