



# MEDINA, WASHINGTON

## AGENDA BILL

Monday, September 28<sup>th</sup>, 2026

|                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                              |
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| <b>Subject/Topic:</b> 2027 Budget Public Hearing & Revenue Presentation<br><br><b>Dept. Origin:</b> Finance/HR<br><br><b>Category:</b> Public Hearing<br><br><b>Prepared by:</b> Ryan Wagner – Finance Director<br><br><b>Attachments:</b><br><br>Attachment A – 2027 Expenditure Presentation<br><br>Attachment B – 2027 Budget Calendar<br><br>Attachment C – 2027 Budget Workbook-Expenditures | <b>Proposed Council Action/Motion:</b><br><input type="checkbox"/> Information Only<br><input type="checkbox"/> Receive and File<br><input checked="" type="checkbox"/> <b>Discuss</b><br><input type="checkbox"/> Provide Direction<br><input type="checkbox"/> Public Hearing<br><input type="checkbox"/> Adopt/Approve<br><input type="checkbox"/> Other: |
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### Summary

The City Manager and the Director of Finance will give a presentation that will include an overview of the baseline budgeting approach, followed by an update on the project status of City Council's goals and priorities.

This presentation will also include a key breakdown of 2027 budgeted expenditures, broken out by "baseline Vs adds".

#### 2027 Budget Expenditures Overview:

- Budgeted 2027 expenditures across all funds - \$12,284,978
  - General Fund W/O Transfers - \$9,047,101
  - Capital and Tree Fund W/O Transfers - \$1,600,000
  - Development Services Fund - \$952,047
  - Street Fund - \$685,830

