



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Hybrid – Virtual/In-Person
Medina City Hall – Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, June 22, 2026 – 5:00 PM

MINUTES

1. STUDY SESSION starts at 5:00 PM

Mayor Jessica Rossman called the study session of Monday, June 22, 2026, to order at 5:02 PM.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Heija Nunn
Councilmember Laura Bustamante (on-line)
Councilmember Jeff Price

ABSENT

Councilmember Harini Gokul
Councilmember Michael Luis

STAFF

Swanson, Osada, Wagner, Wilcox, Robertson, Sass, Nations

1.1 DRAFT-2027-2032 Six-Year CIP/TIP/Non-TIP Plan

Recommendation: Discussion.

Staff Contact: Ryan Osada, Public Works Director

Director of Public Works Ryan Osada gave an overview of the changes in the draft six-year CIP/TIP/Non-TIP since the last study session. Council discussed, asked questions, and staff responded.

ACTION: Discussion only; no action taken.

2. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Jessica Rossman called the regular meeting of Monday, June 22, 2026, to order at 6:02 PM.

PRESENT

Mayor Jessica Rossman

Deputy Mayor Randy Reeves
Councilmember Heija Nunn
Councilmember Laura Bustamante (on-line)
Councilmember Jeff Price

ABSENT
Councilmember Harini Gokul
Councilmember Michael Luis

STAFF
Swanson, Osada, Wagner, Wilcox, Robertson, Sass, Nations

3. APPROVAL OF MEETING AGENDA

Mayor Rossman announced an addition to the meeting Agenda item 10.3 ILA for Regional Animal Services of King County (RASKC) was added as City Business Item. Agenda bill was presented to council at the dais. The master fee schedule item 10.1 was updated to reflect the agreement. City Manager Jeff Swanson announced he had 2 additional items to add under the City Manager report. Councilmember Nunn asked to add Fireworks and Medina Days to the agenda. Mayor Rossman added these under Council reports and roundtable as item C.

ACTION: With no further changes proposed by consensus, the meeting agenda was approved as amended.

4. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. The following person addressed the council:

Mark Nelson commented on the CIP/TIP and referenced the walkable Medina Plan created by Michael Luis in previous years. He commented on Evergreen point road and the difficulty on walking on this road. He mentioned the work done on 84th Street and asked for those elements to be considered. He commented that in the comprehensive plan it states Medina is a high-quality residential neighborhood.

There were no additional speakers, and the public comments was closed.

5. PRESENTATIONS

None.

6. CITY MANAGER'S REPORT

6.1a Development Impacts Charette Recap by Jeff Swanson, City Manager

Gave an update on the Charette was well attended by medina residents and representatives of the development community who are developing properties or have properties impacted by development impact. He commented that Kim Gunderson, planning consultant and Rebecca Bennett, Development Services Coordinator, did a great job putting the event together. Appreciation to Mark Nelson for coordinating the

facility usage at St. Thomas Church. He noted there were council members in attendance.

Councilmembers commented on the event and asked questions. Council asked staff to provide communication and summary to community members, Clarity/timeline, narrow lot impact to be addressed and enforceability. Mayor Rossman wanted clarity regarding view impact discussion and overall vision. Further documentation on scenarios/examples needs concrete data for this analysis.

Ryan Osada, Public Works Director, gave an update on the Lake Lane Dock repair. He reported he applied for the permit with the Department of Fish and Wildlife there is a 60-day review period. Working on repair plans, once the permit is received, he will go out for bid for repairs through small works roster. He is estimating the dock could be open by September. He also reported on the bridge repairs on 1014 C. The work will begin on July 20th through July 31st, and the roadway will be shut down between Ridge Road and NE 10th Street. Electronic messaging boards are out alerting drivers of this closure with detour signs in place diverting traffic around the closure. Residents were sent a Notice through the E-Noticing platform, and the closure was posted on the City's Facebook Page. Additional notices will go out the week before the closure and again the day before the closure.

7. CONSENT AGENDA

ACTION: Deputy Mayor Reeves moved to approve the Consent Agenda as presented the motion was Seconded by Councilmember Nunn and carried by a vote of 5-0.

- 7.1 Medina - 78th Place NE Improvements
Recommendation: Approve.
Staff Contact: Ryan Osada, Public Works Director

8. LEGISLATIVE HEARING

None.

9. PUBLIC HEARING

- 9.1 DRAFT-2027-2032 Six-Year CIP/TIP/Non-TIP Plan
Recommendation: Conduct public hearing, receive public comments for discussion.
Staff Contact: Ryan Osada, Public Works Director

Director of Public Works Ryan Osada gave a presentation on the proposed 2027-2032 six-year CIP/TIP/Non-TIP. This document serves as a planning document for capital improvements, maintain public infrastructure, establishing project priorities and estimated costs and funding sources. The document is required by the state and identifies projects for funding opportunities. 5 categories He highlighted projects for each category.

Councilmember Nunn asked for the design language for Evergreen Point Road reflects council consensus to include a natural approach to rights of way and to include the council scope to the design consultant/committees, setting a template for street design based on comp plan and community design element mapping. Deputy Mayor Reeves

asked for Biofiltration swale verses subterranean vaults to be implemented into the design elements. Council discussed, asked questions, and staff responded. Mayor Rossman opened the public hearing period. There were no speakers. Subsequently, the public hearing was closed.

ACTION: Discussion only; no action taken.

10. CITY BUSINESS

10.1 Master Fee Schedule Update

Recommendation: Adopt Resolution No. 460.

Staff Contact: Ryan Wagner, Finance/HR Director

Ryan Wagner, Finance/HR Director gave an overview of the master fee schedule and gave update that the fees Regional Animal Services of King County (RASKC) was added on June 22, 2026, and the fee scheduled has been updated. Business license information and fees were added. Table E reimbursement rate for city employees was updated for any Interlocal agreements. Council discussed, asked questions, and staff responded.

ACTION: Motion by Councilmember Price to adopt Resolution 460 to amend the Master Fee Schedule for the City of Medina to include Business Licenses and Full Cost Reimbursement Rates for Staff Hours the motion was Seconded by Deputy Mayor Reeves and carried by a vote of 5-0 the master fee schedule is amended as presented.

10.2 Donation Policy

Recommendation: Discussion and direction.

Staff Contact: Jeff Swanson, City Manager, Ryan Wagner, Finance/HR Director, Ryan Osada, Public Works Director

Jeff Swanson, City Manager, gave an overview of the donation acceptance policy. The park board is working on donation policy specific to parks. Staff prepared a financial donation policy guides overall donations to the city.

ACTION: Motion made by Deputy Mayor Reeves to adopt Resolution No.461, Seconded by Councilmember Price and carried by a vote of 4-1

10.3 ILA for Regional Animal Services of King County (RASKC)

Recommendation: Approve.

Staff Contact: Jeff Sass, Police Chief, Jennifer Robertson, City Attorney

The city is moving from a lifetime animal license to annual license. This will be handled through Regional Animal Services of King County (RASKC).

ACTION: Motion made by Deputy Mayor Reeves to approve Seconded by Councilmember Price and carried by a vote of 5-0

11. COUNCILMEMBER REPORTS AND ROUNDTABLE

a) Council Reports

- b) Requests for future agenda items.
- c) new agenda items

12. PUBLIC COMMENT

Mayor Jessica Rossman opened the public comment period. There were no speakers, and the public comments was closed.

13. ADJOURNMENT

By consensus the meeting was adjourned at 8:25 PM.

Meeting minutes taken by Dawn Nations, Acting City Clerk