



MEDINA CITY COUNCIL

2023 AGENDA/ACTION CALENDAR

Meetings scheduled for 5:00 pm, online (unless noticed otherwise).

ATTACHMENT 2

JANUARY 9, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	SR520 Build It Faster by Carl Stixrood and John Hutchins - SR520 Working Group - 15 Minutes	Burns		Completed	
Consent Agenda	December 2022, Check Register			Approved	
Consent Agenda	DRAFT CC Minutes 12/12/2022			Adopted	
Consent Agenda	Resolution Supporting Mercer Island Marine Patrol Funding			Adopted Res. No. 429	
Legislative Hearing	Ordinance Approving New Solicitation and Permitting Regulations	Sass		Adopted Ord. No.1018	Legal Notice in Seattle Times 12/24/2022
Public Hearing					
City Business	Comp Plan Update	Keyser		Completed	
City Business	Gas-Powered Leaf Blower Education and Outreach Plan	Burns		Completed	
City Business	Park Use Permit Pilot Program	Burns/Kellerman		Approved	
JANUARY 23, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
Public Hearing					
City Business	City Arborist Presentation and Discussion	Wilcox	Discussion and direction	Completed	
City Business	Tree Management Code Amendments	Wilcox	Approve	Approved	

FEBRUARY 13, City Council Regular Meeting, 5:00 pm

ATTACHMENT 2

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation	Professional Excellence Award Presentations - Medina Police Department	Sass		completed	
Consent Agenda	January and 13th Month Check Register			approved	
Consent Agenda	PB Minutes 11/21/2022			received	
Consent Agenda	PC Minutes 11/15/2022			received	
Consent Agenda	CC Minutes 1/9/2023 , 1/23/2023			adopted	
Consent Agenda	Flock Contract for License Plate Reader Cameras - Tentative	Sass		approved	
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business	Comp Plan Public Participation Resolution	Keyser		adopted	
City Business	Comp Plan Update	Keyser		completed	
City Business	Ordinance Amending MMC Chapter 2.24 Parks and Recreation Board and MMC Chapter 2.28 Planning Commission to Allow for Hybrid Meetings and Clarify the Number of Parks and Recreation Board Meetings	Osada/Nations		adopted	
Executive Session	RCW 42.30.110(1)(i) Potential Litigation			completed	

FEBRUARY 27, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	None				
Consent Agenda	None				
Consent Agenda	None				
Legislative Hearing	None				
Public Hearing	None				
City Business	Development Services Enterprise Budget Discussion	Wilcox	Discussion/Direction	completed	
City Business	Pending Legislative Session Bills	Keyser	Discussion/Direction	completed	

MARCH 13, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	SR-520 Noise Abatement Project Update by University of Washington Professor of Mechanical Engineering, Per Reinhall - 30 Minutes	Burns		N/A	
Presentation	Professional Excellence Award Presentation - Medina Police Department	Sass		Moved to 5/8	
Consent Agenda	February Check Register			Approved	
Consent Agenda	PC Minutes			Approved	
Consent Agenda	DRAFT CC Minutes			Approved	
Legislative Hearing	None			N/A	
Public Hearing	None			N/A	
City Business	Comp Plan Update	Keyser		None	
City Business	OGCC Street Vacation Update	Keyser/Romanenko		Moved to 4/10	
City Business	Gas-Powered Leaf Blower Update	Burns		Moved to 4/10	

MARCH 27, City Council Regular Meeting, 5:00 pm - CANCELLED

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
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APRIL 10, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	None			None	
Consent Agenda	March Check Register		Approve	Approved	
Consent Agenda	PB Minutes - January 23			Approved	
Consent Agenda	PC Minutes		Approve	Approved	
Consent Agenda	DRAFT CC Minutes		Approve	Approved	
Consent Agenda	Proclamation in Recognition of Municipal Clerks Week - Apr 30 - May 6		Approve	Approved	
Consent Agenda	2023 ARCH Work Program and Budget	Burns	Approve	Approved	
Consent Agenda	Contract Approval with BVC, Inc., for city-wide crack seal project	Osada	Approve	Approved	
Legislative Hearing	None			None	
Public Hearing	None			None	

City Business	Comp Plan Update	Keyser	None	None	
City Business	Housing Action Plan	Keyser		None	
City Business	OGCC Street Vacation Update	Keyser/Romanenko		Legislative hearing scheduled for 6/12/2023	
City Business	Gas-Powered Leaf Blower Update	Burns		None	
City Business	Park Use Pilot Program	Burns/Kellerman	Approve	Moved to 5/8	
Executive Session	Potential Litigation 42.30.110(1)(i)				

