



MEDINA, WASHINGTON

PLANNING COMMISSION MEETING

Virtual/Online

Tuesday, October 19, 2021 – 4:00 PM

MINUTES

COMMISSION CHAIR | Laurel Preston

COMMISSION VICE-CHAIR | Shawn Schubring

COMMISSIONERS | Laura Bustamante, David Langworthy, Mark Nelson, Mike Raskin, Randy Reeves

PLANNING MANAGER | Stephanie Keyser

1. CALL TO ORDER / ROLL CALL

Chair Laurel Preston called the meeting to order at 4:05pm

PRESENT

Chair Laurel Preston

Vice Chair Shawn Schubring

Commissioner Laura Bustamante

Commissioner David Langworthy (Arrived at 4:10pm)

Commissioner Mark Nelson

Commissioner Randy Reeves

ABSENT

Commissioner Mike Raskin

STAFF

Bennett, Kellerman, Keyser, Minor, Sauerwein, Wilcox

2. APPROVAL OF MEETING AGENDA

ACTION: By consensus, Planning Commission approved the meeting agenda as presented.

3. APPROVAL OF MINUTES

3.1 Planning Commission Minutes of September 28, 2021

Recommendation: Adopt Minutes

Staff Contact: Stephanie Keyser, AICP, Planning Manager

Keyser stated the second motion on page 5 of the packet minutes needs to be amended to 5-0, not 6-0.

ACTION: Motion to approve amended minutes. (Approved 6-0)

Motion made by Vice Chair Schubring, Seconded by Commissioner Nelson.
Voting Yea: Chair Preston, Vice Chair Schubring, Commissioner Bustamante,
Commissioner Langworthy, Commissioner Nelson, Commissioner Reeves

4. ANNOUNCEMENTS

4.1 Staff/Commissioners

Chair Preston thanked those who attended the open house for the tree code.

Keyser confirmed the dates for the November and December meetings as being
November 16th and December 14th.

5. AUDIENCE PARTICIPATION

No public was in attendance to speak during the audience participation.

6. PUBLIC HEARING

6.1 Tree Code Amendments 2021

Recommendation: Approval

Staff Contact(s): Stephanie Keyser, AICP, Planning Manager

Time Estimate: 80 minutes

Keyser said that the city received one written public comment from David Yee (3215
Evergreen Point Road) via email on October 17, 2021, that was forwarded to Planning
Commission on October 18, 2021.

Keyser gave a presentation on the tree code update proposal.

Commissioners discussed and asked questions.

Staff responded.

Chair Preston opened the public hearing.

David Yee, 3215 Evergreen Point Road, provided public testimony.

Sheree Wen, 3245 Evergreen Point Road, provided public testimony.

Chair Preston closed the public hearing.

ACTION: Motion to approve the additions to the purpose of intent on pages 8-9 of the
staff packet. (Approved 6-0)

Motion made by Commissioner Nelson, Seconded by Vice Chair Schubring.
Voting Yea: Chair Preston, Vice Chair Schubring, Commissioner Bustamante,
Commissioner Langworthy, Commissioner Nelson, Commissioner Reeves

ACTION: Motion to strike 20.52.320(C) per the tree arborist's recommendation. (Failed
1-5)

Motion made by Commissioner Nelson, Seconded by Commissioner Reeves.
Voting Yea: Commissioner Nelson
Voting Nay: Chair Preston, Vice Chair Schubring, Commissioner Bustamante,
Commissioner Langworthy, Commissioner Reeves

ACTION: Motion to amend the dimensions on the definition of legacy tree to 36 inches to less than 50 inches and landmark trees to 50 inches and above in 20.52.120.
(Approved 6-0)

Motion made by Commissioner Nelson, Seconded by Commissioner Bustamante.
Voting Yea: Chair Preston, Vice Chair Schubring, Commissioner Bustamante,
Commissioner Langworthy, Commissioner Nelson, Commissioner Reeves

ACTION: Motion to amend 20.52.150(E) Minimum Restoration Standards for Land not under development to add the additional language from the city arborist. (Approved 6-0)

Motion made by Vice Chair Schubring, Seconded by Commissioner Nelson.
Voting Yea: Chair Preston, Vice Chair Schubring, Commissioner Bustamante,
Commissioner Langworthy, Commissioner Nelson, Commissioner Reeves

ACTION: Motion to add the language in 20.52.150(G) as proposed by the city arborist.
(Approved 6-0)

Motion made by Commissioner Nelson, Seconded by Commissioner Bustamante.
Voting Yea: Chair Preston, Vice Chair Schubring, Commissioner Bustamante,
Commissioner Langworthy, Commissioner Nelson, Commissioner Reeves

ACTION: Motion to direct staff to add the language from 20.52.150(G) to the appropriate corresponding supplemental tree section. (Approved 6-0)

Motion made by Commissioner Nelson, Seconded by Vice Chair Schubring.
Voting Yea: Chair Preston, Vice Chair Schubring, Commissioner Bustamante,
Commissioner Langworthy, Commissioner Nelson, Commissioner Reeves

7. DISCUSSION

7.1 2021-2023 Planning Commission Work Plan

Recommendation: N/A

Staff Contact(s): Stephanie Keyser, AICP, Planning Manager

Time Estimate: 10 minutes

ACTION: Keyser discussed the 2021-2023 work plan that Council approved on October 11th; no action taken.

7.2 Tree Code Enforcement – Supplemental Trees

Recommendation: N/A

Staff Contact(s): Stephanie Keyser, AICP, Planning Manager

Time Estimate: 30 minutes

ACTION: The discussion for the tree enforcement was moved to November's meeting.

8. **ADJOURNMENT**

Meeting adjourned at 6:00 PM

ACTION: Motion to adjourn.

Motion made by Vice Chair Schubring, Seconded by Commissioner Reeves.
Voting Yea: Chair Preston, Vice Chair Schubring, Commissioner Bustamante,
Commissioner Langworthy, Commissioner Nelson, Commissioner Reeves

Meeting Minutes taken by:

A handwritten signature in blue ink, appearing to read 'Steph', is written above the name Stephanie Keyser.

Stephanie Keyser