|                                   | 2023             | 2024             | 2025             | 2026               | 2027           |                                                                                                       |
|-----------------------------------|------------------|------------------|------------------|--------------------|----------------|-------------------------------------------------------------------------------------------------------|
| DESCRIPTION                       | Year-end Actuals | Year-end Actuals | Year-end Actuals | Year-end Estimates | Prelim. Budget | General Fund Year End Carryover Balances                                                              |
| <b>GENERAL FUND</b>               |                  |                  |                  |                    |                | <b>2027</b>                                                                                           |
| BEGINNING FUND BALANCE            | \$ 3,909,675     | \$ 4,299,448     | \$ 3,641,979     | \$ 4,546,117       | \$ 6,670,699   | <b>Fund Balance</b>                                                                                   |
| REVENUES                          | 8,352,385        | 8,787,239        | 9,199,205        | 10,458,694         | 9,506,023      | <b>Excess/(Shortfall)</b>                                                                             |
| OPERATING TRANSFERS-IN            |                  |                  |                  |                    |                | <b>\$4,186,596</b>                                                                                    |
| EXPENDITURES                      | 6,484,612        | 7,084,708        | 7,563,562        | 7,779,112          | 9,047,101      |                                                                                                       |
| OPERATING TRANSFERS-OUT           | 1,478,000        | 2,360,000        | 731,504          | 555,000            | 545,000        | <b>25% Policy Minimum</b>                                                                             |
| <i>Year end carryover balance</i> | \$ 4,299,448     | \$ 3,641,979     | \$ 4,546,117     | \$ 6,670,699       | \$ 6,584,621   | <b>\$2,398,025</b>                                                                                    |
| <b>STREET FUND</b>                |                  |                  |                  |                    |                | 68.6%                                                                                                 |
| BEGINNING FUND BALANCE            | \$ 44,423        | \$ 92,592        | \$ 106,103       | \$ 271,425         | \$ 356,272     |                                                                                                       |
| REVENUES                          | 157,028          | 94,585           | 189,689          | 121,347            | 118,607        |                                                                                                       |
| OPERATING TRANSFERS-IN            | 553,000          | 535,000          | 544,856          | 555,000            | 570,000        |                                                                                                       |
| EXPENDITURES                      | 661,859          | 616,073          | 569,224          | 591,500            | 685,830        |                                                                                                       |
| OPERATING TRANSFERS-OUT           |                  |                  |                  |                    |                |                                                                                                       |
| <i>Year end carryover balance</i> | \$ 92,592        | \$ 106,103       | \$ 271,425       | \$ 356,272         | \$ 359,049     |                                                                                                       |
| <b>DEV. SERVICES FUND</b>         |                  |                  |                  |                    |                | <i>Note: \$300,000+ of DS Balance is Held within Advanced Deposits Is Not Considered Usable Funds</i> |
| BEGINNING FUND BALANCE            | \$ 835,726       | \$ 950,691       | \$ 716,489       | \$ 513,882         | \$ 484,059     |                                                                                                       |
| REVENUES                          | 1,402,320        | 1,045,491        | 1,070,525        | 868,000            | 885,000        |                                                                                                       |
| OPERATING TRANSFERS-IN            |                  |                  | 1,648            | 100,000            | 75,000         |                                                                                                       |
| EXPENDITURES                      | 1,287,355        | 1,279,693        | 1,274,780        | 997,823            | 952,047        |                                                                                                       |
| OPERATING TRANSFERS-OUT           |                  |                  |                  |                    |                |                                                                                                       |
| <i>Year end carryover balance</i> | \$ 950,691       | \$ 716,489       | \$ 513,882       | \$ 484,059         | \$ 492,012     |                                                                                                       |
| <b>TREE FUND</b>                  |                  |                  |                  |                    |                |                                                                                                       |
| BEGINNING FUND BALANCE            | \$ 72,938        | \$ 48,457        | \$ 23,492        | \$ 40,546          | \$ 27,046      |                                                                                                       |
| REVENUES                          | 950              | 888              | 21,000           | 1,500              | 3,075          |                                                                                                       |
| OPERATING TRANSFERS-IN            |                  |                  |                  |                    |                |                                                                                                       |
| EXPENDITURES                      | 25,431           | 25,853           | 3,946            | 15,000             | 30,000         |                                                                                                       |
| OPERATING TRANSFERS-OUT           |                  |                  |                  |                    |                |                                                                                                       |
| <i>Year end carryover balance</i> | \$ 48,457        | \$ 23,492        | \$ 40,546        | \$ 27,046          | \$ 121         |                                                                                                       |
| <b>LEVY STABILIZATION FUND</b>    |                  |                  |                  |                    |                |                                                                                                       |
| BEGINNING FUND BALANCE            | \$ 1,000,000     | \$ 2,000,000     | \$ 2,400,000     | \$ 2,685,000       | \$ 2,685,000   |                                                                                                       |
| OPERATING TRANSFERS-IN            | 1,000,000        | 400,000          | 285,000          |                    | -              |                                                                                                       |
| OPERATING TRANSFERS-OUT           |                  |                  |                  |                    |                |                                                                                                       |
| <i>Year end carryover balance</i> | \$ 2,000,000     | \$ 2,400,000     | \$ 2,685,000     | \$ 2,685,000       | \$ 2,685,000   | <b>Must have min. of \$2M by 12/31/2025</b>                                                           |
| <b>CAPITAL PROJECTS FUND</b>      |                  |                  |                  |                    |                |                                                                                                       |
| BEGINNING FUND BALANCE            | \$ 5,930,906     | \$ 7,000,336     | \$ 7,045,916     | \$ 8,627,230       | \$ 9,150,766   |                                                                                                       |
| REVENUES                          | 1,847,997        | 2,593,966        | 2,374,528        | 1,488,536          | 1,495,000      |                                                                                                       |
| OPERATING TRANSFERS-IN            |                  |                  |                  |                    |                |                                                                                                       |
| EXPENDITURES                      | 703,567          | 2,473,386        | 693,214          | 865,000            | 1,570,000      | <i>Note: CPF balances do not include contractor retainage activity amounts</i>                        |
| OPERATING TRANSFERS-OUT           | 75,000           | 75,000           | 100,000          | 100,000            | 100,000        |                                                                                                       |
| <i>Year end carryover balance</i> | \$ 7,000,336     | \$ 7,045,916     | \$ 8,627,230     | \$ 9,150,766       | \$ 8,975,766   |                                                                                                       |
| <b>CONTINGENCY FUND</b>           |                  |                  |                  |                    |                |                                                                                                       |
| BEGINNING FUND BALANCE            | \$ 250,000       | \$ 250,000       | \$ 1,750,000     | \$ 1,750,000       | \$ 1,750,000   |                                                                                                       |
| REVENUES                          | \$ -             |                  |                  |                    | \$ -           |                                                                                                       |
| OPERATING TRANSFERS-IN            | \$ -             | \$ 1,500,000     |                  |                    | \$ -           |                                                                                                       |
| OPERATING TRANSFERS-OUT           | \$ -             |                  |                  |                    | \$ -           |                                                                                                       |
| <i>Year end carryover balance</i> | \$ 250,000       | \$ 1,750,000     | \$ 1,750,000     | \$ 1,750,000       | \$ 1,750,000   |                                                                                                       |
| <b>TOTAL ALL FUNDS BUDGET</b>     |                  |                  |                  |                    |                |                                                                                                       |
| BEGINNING FUND BALANCE            | \$11,907,170     | \$14,505,026     | \$15,547,482     | \$18,434,200       | \$21,123,842   |                                                                                                       |
| REVENUES                          | 11,760,680       | 12,522,169       | 12,854,947       | 12,938,077         | 12,007,705     |                                                                                                       |
| OPERATING TRANSFERS-IN            | 1,553,000        | 2,435,000        | 831,504          | 655,000            | 645,000        |                                                                                                       |
| EXPENDITURES                      | 9,162,825        | 11,479,713       | 10,104,726       | 10,248,435         | 12,284,978     |                                                                                                       |
| OPERATING TRANSFERS-OUT           | 1,553,000        | 2,435,000        | 831,504          | 655,000            | 645,000        |                                                                                                       |
| <i>Year end carryover balance</i> | \$14,505,026     | \$15,547,482     | \$18,434,200     | \$21,123,842       | \$20,846,569   |                                                                                                       |

**Council Priorities**

This proposal furthers Council Priorities 1 - 5.

1. Financial Stability and Accountability
2. Quality Infrastructure
3. Efficient and Effective Government
4. Public Safety and Health
5. Neighborhood Character and Community Building

**Budget/Fiscal Impact:** 2027 Budget Impacts.

**Recommendation:** N/A

**City Manager Approval:**

A handwritten signature in black ink, appearing to read "J. D. [unclear]", is written over the "City Manager Approval:" label.

**Proposed Council Motions:** N/A