APRIL 24, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice

Presentation	None			None	
Consent Agenda	None			None	
Legislative Hearing	None			None	
Public Hearing	None			None	
City Business	Undergrounding Utilities Presentation	Osada	Discussion/Direction	None	
City Business	Funding Stormwater Replacement Options	Wagner	Discussion/Direction	Moving Forward	
City Business	Resolution Setting Public Hearing - OGCC Street Vacation	Keyser/Missall	Adopt Resolution	Approved	

MAY 8, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice

Presentation					
Consent Agenda	April Check Register		Approve	Approved	
Consent Agenda	DRAFT CC Minutes of 4/10 & 4/24		Adopt	Adopted	
Consent Agenda	National Police Week and Peace Officer Day Proclamation		Approve	Approved	
Legislative Hearing	None				
Public Hearing	None				
City Business	Comp Plan Update	Keyser	Discussion only	Completed	
City Business	New Housing Legislation	Keyser	Discussion only	Completed	
City Business	Park Use Pilot Program	Burns/Kellerman	Approve	Moved to a later date	
City Business	Small Wireless Facility Permit Process	Romanenko	Discussion only	Completed	

MAY 22, Joint City Council and Planning Commission Meeting, 5:00 pm

ATTACHMENT 2

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	None				
Consent Agenda	None				
Legislative Hearing	None				
Public Hearing	None				
City Business	Comprehensive Plan (Housing Element)	Keyser		Completed	

JUNE 12, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	Professional Excellence Award Presentation - Medina Police Department	Sass			
Presentation	Volunteer Certificates	Rossmann			
Consent Agenda	May 2023 Check Register		Approve		
Consent Agenda	Approved PB 3/20 Minutes		Receive and file		
Consent Agenda	Approved PC 3/28 & 5/2 Minutes		Receive and file		
Consent Agenda	DRAFT CC Minutes 5/8 & 5/22		Adopt		
Consent Agenda	PB and PC Appointment Confirmations	Kellerman	Approve	Approved	
Consent Agenda	King County Interlocal Cooperation Agreement Renewal for 2024-2026	Burns	Approve	Approved	
Consent Agenda	Medina Elementary Side Walk Phase 1 Contract	Osada	Approve	Approved	
Consent Agenda	Street Vacation Moratorium	Burns/Missall	Adopt	Approved	
Legislative Hearing	none		none		
Public Hearing	Housing Action Plan	Keyser	Approve	Approved	5/25/2023
Public Hearing	Six-Year CIP/TIP-Non-TIP	Osada	Discussion and direction	Approved	5/22/2023
City Business	Comp Plan Update	Keyser	Discussion item only; no action needed.	Complete	
City Business	OGCC Street Vacation Petition Update	Burns/Missall	Update only	Complete	5/22/2023
City Business	12th Street Sidewalk and Undergrounding Contract	Osada	Discussion and direction	Complete	
City Business	Electric Bike Park Restriction	Sass	Discussion and direction		
Executive Session	RCW 42.30.110 (1)(i) and RCW 42.30.110 (1) ©				

JUNE 26, City Council Regular Meeting, 5:00 pm - CANCELLED

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
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Presentation					
Presentation					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					

JULY 10, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
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Presentation	Recognition of Outgoing Volunteer Laurel Preston by Mayor Rossman				
Presentation					
Consent Agenda	June 2023, Check Register			Approved	
Consent Agenda	Draft CC 5/8 and 6/12 Minutes			Adopted	
Consent Agenda	PB Appointment Confirmation			Approved	
Consent Agenda	Peddler Ordinance Update	Sass/Missall			
Consent Agenda					
Legislative Hearing	None				
Public Hearing	None				
City Business	Comp Plan Update	Keyser		pulled	
City Business	DRAFT Tree Code Fines	Wilcox			
City Business	Gas-Powered Leaf Blowers Update	Burns			
City Business	Financial Policy Update	Wagner			
City Business	City Manager Review - TENTATIVE	Burns/Rossman		completed	
City Business					
Executive Session	RCW 42.30.110 (1)(c)				

JULY 24, City Council Regular Meeting, CANCELLED

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
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Presentation					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					

AUGUST 14, City Council DARK - CANCELLED

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					

AUGUST 28, City Council DARK - CANCELLED

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					

SEPTEMBER 11, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda	July/August Check Register	Wagner		Approved	
Consent Agenda	Approved PB 5/15 Minutes	Nations		Received	
Consent Agenda	Approved PC 5/24 & 6/27 Minutes	Keyser		Received	
Consent Agenda	Draft 6/12 & 7/10 CC Minutes	Kellerman		Adopted	
Consent Agenda	Civil Service Commission Annual Report 2022	Nations		Received	
Consent Agenda	Gas-Powered Leaf Blower Resolution	Burns		Adopted	
Consent Agenda	Contract Approving Upland Road Stormwater Improvements	Osada		Approved	
Consent Agenda	Contract Approving Upland Road Overlay	Osada			
Consent Agenda	PB Appointment Confirmation	Kellerman		Approved	

