



MEDINA, WASHINGTON

PLANNING COMMISSION SPECIAL MEETING

Virtual/Online

Tuesday, July 27, 2021 – 4:00 PM

MINUTES

COMMISSION CHAIR | Laurel Preston

COMMISSION VICE-CHAIR | Shawn Schubring

COMMISSIONERS | Laura Bustamante, David Langworthy, Mark Nelson, Mike Raskin, Randy Reeves

PLANNING MANAGER | Stephanie Keyser

1. CALL TO ORDER / ROLL CALL

Chair Laurel Preston called the meeting to order at 4:03 PM

PRESENT

Chair Laurel Preston

Commissioner Laura Bustamante

Commissioner Mark Nelson

Commissioner Mike Raskin

Commissioner Randy Reeves

ABSENT

Vice Chair Shawn Schubring

Commissioner David Langworthy

STAFF PRESENT: Kellerman, Keyser, Minor, Sauerwein, Wilcox

2. APPROVAL OF MEETING AGENDA

By consensus the meeting agenda was approved.

3. APPROVAL OF MINUTES

Motion made by Commissioner Bustamante, Seconded by Chair Preston, to amend the June 22, 2021 minutes by adding the phrase, "as presented in the staff report dated June 22, 2021" to the motion that was made by Commissioner Langworthy, Seconded by Commissioner Nelson to remove the sentence in 20.52.120(A)(1)(d)(iii) and 20.52.120(A)(2)(d)(iii). (Approved 5-0)

Voting Yea: Chair Preston, Commissioner Bustamante, Commissioner Nelson, Commissioner Raskin, Commissioner Reeves

Motion made by Commissioner Nelson, Seconded by Commissioner Raskin to approve the amended minutes. (Approved 5-0)

Voting Yea: Chair Preston, Commissioner Bustamante, Commissioner Nelson, Commissioner Raskin, Commissioner Reeves

3.1 Planning Commission Minutes of June 22, 2021

Recommendation: Adopt Minutes.

Staff Contact: Stephanie Keyser, AICP, Planning Manager

4. ANNOUNCEMENTS

4.1 Staff/Commissioners

Keyser made the following announcements:

Amber will not be returning from maternity leave so the city is looking for a new development services coordinator.

The September 28, 2021 meeting will be a virtual meeting. In October the city will offer a hybrid version for meetings.

Thanks to the Commissioners for all of the hard work they've put into the tree code update.

5. AUDIENCE PARTICIPATION

Individuals wishing to speak live during the Virtual Planning Commission meeting will need to register their request with the Planning Manager, Stephanie Keyser, via email (skeyser@medina-wa.gov) or by leaving a message at 425.233.6416 before 12pm the day of the Planning Commission meeting. Please reference Public Comments for the July 27 Planning Commission meeting on your correspondence. The Planning Manager will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit.

Kevin Dosch of Buchan Homes spoke to the Commission.

6. DISCUSSION

6.1 Tree Code Retention and Replacement Requirements

Keyser discussed the staff report.

Commissioners discussed and asked questions.

Keyser and Minor responded.

Motion made by Commissioner Nelson, Seconded by Commissioner Reeves to adopt the six bullet points outlined in the staff report dated July 27, 2021 listed on page seven of the agenda packet with additional direction to staff to review and provide comments from Mercer Island and Bellevue's code as it relates to locational requirements and bring

those back with stakeholder input at the next meeting as it pertains to locational requirements in section 20.52.140(C).

Motion made by Chair Preston, Seconded by Commissioner Bustamante to amend the motion on the table to include directing staff to make the housekeeping changes that were discussed at the beginning of the July 27, 2021 Planning Commission meeting. Approved (5-0)

Voting Yea: Chair Preston, Commissioner Bustamante, Commissioner Nelson, Commissioner Raskin, Commissioner Reeves

Chair Preston called for a vote on the main motion on the table made by Commissioner Nelson. Approved (5-0)

Voting Yea: Chair Preston, Commissioner Bustamante, Commissioner Nelson, Commissioner Raskin, Commissioner Reeves

6.2 Supplemental Trees and Enforcement

Keyser discussed staff report.

Commissioners discussed and asked questions.

Keyser, Minor, and Wilcox responded.

7. ADJOURNMENT

Meeting adjourned at 6:31 PM.

Motion made by Commissioner Raskin, Seconded by Commissioner Nelson to adjourn. (Approved 5-0)

Voting Yea: Chair Preston, Commissioner Bustamante, Commissioner Nelson, Commissioner Raskin, Commissioner Reeves