

ATTACHMENT 1

September 2026 Monthly PRR Report

Ref. #	Public Records Request	Requester Name	Request Date	Dept.	Assigned Staff
26-258	Hello, I have a house in Medina that had an oil tank replaced in 2022. I am desperately in need of the decommissioning report for replacing the oil tank. The address is 7920 NE 26th St, Medina WA 98039. We are trying to sell the house and the inspection period ends today. Thanks so much, Susan Smith	Susan K Smith	9/29/2026	Development Services	Dawn Nations
26-257	Meeting recording from September 28 2026 Medina City Council meeting	Ryan Packer	9/29/2026	Central Services	Dawn Nations
26-256	Requesting a report of all issued and pending building permits for residential & commercial properties from 6/1/2026 to 7/31/2026. Report to include if possible: permit number, issue date, site addresses, valuation of project, description of work, contractor information and owner name. If a report is unavailable, then copies of the original permits would be more than adequate.	Kristen Hoffman	9/28/2026	Development Services	Dawn Nations
26-254	Records requested: Please send the final and compiled bid tabulation (bid tally), including all quantities and unit pricing for each bidder, for 'REBID NE 12th Street Pedestrian Improvements' that was submitted on 02/22/2024. We specifically request the line-item bid tabulation showing each material, quantity, unit, and unit price for every bidder. If no such line-item tally was created, please provide the full bid submissions from each contractor. A grand total sheet alone is not sufficient to satisfy this request unless it was a lump sum bid. Below is an example of the format we are looking for that the engineer usually creates at the completion of the bid: BIDDER 1 BIDDER 2 Item # Material Quantity Unit UNIT PRICE TOTAL UNIT PRICE TOTAL 1 GRAND TOTAL GRAND TOTAL Common law access / Public interest justification / Fee waivers: My public interest justification is as follows: Bid tabulations obtained through this request are made publicly available at no cost. This ensures that taxpayers, businesses, journalists, and policymakers have free access to procurement data that impacts public funds. Transparency and accountability: Publicly available bid results help prevent overpricing, bid-rigging, and favoritism in public contracts. Support for small businesses: Many firms, especially small and minority-owned businesses, rely on bid history to compete fairly in government contracting. Cost savings for taxpayers: Open access to bid tabulations promotes competition, leading to more cost-effective government spending. Attestations: I am a citizen of the United States and affirm my full name and contact information is true and correct. I have not been convicted of any indictable offense under the laws of any state whatsoever nor the United States. I, or another person, will use the requested government records for a commercial purpose; however, the responsive records themselves will be posted online and made available to the public free of charge. I am not seeking records in connection with a legal proceeding. For any compliance matters or other questions *not related* to the responsive record, please email our general counsel at legal[at]govrecordrequest.com. Please do not send responsive records to that address.	Mark Zurada	9/25/2026	Public Works	Dawn Nations

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Please enter this public records request into the City's records portal for processing. Under the Washington Public Records Act, I request electronic copies of all existing records concerning cellular or wireless-communications facilities located at Three Points Elementary / Bellevue Christian School, 7800 NE 28th Street, Medina, WA 98039, parcel 242504-9104. This request includes both: 1. The AT&T facility identified as USID 11495, including antennas mounted on or concealed within the southeast corner of the school building; and 2. The T-Mobile/Vertical Bridge facility identified as US-WA-5238, US WA 7001, SE02481B, and/or Evergreen Point, including the existing or proposed concealed pole/monopine facility and Medina permits P-24-034, P-24-035 and P-24-036. For each facility, please provide all existing records from the facility's initial proposal through the date of this request, including:

- Applications, permits, approvals, variances, SEPA materials, hearing decisions, inspection records, certificates of completion and as-built plans.
- Complete antenna schedules identifying antenna manufacturer/model, location, mounting height, azimuth, mechanical and electrical downtilt, frequency bands, technologies, transmitter power and maximum EIRP/ERP.
- Radio-frequency exposure studies, FCC maximum-permissible-exposure calculations, engineering certifications and cumulative RF analyses accounting for every carrier operating on the property.
- Post-installation or post-modification RF field measurements, including measurements taken inside the school, in classrooms, the multipurpose room, offices, playgrounds, walkways, roofs, balconies or other occupied or accessible areas.
- Site-specific RF safety plans, exposure-control diagrams, exclusion-zone drawings, striped-area boundaries, signage plans and procedures for shutting down the antennas.
- Records showing the dates that equipment was activated, modified, replaced, upgraded or recertified, including 4G LTE and 5G upgrades.
- Complaints, safety concerns, incident reports, compliance reviews, corrective actions and correspondence concerning RF exposure.
- Leases, licenses, amendments and agreements between Bellevue School District, Bellevue Christian School, AT&T, T-Mobile, Vertical Bridge or their predecessors concerning these facilities.
- Communications regarding whether occupied classrooms or other regularly occupied areas are located directly behind, beneath or within the main transmission path of any antenna.
- Any independent environmental, engineering or RF-safety reviews commissioned by the City, District, school or carriers.
- Records identifying the current facility owners/operators and their site-specific RF-safety contacts, and records showing whether the proposed 70-foot monopine replacement was constructed and activated.