ATTACHMENT 2

Consent Agenda	Financial Policies Update Resolution No. 436	Wagner		moved to 9/25/2023 meeting	
Consent Agenda	Ordinance Amending Section 8.04.160 of the Medina Municipal Code Regarding Work Hours for Professional Yard Maintenance and Landscaping	Burns		Adopted	
Legislative Hearing	None				
Public Hearing	2024 Preliminary Budget Proposal	Wagner		Completed	
City Business	Comp Plan Update	Keyser		Completed	
City Business	Existing Conditions Report	Keyser		Completed	
City Business	City Manager Review	Rossman		Completed	
City Business	Tree Code Violations Text	Wilcox	Discussion and direction	Completed	
City Business	E-Vehicle Helmet Law Discussion	sass	Discussion and direction	Completed	
Executive Session	RCW 42.30.110(1)(i)			No action	

SEPTEMBER 25, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
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Presentation					
Consent Agenda					
Consent Agenda	Resolution No. 436 - Financial Policies	Wagner		Adopted	
Legislative Hearing					
Public Hearing					
City Business	Preliminary 2024 Budget Discussion	Wagner		Completed	
City Business					
City Business					

OCTOBER 9, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
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Presentation					
Consent Agenda	September 2023, Check Register	Wagner	approve	Approved	
Consent Agenda	Approved PB 7/17 Minutes	Nations	receive and file	Receive And Filed	
Consent Agenda	Approved PC 7/25 Minutes	Keyser	receive and file	Receive And Filed	
Consent Agenda	Draft 9/11 and 9/25 CC Minutes	Kellerman	adopt	Adopted	

ATTACHMENT 2

Consent Agenda	Resolution Accepting Donation - FLIRs (Forward Looking Infrared) for PD Patrol Cars	Sass	adopt	Adopted	
Public Hearing	Preliminary 2024 Budget Proposal	Wagner	discussion and direction	Completed	published 9/18/23
City Business	Comp Plan Update	Keyser	discussion and direction	Moved to 10/25/2023 meeting	
City Business	12th Street Project Discussion	Osada		Completed	
City Business	Confirmation of City Manager Evaluation Process	Rossman/Missall	approve	Completed	
OCTOBER 23, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda	Emergency Street Vacation Moratorium	Burns/Missall		Adopted	
City Business	Planning Manager and Comp Plan Update	Burns/Wilcox		completed	
City Business	Ghost House/Short-term Rental Presentation and Discussion	Burns/Missall		completed	
Executive Session	RCW 42.30.110(1)(g) Evaluate Public Employee	Council/Missall		completed - no action taken	
NOVEMBER 13, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda	October 2023, Check Register	Wagner	Approve		
Consent Agenda	Approved 9/26 PC Minutes	Bennett	Receive and file.		
Consent Agenda	Draft 10/9 & 10/23 CC Minutes	Kellerman	adopt		
Consent Agenda	Resolution Accepting Donation - Adding Two Additional Speed Signs for the City	Sass	Adopt		
Consent Agenda	Contract Change Order No. 1 Approving Upland Road Storm Drainage Improvement	Osada	Approve		
Legislative Hearing	none				
Public Hearing	Final 2024 Budget and Salary Schedule	Wagner	Adopt		Published 10/24 and 11/6/2023
Public Hearing	2024 Property Tax Resolution	Wagner	adopt		Published 10/29/2023

City Business	Council Projects - Timeline and Protocols	Burns		
City Business	Planning Manager Recruitment Process	Burns	Discussion and direction	
City Business	City Attorney Request for Proposal (RFP)	Burns	Discussion item only	
City Business	Solid Waste Services Update	Burns	Discussion item only	
Executive Session	RCW 42.30.110(1)(i) Potential Litigation and RCW 42.30.110(1)(g) Evaluate Public Employee	Council/Missall		

NOVEMBER 27, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Consent Agenda					
Consent Agenda					
City Business	City Manager Review - TENTATIVE	City Council			

DECEMBER 11, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda	November 2023, Check Register	Wagner			
Consent Agenda	Draft 11/13 CC Minutes	Kellerman			
Legislative Hearing					
Public Hearing	Street Vacation Code Update	Burns/Missall	Discussion and direction 45 minutes		
City Business	Comp Plan Update	Keyser			
City Business	Fee Schedule Update	Wilcox/Kellerman			
City Business	Tree Code Violations Code Amendment - Tentative				
City Business	12th Street Sidewalk Project - Tentative	Osada			
City Business	Personnel Committee Discussion	Burns/Rossman			
Executive Session	RCW 42.30.110(1)(g) Evaluate Public Employee				

DECEMBER 25, City Council Regular Meeting, 5:00 pm - CANCELLED

ATTACHMENT 2

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					