

GENERAL FUND REVENUE

| ACCOUNT NUMBER | DESCRIPTION | 2023 Adopted Budget | 2024 Preliminary Budget | | Comments: | |
|--------------------------|--|---------------------------|-------------------------------|----------------|---|--|
| | GENERAL FUND - REVENUES | | | | | |
| 001 000 000 311 10 00 00 | PROPERTY & SALES TAX | | | | | |
| 001 000 000 313 11 00 00 | General Property Taxes | 4,318,656 | 4,469,809 | ▲3.50% | Includes 1% all'd increase + new constrct/improvmnts +levy lid lift portion at +5%. Waiting on KC worksheet | |
| 001 000 000 313 11 00 00 | Local Retail Sales & Use Tax | 1,870,785 | 1,904,941 | ▲1.83% | 2023.07 ytd rolling 12 mos (+ passthru ARCH cont. from SHB1406, COM ord 985, \$10,000 est) | |
| 001 000 000 313 71 00 00 | Criminal Justice Funding | 98,782 | 98,782 | ▲0.00% | Flat to 2023.07 ytd rolling 12 mos | |
| | TOTAL PROPERTY & SALES TAX | 6,288,223 | 6,473,531 | ▲2.95% | | |
| | BUSINESS & OCCUPATION-UTILITY TAX | | | | Utili Tax 6% and Franchise Fees 4% | |
| 001 000 000 316 41 00 00 | Electric - Puget Sound Energy | 232,783 | 237,439 | ▲2.00% | Based on 2023.07 ytd rolling 12 mos, + 2% for inflation | |
| 001 000 000 316 42 00 00 | Gas - Puget Sound Energy | 125,000 | 127,500 | ▲2.00% | | |
| 001 000 000 316 43 00 00 | Water & Sewer | 200,000 | 204,000 | ▲2.00% | | |
| 001 000 000 316 45 00 00 | Garbage, Solid Waste | 40,000 | 40,800 | ▲2.00% | | |
| 001 000 000 316 46 00 00 | Cable - Comcast | 82,000 | 83,640 | ▲2.00% | | |
| 001 000 000 316 47 00 00 | Telephone - Mobile & landline | 37,854 | 38,611 | ▲2.00% | | |
| 001 000 000 317 20 00 00 | Leasehold Excise Tax | 6,589 | 6,589 | ▲0.00% | | |
| | BUSINESS LICENSE/PERMITS-FRANCHISE FEES | | | | | |
| 001 000 000 321 91 00 00 | Franchise Fees - Water/Sewer COB, Cable Comcast | 180,000 | 180,000 | ▲0.00% | | Assumes 4% Franchise Fee per Ord 895 of 11/30/2012, applied as above |
| | TOTAL UTILITY TAX & FRANCHISE FEES | 904,226 | 918,579 | ▲1.59% | | |
| | LICENSES & PERMITS | | | | | |
| 001 000 000 322 30 00 00 | Animal Licenses | 400 | 400 | ▲0.00% | Based on 2023.07 ytd annualized | |
| 001 000 000 322 90 00 00 | Other Non Bus. Licenses & Permits (Gun Permits) | 650 | 600 | ▼7.69% | Based on 2023.07 ytd annualized | |
| 001 000 000 322 91 00 00 | Special Permits-Events, Other | | | | Based on 2023.07 ytd annualized | |
| | TOTAL LICENSES & PERMITS | 1,050 | 1,000 | ▼4.76% | | |
| | INTERGOVERNMENTAL | | | | | |
| 001 000 000 332 92 10 00 | COVID-19 Non-Grant Assistane (CARE) | | | | Allocate \$28K x 3 yrs to COB CARES program, see PD expense. Remaining ARPA in Capital. Based on one budgeted vest replacement, see PD exp 2024: MRSC estimated distribution of State Shared Revenue, available late July 2024: MRSC estimated distribution of State Shared Revenue, available late July 2024: MRSC estimated distribution of State Shared Revenue, available late July 2024: MRSC estimated distribution of State Shared Revenue, available late July 2024: MRSC estimated distribution of State Shared Revenue, available late July 2024: MRSC estimated distribution of State Shared Revenue, available late July Based on 13.1% avg previous years of expense subtotal line | |
| 001 000 000 332 92 10 01 | Coronavirus Local Fis. Rec. (ARPA) | 56,000 | 28,000 | ▼50.00% | | |
| 001 000 000 333 16 00 00 | Dept of Justice- Federal Grant | | | | | |
| S/B in street | Multimodal Transportation - Cities | | | | | |
| 001 000 000 336 06 21 00 | MVET-Criminal Justice-Pop. | 1,049 | 1,112 | ▲6.01% | | |
| 001 000 000 336 06 26 00 | Criminal Justice-Special | 3,702 | 3,949 | ▲6.67% | | |
| 001 000 000 336 06 51 00 | DUI/Other Criminal Justice | | | | | |
| 001 000 000 336 06 94 00 | Liquor Excise Tax | 19,997 | 21,148 | ▲5.76% | | |
| 001 000 000 336 06 95 00 | Liquor Control Board Profits | 22,300 | 22,084 | ▼0.97% | | |
| 001 000 000 336 06 95 01 | Liquor Control Board Profits-Public Safety Portion | | | | | |
| 001 000 000 342 11 00 00 | Hunts Point Police Contract- Add'l Police Serv | 338,353 | 350,000 | ▲3.44% | | |
| | TOTAL INTERGOVERNMENTAL | 441,401 | 426,293 | ▼3.42% | | |
| 001 000 000 341 99 00 00 | CHGS FOR GOODS AND SERVICES | | | | | |
| | Passport & Naturalization Fees | 5,000 | 5,000 | ▲0.00% | | Flat to 2023 |
| | TOTAL CHGS FOR GOODS/SERVICES | 5,000 | 5,000 | ▲0.00% | | |
| 001 000 000 353 10 00 00 | FINES & FORFEITURES | | | | | |
| | Municipal Court-Traffic Infrac | 18,000 | 18,000 | ▲0.00% | Hx ratio of court costs (75%) to revenue | |
| | TOTAL FINES & FORFEITURES | 18,000 | 18,000 | ▲0.00% | | |
| | MISCELLANEOUS REVENUE | | | | | |
| 001 000 000 361 11 00 00 | Investment Interest | 46,800 | 125,000 | ▲167.09% | Assumes LGIP and Bond Investments Interest, allocated between General Fund (50%) & Capital (50%)--- 2023.07 ytd annualized | |
| 001 000 000 361 40 00 00 | Sales Interest | 1,200 | 2,000 | ▲66.67% | Based on 2023 actual annualized 7.23 | |
| 001 000 000 362 00 00 10 | Wireless Commun. Facility Leases | 23,223 | 27,000 | ▲16.26% | 2024 American Towers Corp. Increased in 2023 | |
| 001 000 000 362 00 00 20 | Post Office Facility Lease | 88,508 | 88,508 | ▲0.00% | Lease of \$7375.67/mo | |
| 001 000 000 367 11 00 00 | Contributions/Donations | - | - | | In 2024 we are not planning on asking for Community Donations | |
| 001 000 000 369 30 00 10 | Confiscated Property-Auction | | | | | |
| 001 000 000 369 91 00 00 | Other | 150 | 1,000 | ▲566.67% | Based on 2023 Revenue, Misc Revenue coded here | |
| 001 000 000 369 91 00 10 | Other-Copies | 235 | 235 | ▲0.00% | Based on 2022 Budget | |
| 001 000 000 369 91 00 15 | Other-Fingerprinting | 590 | 590 | ▲0.00% | Based on 2022 Budget | |
| 001 000 000 369 91 00 35 | Other-Notary | 110 | 110 | ▲0.00% | Based on 2022 Budget | |
| 001 000 000 369 91 00 45 | Other-Reports | 53 | 53 | ▲0.00% | Based on 2022 Budget | |
| | TOTAL MISCELLANEOUS REVENUES | 160,869 | 244,496 | ▲51.98% | | |
| 001 000 000 382 20 00 00 | REFUNDABLE DEPOSITS (NOT REFLECTED IN BUDGET) | | | | | |
| | Refundable Retainage | | | | | |
| 001 000 000 395 10 00 00 | DISPOSITION OF CAPITAL ASSETS | | | | | |
| | Proceeds From Sales of Capital Assets | | | | | |
| | TOTAL DISPOSITION OF CAPITAL ASSETS | - | - | | | |
| | TOTAL GENERAL FUND REVENUE | \$ 7,818,769 | \$ 8,086,899 | ▲3.43% | | |