Please include both predictive/computer-modeled reports and actual post-installation field measurements. If no post-installation measurements inside occupied school areas are located, please state that no responsive records were found for that category. This request seeks existing records and does not ask the agency to conduct new testing or create a new technical analysis. Please provide the records electronically and on a rolling basis as they become available. If any portion is withheld or redacted, please identify the applicable statutory exemption and provide all reasonably segregable portions.

26-253 Please notify me of any proposed fees and obtain my approval before incurring them.

Brandon
Morrow

9/11/2026

City
Manager;
Development
Services;
Central
Services

Dawn
Nations

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26-252	I am requesting copies of all active and recently approved permit applications, site plans, and technical reports for the properties located at 2227 Evergreen Point Rd and 2229 Evergreen Point Rd. Specific records requested include: 1) Complete Geotechnical Engineering Reports and Slope Stability Evaluations (including any documents referencing deep-drilling, pylon, or drilled-shaft foundation systems). 2) Approved Temporary and Permanent Erosion & Sedimentation Control (TESC) plans and Stormwater/Drainage Plans. 3) Approved Site Plans displaying property boundaries, construction staging zones, temporary/permanent fencing locations, and all marked fire or utility access easements. 4) Structural Engineering Reports and Plan Sets related to foundation, retaining wall, or bluff-adjacent structural work.	Debbie Markezich	9/25/2026	Development Services	Dawn Nations
26-251	Address : 7657 NE 14th St, Medina, WA 98039 for the above referenced project address, i would like to request a copy of the final approved building and site work permits Thanks	Amit	9/22/2026	Development Services	Dawn Nations
26-244	We request all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from TAPCO, Traffic Logix, and Trident Products, covering the past three years to present. Spreadsheet exports preferred; PDF, Word, or standard ERP/finance reports also work. This is a commercial research request, and we're happy to narrow or clarify the scope to ease fulfillment.	Glenda Walpole	9/16/2026	Finance	Dawn Nations
26-238	Requesting a report of all issued and pending building permits for residential & commercial properties from 8/1/2026 to 8/31/2026. Report to include if possible: permit number, issue date, site addresses, valuation of project, description of work, contractor information and owner name. If a report is unavailable, then copies of the original permits would be more than adequate.	Kristen Hoffman	9/10/2026		Dawn Nations
26-237	7838 NE 14th St. New SFR associated inspection reports so far. (Civil, building, EMP, etc.)	Tony Ju	9/9/2026	Development Services	Dawn Nations
26-235	We request all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from CareHawk, Quicklert, and Valcom, covering the past three years to present. Spreadsheet exports preferred; PDF, Word, or standard ERP/finance reports also work. This is a commercial research request, and we're happy to narrow or clarify the scope to ease fulfillment.	Glenda Walpole	9/8/2026	Public Works	Dawn Nations

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26-234	Hello, Under the Texas Public Information Act, I am requesting the most recent available full [County] tax roll. Please provide the existing electronic export in CSV, Excel, or tab-delimited format. If included in the existing data, I am seeking the account or parcel number, property address, owner name and, legal description, assessed and taxable values, tax amount due, delinquent balance, tax years owed, taxing entities, and case or cause number. Please note that I am requesting the tax roll, including tax and delinquency information, rather than only the certified appraisal roll. Please let me know about any forms, fees, or vendor requirements before processing. If another office or contractor maintains the export, please forward this request or provide the correct contact information. Thank you, Raffy Velasco	Raffy Velasco	9/3/2026 Finance	Dawn Nations
26-231	We request all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from CivicPlus, Inrix, Replica, Streetlight Data, Hoover, Karcher, Nascare, and Sanitaire, covering the past three years to present. Spreadsheet exports preferred; PDF, Word, or standard ERP/finance reports also work. This is a commercial research request, and we're happy to narrow or clarify the scope to ease fulfillment.	Glenda Walpole	9/2/2026 Finance	Dawn Nations
26-230	Hello, Under the Texas Public Information Act, I am requesting an electronic list of properties handled by the Code Compliance Division, specifically records related to: Property abatement Structural-condition violations Dangerous structures Vacant or unsecured structures Substandard structures or housing Please include all active, open, pending, unresolved, and recently closed cases from January 1, 2025 through the present. If available, please provide the records in CSV or Excel format and include: Property address Parcel or account number Owner name Case or violation number Violation type and description Date opened Inspection date Current status Compliance deadline Fine, citation, lien, or abatement amount Date closed If another department maintains these records, please forward this request or advise me where it should be submitted. Please provide a cost estimate before processing if any fees apply. Thank you for your assistance.	Raffy Velasco	9/2/2026 Development Services	Dawn Nations
26-229	7838 NE 14th St. New construction full plan set & all associated engineering reports. Geo & Structure calc, civil.	Tony Ju	9/2/2026 Development Services	Dawn Nations