



MEDINA, WASHINGTON

PARK BOARD MEETING

Virtual/Online

Monday, May 16, 2022 – 5:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

Meeting called to order at 5:01pm by Chair Sarah Gray and roll call taken by Deputy City Clerk Dawn Nations.

PRESENT

Chair Sarah Gray

Vice Chair Barbara Moe

Board Member Gretchen Stengel

Board Member Katie Surbeck (on-line 5:02 PM)

Board Member India Fitting-Koh

Emeritus Member Penny Martin (on-line 5:03 PM)

ABSENT

Board Member Rebecca Johnston

Board Member Collette McMullen

Youth Advisor Ben Johnston

STAFF PRESENT

Ryan Osada, Steve Burns, Pat Crickmore, Connor Bell, Aimee Kellerman, Dawn Nations

2. ANNOUNCEMENTS

Chair Sarah Gray discussed changing the meeting time and date change of no meeting in August instead of July. The board discussed and decided on meeting in July and not August to align with other boards and commissions. The meeting time for June and July will be 6pm as a Special meeting.

3. APPROVAL OF PARK BOARD MINUTES

3.1 Park Board Meeting Minutes of March 21, 2022

Recommendation: Adopt Minutes.

Staff Contact: Dawn Nations, Deputy City Clerk

ACTION: Motion by Stengel, Second by Moe. Carried 5-0

4. PUBLIC COMMENT

None.

5. PARK BOARD BUSINESS

5.1 Introduce New Park Board Member, Position 5 - India Fitting-Koh

Chair Sarah Gray introduced new Park Board member India Fitting-Koh. India Fitting-Koh spoke to the board members.

5.2 Medina Park Playground Project Update

a) Project Update -completion date proposed for June 2, 2022

b) Grand Opening Ceremony - June 4, 2022, at 10am

Recommendation: Update, discussion, and direction.

Staff Contact: Ryan Osada, Public Works Director

Ryan Osada updated the board members on the playground project and final details of when the playground will be opening. The Park Board members discussed the project details and details for the Grand Opening ceremony. The board will make a sign with the Park Board meeting dates and ways to get involved with the board. This will be displayed at the Grand Opening event.

5.3 Park Use Permit Update

Recommendation: Update.

Staff Contact: Stephen R. Burns, Interim City Manager

Interim City Manager Steve Burns gave a brief update on the Park Use Permit status the proposal and recommendations will be brought back to the Park Board in June or July.

5.4 Easter Egg Hunt Recap

Chair Sarah Gray gave a brief recap of the Easter Egg Hunt and reported there was a huge turnout. The board discussed ways to improve the event. It was determined that having staggering start times for younger age groups would be great to help eliminate future issues and they discussed asking for more donations for next year.

5.5 Arbor Day Recap

Chair Sarah Gray gave a brief update on the Arbor Day event. The board discussed and reported it was a fabulous event. The kids and teachers from Medina Elementary were very excited to participate in the event.

5.6 Medina Park - Willow Tree Update

Recommendation: Update.

Staff Contact: Ryan Osada, Public Works Director

Ryan Osada reported the Willow tree fall on its own and had to be removed. It was discussed that the tree will be replaced in the future. Pat Crickmore gave an update on the process of how the tree will be planted to have a successful planting.

6. OTHER BUSINESS

Chair Sarah Gray discussed the importance of Board members attendance at the Park Board Meetings.

Board member asked about meeting format for future meetings. It discussed that the in-person hybrid meeting format logistics are still being worked out. An email will be sent out as information becomes available. At this time the meetings will still be held via teleconference (Zoom Meeting).

7. PARK REPORTS

- Fairweather & Lid – Gray reported it has been weeded and looks great. Stengel reported the bulbs look great and reported residence are very thankful. Fitting-Koh reported the entrance has blackberries into the path.
- Indian Trail - Moe reported looks good.
- Lake Lane - Martin reported looks good and asked about the branch that is hanging over the path. Public works reported the whole light may need to be replaced but they are working on it.
- Medina Beach Park - Gray reported looks good. Moe reported light out in restroom. Public works will look
- Medina Park - All members reported looks great.
- Viewpoint Park – All reported it looks great. Public works reported the mulching as been started.
- Public Works reported all the fountains will be turned back on for spring/summer.
- Gray reported there are dog owners that are in violation of the dog rules at the park. Officer Bell reported the patrols are increasing in the park.
- Gray asked public works to change the location of the dog rules sign by the tennis courts. Public works will look into this matter.

8. ADJOURNMENT

Meeting adjourned at 6:02 PM.

Minutes taken by:

Dawn Nations, Deputy City Clerk