



MEDINA, WASHINGTON

PARK BOARD SPECIAL AND REGULAR MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, May 19, 2025 – 4:30 PM

MINUTES

1. PARK BOARD TOUR at 4:30 PM / ROLL CALL

Board Chair Collette McMullen called the meeting to order at 4:30pm. Park Board members and City Staff met at the open space area next to the Medina Post Office. The purpose of the tour was to view the space and bring ideas to the meeting to discuss future renovations in this public area. No action was taken.

PRESENT

Board Chair Collette McMullen
Board Vice Chair Barbara Moe
Board Member Katie Surbeck
Board Member Mary Nelson
Emeritus Member Penny Martin

ABSENT

Board Member Dana Brekke
Board Member India Fitting-Koh
Board Member Michelle Lei
Board Member Gretchen Stengel

STAFF

Osada, Crickmore, Nations, Swanson

2. CALL TO ORDER THE REGULAR MEETING / ROLL CALL

The Park Board regular meeting was called to order by Chair Collette McMullen at 5:00 PM.

PRESENT

Board Chair Collette McMullen
Board Vice Chair Barbara Moe
Board Member Katie Surbeck
Board Member Michelle Lei (on-line)
Board Member Mary Nelson
Emeritus Member Penny Martin

ABSENT

Board Member Dana Brekke
Board Member India Fitting-Koh
Board Member Gretchen Stengel

STAFF

Osada, Crickmore, Nations, Glenn, Swanson

3. ANNOUNCEMENTS

None.

4. APPROVAL OF PARK BOARD MINUTES

4.1 Meeting Minutes of March 17, 2025

Recommendation: Adopt minutes

Staff Contact: Dawn Nations, Deputy City Clerk

ACTION: Motion made by Board Chair Moe, Seconded by Board Vice Chair Surbeck and carried by 5:0 vote; the board adopted the March 17, 2025, meeting minutes as presented.

5. PUBLIC COMMENT

None.

6. PARK BOARD BUSINESS

6.1 Easter Egg Hunt Recap

Chair McMullen gave a brief update on the Easter Egg hunt and presented a list of notes and details for future events. Board members and staff reported the hunt was a great success and the changes made for a positive/successful event.

6.2 Arbor Day Recap

Public Works reported it was great event and beautiful day. It was reported staff will order more seedlings for next year.

6.3 Spring Clean Up Recap

The weeding on 24th was a good start to maintaining these planters. It was discussed to wear yellow vests to help slow traffic down. Public works reported they appreciated the help.

6.4 Capital Improvement Project (CIP) Discussion by Ryan Osada

Ryan Osada, Public Works Director gave a brief update on the CIP Projects. He reported the invasive species project was started by adding goats to Fairweather park and will continue through 2027. The tennis courts will be resurfaced in July 2025. Tennis court fencing will be added. He asked board members for input on what to add to Park project funding. The board gave direction to add the pocket park project for the open space beside the Medina Post Office. Osada reported this can be added as a 3-phase plan. He will update the board at the July 21, 2025, meeting after he discusses it was council. Board members asked questions and staff responded.

6.5 NE 12th Street Planter Update by Ryan Osada

Ryan Osada gave an update on what council direction was add native plants to the planters along NE12th street. Public works will do the watering for the new plants. The maintenance funds for NE12th will be redirected to the 84th street planter cleanup.

6.6 Park Donation Policy Update by Ryan Osada

Public Works Director Ryan Osada gave a brief update that he will draft a policy and present to the Park Board at the July 21, 2025, meeting for input and direction.

6.7 Medina Days Pet Parade Planning Discussion

Board members discussed the pet parade. They formed a sub-committee to discuss ideas and present the details at the July 21, 2025, meeting. The pet parade will be on Saturday, August 9, 2025.

7. PARK BOARD ROUNDTABLE

None.

8. PARK REPORTS

Fairweather & Lid – McMullen reported weeding needs to be done. Public Works will be adding wood chips.

Points Loop Trail – McMullen reported the bamboo is growing fast and Public Works will address the issue.

Lake Lane- No Report.

Medina Beach Park- Public works reported the seasonal staff will be working on weeding and mole issues.

Medina Park – All reported looks great.

Viewpoint Park – Public works reported the panels will be removed. Osada contacted the property owner.

9. ADJOURNMENT

By consensus, the meeting was adjourned at 5:45 PM.

Meeting minutes taken by Dawn Nations, Deputy City Clerk