



MEDINA, WASHINGTON

AGENDA BILL

Monday, June 22nd 2026

Subject/Topic: Financial Policy Update	Proposed Council Action/Motion:
Dept. Origin: Finance/HR	<input type="checkbox"/> Information Only
Category: Policy Update	<input type="checkbox"/> Receive and File
Prepared by: Ryan Wagner – Finance Director	<input checked="" type="checkbox"/> Discuss
Attachments: Drafted Donations Policy	<input checked="" type="checkbox"/> Provide Direction
	<input type="checkbox"/> Public Hearing
	<input checked="" type="checkbox"/> Adopt/Approve
	<input type="checkbox"/> Other:

Proposed Council Action

To Adopt Resolution 461, updating the Financial Policies for the City of Medina to establish a process for managing donations.

Summary

The City's Financial Policies were last updated in February of 2026. The purpose of this discussion is to receive feedback from the City Council on the attached drafted donations policy. The full drafted policy is included as an attachment, and the summary below includes two key sections from the policy.

1. Purpose:

The purpose of this policy is to establish a formal process for acceptance and documentation of donations made to the City of Medina. This policy provides guidance when individuals, community groups, and business entities wish to make donations to the City. The policy is constructed to be consistent with the applicable provisions of the Medina Municipal Code (MMC) chapters 2.60 and 2.84.

2. Donation Acceptance Process

All proposed donations to the City must be submitted using the City's Donation Application Form. The proposed donation's use and monetary value determine the required approval process for a proposed donation's acceptance as follows:

- a) All unrestricted cash or property donations with a current value of \$2,000 or less may be reviewed and approved by the City Manager provided the proposed donation requires no additional or ongoing expenditure of City resources (see (3) below).
- b) All other proposed donations shall be submitted to the City Council for review and approval as required by MMC 2.56.

If you would like to review the current Financial Policies for the city, they can be found on the website in the following location.

[Financial Policies | Medina Washington](#)

Council Priorities

This proposal furthers Council Priorities 1, 2, 3 and 5.

1. **Financial Stability and Accountability**
2. **Quality Infrastructure**
3. **Efficient and Effective Government**
4. Public Safety and Health
5. **Neighborhood Character and Community Building**

Budget/Fiscal Impact: No change/impact to current levels of appropriations.

Recommendation: Discussion and Direction, with possible Adoption

City Manager Approval:



Proposed Council Motions: "I move to adopt Resolution 461 to amend the Financial Policy for the City of Medina to establish a process for accepting and documenting donations".