



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL CITY COUNCIL MEETING

Virtual/Online

Monday, March 14, 2022 – 4:00 PM

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### MINUTES

#### 1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order via Zoom at 4:00 p.m.

#### PRESENT

Mayor Jessica Rossman  
Deputy Mayor Randy Reeves  
Councilmember Cynthia Adkins  
Councilmember Jennifer Garone  
Councilmember Harini Gokul  
Councilmember Mac Johnston (online at 4:05 p.m.)  
Councilmember Bob Zook

#### ABSENT

None.

#### STAFF PRESENT

Steve Burns, Scott Missall, Ryan Osada, Steve Wilcox, Jeff Sass, Stephanie Keyser, Dawn Nations, Aimee Kellerman

#### 2. APPROVAL OF MEETING AGENDA

By consensus, Council approved the meeting agenda as presented.

#### 3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comment was closed.

#### 4. **PRESENTATIONS**

- 4.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Planning Commission Chair Laurel Preston commented that the Planning Commission leadership in support with the Council Personnel Committee was unanimous in supporting the appointment of Li-Tan Hsu to the Planning Commission vacancy. She also reported on the Planning Commission Work Plan.

Director of Public Works Ryan Osada reported that the Park Board is working on the Easter Egg Hunt event that is scheduled for Saturday, April 2nd at 10:00 am at Medina Park.

Interim Police Chief Jeff Sass reported that the next Emergency Preparedness meeting is scheduled for Wednesday, April 13, 2022 at 4:00 pm.

#### 5. **CONSENT AGENDA**

**ACTION:** Motion Johnston second Reeves and carried by a 7:0 vote; Council approved the Consent Agenda as presented.

- 5.1 February 2022 , Check Register  
**Recommendation:** Approve.  
**Staff Contact:** Anna Zhu, Acting Finance Director
- 5.2 Approved January 18, 2022 Park Board Meeting Minutes  
**Recommendation:** Receive and file.  
**Staff Contact:** Dawn Nations, Deputy City Clerk
- 5.3 Approved January 25, 2022 Planning Commission Meeting Minutes  
**Recommendation:** Receive and file.  
**Staff Contact:** Stephanie Keyser, AICP, Planning Manager
- 5.4 Draft February 28, 2022 City Council Meeting Minutes  
**Recommendation:** Adopt Minutes.  
**Staff Contact:** Aimee Kellerman, CMC, City Clerk
- 5.5 Interlocal Agreement with City of Bellevue for Community Advocates for Resource and Education Services (CARES)  
**Recommendation:** Approve.  
**Staff Contact:** Acting Police Chief Jeffrey R. Sass
- 5.6 Confirmation of Appointment to the Medina Planning Commission  
**Recommendation:** Confirm appointment.  
**Staff Contact:** Jessica Rossman, Mayor

#### 6. **LEGISLATIVE HEARING**

None.

## 7. **PUBLIC HEARING**

### 7.1 Permanent Supportive and Transitional Housing

**Recommendation:** Adopt Ordinance No. 1008.

**Staff Contact:** Stephanie Keyser, AICP, Planning Manager

Planning Manager Stephanie Keyser gave a brief presentation on permanent supportive housing and transitional housing code amendments. Last year the Governor signed E2SHB 1220 (Engrossed Second Substitute House Bill), which relates to emergency shelter and housing. These changes eliminated zoning barriers related to certain types of affordable, transitional, supportive and emergency housing in various zoning classifications and requires cities to plan for affordable housing in the next Comprehensive Plan update.

Council asked questions and staff responded.

Mayor Rossman opened the public hearing period. The following individuals address the Council:

- David Yee commented on the proposed changes and asked Council to consider buffers around schools.
- Laurel Preston commented on the proposed changes and supported Council to consider buffers around schools.

Mayor Rossman closed the public hearing period.

Council moved into Executive Session for up to 30 minutes pursuant to:

RCW 42.30.110(1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Council extended Executive Session up to an additional 20 minutes.

Council adjourned the Executive Session back into the regular meeting at 5:58 p.m.

**ACTION:** Motion Johnston to approve Ordinance No. 1008 as presented and in parallel instruct staff to do further research on the 1,000 foot buffer zone. This was seconded by Gokul.

Council continued discussions and either spoke in favor of or in opposition of the the proposed motion.

**ACTION:** Motion Johnston to approve Ordinance No. 1008 as presented and in parallel instruct staff to do further research on the 1,000 foot buffer zone. This was seconded by Gokul and carried by a 4:3 (Garone, Zook, and Reeves dissented) roll call vote; Council adopted Ordinance No. 1008.

8. **CITY BUSINESS**

None.

9. **INTERIM CITY MANAGER'S REPORT**

Police, Development Services, Finance, Central Services, Public Works, City Attorney

Interim Police Chief Sass gave a summary of the Police report and activities in the police department.

Director of Public Works Ryan Osada gave an update on Public Works projects.

Director of Development Services Steve Wilcox gave a brief update in permit activities in Development Services.

Interim City Manager Steve Burns gave a brief report on city management transition and invited either the personnel committee or finance committee to participate in an interview.

By consensus, Council appointed Councilmembers Zook, Garone, and Adkins and Planning Commissioner Bustamante to participate in the interviews when the time comes.

10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

Council requested a debrief and next steps from the March 10, 2022 City Council retreat.

Councilmember Zook requested a 15 to 20 summary of the Comprehensive Plan at a future meeting.

11. **PUBLIC COMMENT**

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comment was closed.

**At this point**, Council took a brief 5 minute break. The full Council reconvened the meeting at 7:29 p.m.

12. **EXECUTIVE SESSION**

Council moved into Executive Session for up to 10 minutes pursuant to:

RCW 42.30.140(4)(a)

Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

The City Council reconvened into the regular meeting at 7:38 p.m.

**ACTION:** Motion Adkins to approve both Office-Clerical and Public Works Teamsters Collective Bargaining agreements as presented. This was seconded by Johnston and carried by a 7:0 vote.

The City Council moved back into Executive Session for up to 30 minutes pursuant to:

RCW 42.30.110(1)(g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW **42.30.140(4)**, discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

Council extended the Executive Session for an additional up to 30 minutes.

**ACTION:** By consensus, Council adopted the personnel committee recommendation for the 2022 City Manager hiring process as presented. The personnel committee was directed to work with staff on an E-Lert and postcard to provide notice of a community forum; and the personnel committee is further directed to return to Council with additional details surrounding what the community forum looks like and how the interview framework will work.

**ACTION:** By consensus, Council set the community forum for Tuesday, April 19 from 5:30 p.m. to 7:00 p.m.

13. **ADJOURNMENT**

By consensus, Council adjourned the regular meeting at 8:30 p.m.