



CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144
TELEPHONE 425-233-6400 | www.medina-wa.gov

Date: November 13, 2023
To: Honorable Mayor and City Council
Via: Stephen R. Burns, City Manager
From: Steven R. Wilcox, Development Services Department Director
Subject: Development Services Department Monthly Report

I apologize for the short written report this month. I will be happy to answer questions you may have during my verbal staff report.

Permit Activity and Budgeting

The Permits Issued report for October shows that we continue to have a busy year. Our total permit value for the year is now more than twice the same time in 2022.

This has been a very unusual year for development in Medina. Timing of projects, type of projects and volume of work.

Construction Activity Permit open houses are associated with projects of \$500,000 and greater. The relevance of this information is that it shows the variations in monthly activity level and size of projects from a different perspective. Open houses more closely follow permit application dates as opposed to issuance timing.

For comparison in 2023:

- January – 0 open houses
- February - 0 open houses
- March – 5 open houses
- April – 1 open house
- May – 4 open houses
- June - 7 open houses
- July – 2 open houses
- August – 2 open houses
- September - 2 open houses
- October - 0 open houses

Evaluating trends from different perspectives allows for better understanding of our Development Services Fund including budget forecasting.

King County Wastewater Pump Station Maintenance Project

The wastewater pump station work to replace the aging pumps is nearly complete with only minor interior work remaining. A job trailer will remain on site for now.

Tree Code Enforcement

The new proposed Tree Management Code violations section is temporarily on hold. Changes and clarifications asked by Council will be incorporated into the draft, but no other changes will be made to what Council has already seen.

Bobcat

Our Arborist reported seeing Bobcat while in Medina on an inspection. Yarrow Point has also reported Bobcat sightings.