



# MEDINA, WASHINGTON

## PLANNING COMMISSION SPECIAL MEETING

Hybrid - Virtual/In-Person  
Medina City Hall - Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
**Thursday, April 18, 2024 – 5:00 PM**

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### MINUTES

**COMMISSION CHAIR** | Laura Bustamante

**COMMISSION VICE-CHAIR** | Shawn Schubring

**COMMISSIONERS** | Julie Barrett, Li-Tan Hsu, Evonne Lai, Mark Nelson, Brian Pao

**PLANNING MANAGER** | Jonathan Kesler

**DEVELOPMENT SERVICES COORDINATOR** | Rebecca Bennett

#### **1. CALL TO ORDER / ROLL CALL**

Chair Bustamante called the meeting to order at 5:03pm.

##### PRESENT

Chair Laura Bustamante

Vice Chair Shawn Schubring (arrived at 5:52pm)

Commissioner Julie Barrett

Commissioner Li-Tan Hsu (arrived at 5:08pm) (departed at 7:24pm)

Commissioner Evonne Lai

Commissioner Mark Nelson

##### ABSENT

Vice Chair Shawn Schubring

Commissioner Brian Pao

##### STAFF/CONSULTANTS PRESENT

Bennett, Kesler, Mahoney, Osada, Wilcox

#### **2. APPROVAL OF MEETING AGENDA**

By consensus, Planning Commission approved the meeting agenda as presented.

#### **3. APPROVAL OF MINUTES**

3.1 Planning Commission Special Meeting Minutes of April 3, 2024

**Recommendation:** Adopt minutes.

**Staff Contact:** Rebecca Bennett, Development Services Coordinator

**ACTION:** Motion to approved minutes. (Approved 4-0)

Motion made by Commissioner Barrett, Seconded by Commissioner Nelson.  
Voting Yea: Chair Bustamante, Commissioner Barrett, Commissioner Hsu,  
Commissioner Lai, Commissioner Nelson

#### **4. ANNOUNCEMENTS**

##### 4.1 Staff/Commissioners

Kesler reminded commissioners about the regular Planning Commission meeting of Tuesday, April 23rd at 6:00pm. He announced that we will be talking about the Housing Element in that meeting.

#### **5. PUBLIC COMMENT PERIOD**

There was no audience participation.

#### **6. DISCUSSION**

##### 6.1 Concerns of the Commission

Chair Bustamante recognized Kim and Jonathan for their hard work. Chair Bustamante advocated for a longer turn around time between receiving the agenda packet and the meeting. Chair Bustamante requested that four(4) copies of the agenda packet be printed for commissioners at time of distribution. Commissioner Nelson requested that the font color of track changes be changed to a color that is easier to read. Chair Bustamante thanked the commissioners for their work.

##### 6.2 2024 Comp Plan Update, **Third Review** of the **Land Use** Element including revisions made to address concerns of all reviewing bodies.

**Recommendation:** Discussion and recommendation

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager; with Kim Mahoney, Principal, LDC Consultants

**Time Estimate:** 30 minutes

Kesler gave short PowerPoint presentation. Mahoney went through track changes. Commissioners discussed and asked questions.

**ACTION:** Motion to approve as amended and send to council. (Approved 5-0)

Motion made by Commissioner Nelson, Seconded by Commissioner Barrett.  
Voting Yea: Chair Bustamante, Commissioner Barrett, Commissioner Hsu,  
Commissioner Lai, Commissioner Nelson

##### 6.3 2024 Comp Plan Update, **First Review** of the **Parks and Open Space** Element

**Recommendation:** Discussion

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager; with Kim Mahoney, Principal, LDC Consultants

Time Estimate: 30 minutes

Kesler gave short PowerPoint presentation. Mahoney went through track changes. Commissioners discussed and asked questions.

**ACTION:** Motion to approve as amended and send to council. (Approved 6-0)

Motion made by Commissioner Nelson, Seconded by Vice Chair Schubring. Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett, Commissioner Hsu, Commissioner Lai, Commissioner Nelson

6.4 2024 Comp Plan Update, **First Review** of the **Transportation** Element

**Recommendation:** Discussion

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager; with Kim Mahoney, Principal, LDC Consultants

Time Estimate: 30 minutes

Kesler gave short PowerPoint presentation. Mahoney went through track changes. Commissioners discussed and asked questions.

**ACTION:** Motion to approve as amended and send to council. (Approved 5-0)

Motion made by Commissioner Nelson, Seconded by Vice Chair Schubring. Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett, Commissioner Lai, Commissioner Nelson

6.5 2024 Comp Plan Update, **First Review** of the **Natural Environment** Element

**Recommendation:** Discussion

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager; with Kim Mahoney, Principal, LDC Consultants

Time Estimate: 30 minutes

Kesler gave short PowerPoint presentation. Mahoney went through track changes. Commissioners discussed and asked questions.

**ACTION:** Motion to approve as amended and send to council. (Approved 5-0)

Motion made by Commissioner Nelson, Seconded by Vice Chair Schubring. Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett, Commissioner Lai, Commissioner Nelson

**7. ADJOURNMENT**

Next meeting is the Regular meeting of Tuesday, April 23, 2024, at 6:00 pm

Meeting adjourned at 7:31pm.

**ACTION:** Motion to adjourn. (Approved 5-0)

Motion made by Commissioner Nelson, Seconded by Vice Chair Schubring.  
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett,  
Commissioner Lai, Commissioner Nelson