



# CITY OF MEDINA

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**Date:** July 8, 2024  
**To:** Honorable Mayor and City Council  
**Via:** Stephen R. Burns, City Manager  
**From:** Ryan Osada, Public Works Director  
**Subject:** Public Works Monthly Report

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- 1. NE 12TH STREET PEDESTRIAN IMPROVEMENTS\_TREES** – PSE’s tree contractor, Asplundh was onsite for 11 working days to trim and remove trees necessary for the pole relocation. Removal was less extensive than originally anticipated. More trimming may be needed by the communication lines which are located lower than PSE’s power lines.





- MEDINA PARK EAST TRAIL REHAB** – Asphalt Patch Systems was the low bidder for the trail rehab project. They were able to complete the project in four short days which included approximately 2,200 lineal feet of trail on the east side of Medina Park. The project included scarifying the existing path and installing 3-4” of new crushed rock. The west side of the park was completed last year by Core Infrastructure.



- MILFOIL TREATMENT** – Last month, Aquatechnex was finally able to perform the Milfoil treatment at the Beach Park, View Point and Lake Lane. Treatment has not been done in over 10 years. The city was able to finalize the herbicide permit application through Ecology and secure a licensed and qualified contractor to perform the work. Going forward, we hope to spray for milfoil every June.





4. **MAINTENANCE** – The Public Works crew has been getting the beach and parks ready for the thousands of visitors during the summer months. This time of year, Public Works has staff come in on weekends to take care of garbage services and provide support for numerous summer events. We also increase janitorial services in the park restrooms to seven days per week.



## 5. PUBLIC WORKS PROJECTS COMMUNICATION PLAN -

1. City staff will create a Public Works Project page for large or impactful projects on the city's website. Include timeline, project specifics, cost, site plan, and cross section.
2. City staff will send out project details (messaging) to the community two weeks, one week, and one day prior to start of project through the city's electronic communications system GovDelivery, as well as the city's social media platforms (Facebook, X, and Nextdoor Medina).
3. At the Director's discretion, use either sandwich boards or in some cases VMS signs near job site two weeks prior to project. The sign will direct citizens to the city's website for more information and include the Public Works Director's contact information. Sandwich boards will have a QR code for the City's Public Works Project page. Currently, no projects are using this plan.



## **6. PROJECT UPDATES -**

**Upland Road Stormwater Improvements** – main contract & CO's complete

**TIB\_Upland Road Overlay** – paving complete, punch list items are pending

**86<sup>th</sup> Ave NE Overlay\_Ridge Rd, NE 5<sup>th</sup> St** – paving is complete, punch list items are pending

**2024 ADA Improvements & Overlay** – scheduled for the end of July

**NE 12th Street Pedestrian Improvements** – in construction, scheduled to complete late July

**Medina Park East Trail Rehab** – complete

**Medina Beach Park Tree Replanting** – Phase III tree planting.

**2024 Localized Stormwater Imp\_NE 2<sup>nd</sup> Pl, 78<sup>th</sup> Ave NE, 82<sup>nd</sup> Ave NE, PO** – design

**SROF\_Medina Park Stormwater Pond Imp.** – bidding and permitting

**Citywide Stormwater System Mapping & Evaluation** – G&O has completed base mapping. Ongoing CCTV and assessment for future improvements

**City Hall Deck Rehab** – on consent for a new contract

**City Hall Carpet Replacement** – completed

**Post Office HVAC** – completed

**City Hall & Post Office Exterior Painting** – reviewing bids (pending)

**2024 Hazardous Tree Removal** – as needed

**77TH Ave NE Sidewalk & Curb Ramp Imp.** – option 2 selected, tentative construction in June

**Points Loop Trail Signs** – currently making signs