



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person  
Medina City Hall - Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
Tuesday, May 28, 2024 – 5:00 PM

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### MINUTES

#### 1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order in the Medina Council Chambers at 5:00 p.m.

##### PRESENT

Mayor Jessica Rossman  
Deputy Mayor Randy Reeves  
Councilmember Joseph Brazen  
Councilmember Jennifer Garone  
Councilmember Harini Gokul  
Councilmember Michael Luis

##### ABSENT

Councilmember Mac Johnston

##### STAFF

Burns, Robertson, Osada, Wagner, Kesler, Sass, and Bennett

#### 2. APPROVAL OF MEETING AGENDA

Mayor Rossman noted that the purpose of the T-Mobile presentation is to seek feedback and following the presentation, Council will allow for public comments in addition to the regular public comment period.

City Manager Steve Burns requested to swap Agenda Items 9.2 Middle Housing Consultant Discussion and 9.3 Middle Housing Engagement Plan.

**ACTION:** Without objections, the meeting agenda was approved as amended.

#### 3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. The following individuals addressed the Council:

India Fitting-Koh commented on her experience with living in Medina and significant trees being cut down over the past 20 years. She asked Council to consider a reduction in construction work hours from, lower the allowable decibels, and consider increasing setbacks and fines.

Heija Nunn commented in support of India Fitting-Koh's comment. She encouraged Council to consider doing more to return to the small town feel and service. Lastly, she expressed hopes for T-Mobile to have a more robust community communication plan for their tower upgrades, for Council to bring back the parking space at ViewPoint Park, preserve park space and view corridors.

#### **4. PRESENTATIONS**

##### **4.1 T-Mobile Tower Upgrade Presentation by Ken Lyons, Senior Vice President -Jurisdiction Relations and Matt Russo, Siting Advocacy Manager.**

T-Mobile's Senior Vice President - Jurisdiction Relations, Ken Lyons and Siting Advocacy Manager, Matt Russo gave a presentation on the two proposed tower upgrades in Medina. The two towers proposed for upgrades are existing towers with one at Overlake Golf and Country Club (adjacent to maintenance yard) and the other at Bellevue Christian School (adjacent to the Park and Ride lot).

Council took a 5-minute recess during the presentation to resolve virtual attendance technical difficulties.

Matt Russo continued the presentation walking Council through three design options that include a canister option, flush mount option and stealth tree option. Council asked questions and T-Mobile representatives responded.

Mayor Rossman opened the public comment period for this presentation. The following individuals provided comments:

Heija Nunn requested that Council get an interim public process in place and provided comments to T-Mobile. She noted that there was a failure to understand how cell technology works. She also noted that T-Mobile has advanced technology rolling out and in place in different parts of the world and feels that they are only putting a band-aid in Medina to set the stage for future additional capacity.

Laura Bustamante thanked T-Mobile for coming and providing a solution for connectivity.

Mayor Rossman closed the public comment period on this presentation.

#### **5. CITY MANAGER'S REPORT**

None.

#### **6. CONSENT AGENDA**

None.

7. **LEGISLATIVE HEARING**

None.

8. **PUBLIC HEARING**

None.

9. **CITY BUSINESS**

9.1 Comprehensive Plan Update – Parks and Open Space Element

**Recommendation:** Review and Approval.

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager

Planning Manager Jonathan Kesler announced that Planning Consultant Kim Mahoney is leaving LDC at the end of May and introduced Associate Planner with LDC, Dane Jepson, who will be assisting the city with long range planning activities.

Kesler walked Council through a presentation highlighting the proposed changes to the Parks and Open Space Element of the Comprehensive Plan from Planning Commission and the Development Services Committee.

Council discussed, asked questions and staff responded.

**ACTION:** Council directed the following:

Page 7: Undeveloped Rights-of-Way (Community Trail System)

Trail System

- Delete shaded text as proposed by the Planning Consultant.
- Delete bullets under "IMPROVEMENTS" and add a reference to Figure 8.

Page 9:

Medina Park

- Delete all the added shaded language starting with "children have been observed..."

Medina Beach Park

- Delete the second paragraph.

Map

- Label Lake Lane
- Potential Pathways - Remove NE 8th

**ACTION:** Motion Reeves to approve the Parks and Open Space Element of the Comprehensive Plan Update so it can be sent to Puget Sound Regional Council and the State Department of Commerce for their review with the proposed changes of the May 28, 2024, City Council meeting. This was seconded by Gokul and carried by a 6:0 (Johnston absent) vote.

## 9.2 Middle Housing Engagement Plan

**Recommendation:** Review and adopt Resolution No. 444.

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager and Jennifer Robertson, City Attorney

Planning Manager Jonathan Kesler introduced the Middle Housing Engagement Plan. Council discussed, asked questions, and staff responded.

Council requested the following changes:

Revise document and tailor to be more Medina specific.

Page 4: About the Middle Housing Land Use Code Update Project

- Section B. Communication and information programs
- Strike references to TV appearances, news articles, and radio announcements.

Consider removing example images.

Change the heading "Key Messages" to "Key Messages from the State Department of Commerce".

Ensure language is added for the public to understand legal mandates applicable to Medina regarding Middle Housing and ADUs.

**ACTION:** Staff will revise the Middle Housing Engagement Plan as discussed and bring Resolution No. 444 to the June 10, 2024, City Council meeting for final review and adoption.

## 9.3 Middle Housing Consultant Discussion

**Recommendation:** Discussion and direction.

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager and Stephen R. Burns, City Manager

Planning Manager Jonathan Kesler gave an introduction and overview of the Request for Qualifications (RFQ) to find a Middle Housing Consultant. Council discussed, asked questions, and staff responded.

**ACTION:** Motion Reeves to direct staff to obtain an RFQ (Request for Qualifications), first publication on Friday, May 31, 2024 and second publication Wednesday, June 5, 2024. This was seconded by Luis. Council discussed the motion.

**ACTION:** Motion Garone to amend the motion to direct staff to rewrite the RFQ to reflect as described by the city attorney, that the consultant to be technical project support for the Middle Housing Land Use Code Update project, help with public engagement and

presentations, and help meet milestones required by the Commerce grant. This was seconded by Gokul and carried by a 6:0 (Johnston absent) vote.

**10. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

None.

**11. PUBLIC COMMENT**

Mayor Rossman opened the public comment period. The following individual addressed the Council:

Heija Nunn commented in support of having a resident task force for the Middle Housing project.

With no further comments, public comments was closed.

**12. ADJOURNMENT**

By consensus, Council adjourned the regular meeting at 8:03 p.m.