



CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144
TELEPHONE 425-233-6400 | www.medina-wa.gov

March 27, 2024

Dana Warren
2201 E Newton St
Seattle, WA 98112

Via email: danawarren@msn.com

Re: Correction Required – 2841 Evergreen Point Rd- File No: P-24-007

Dear Dana Warren,

On March 6, 2024, the City of Medina received the above-referenced Non-Administrative Variance permit application. During my review the following items were identified as needing revision, correction, or clarification:

Non-Administrative Variance

1. **Non-Administrative Variance Clarification:** While the application explains the reason for the variance, the applicant does not provide a code section from which they want a variance from. If this is in regards to the structural coverage calculation for the site, review MCC 16.23.030- Calculating Structural Coverage and provide the maximum structural coverage of the site and how the proposed allowance applies. If this is in reference to another code section, revise the application to include the specific code section you would like a variance from. Keep in mind that the variance will be applied to the whole of the proposed deck on site.

At this time, the processing of your building permit application is placed on hold pending the submittal of the requested information. These determinations do not preclude the City from requesting additional information.

Please upload new items to the permit portal at your earliest convenience. If you have questions, please do not hesitate to contact me at tcarter@ldccorp.com or 425.949.0152. Contact our Development Services Coordinator, Rebecca Bennett if needed for assistance with the permit portal.

Sincerely,

Thomas Carter
City of Medina
Planning Consultant

CC: Steven R. Wilcox
City of Medina
Development Services Director