FUND TRANSFERS OUT

| ACCOUNT NUMBER | DESCRIPTION | 2023 Adopted Budget | 2024 Preliminary Budget | | Notes: |
|--|-------------------------|---------------------------|-------------------------------|-----------------|---|
| OPERATING TRANSFERS | | | | | |
| <u>From General Fund to:</u> | | | | | |
| 001 000 000 597 00 30 00 | Levy Stabilization Fund | \$ 500,000 | \$ - | | Planned to be hit required amt by EOY 2023 |
| 001 000 000 597 00 00 03 | Street Fund | \$ 440,000 | \$ 525,000 | ▲ 19.32% | |
| 001 000 000 597 00 01 00 | Contingency Fund | | \$ 315,000 | | Contingency Fund used to show additional saved funds |
| TOTAL TRANSFERS FROM GENERAL FUND | | 940,000 | 840,000 | ▼ 10.64% | |
| <u>From Capital Projects Fund to:</u> | | | | | |
| 307 000 000 597 00 00 30 | Street Fund | 75,000 | 75,000 | | Transfer from Capital Fund to Street Fund or REET1 eligible or unrestricted Capital |
| TOTAL TRANSFERS FROM CAPITAL FUND | | 75,000 | 75,000 | | |
| TOTAL OPERATING TRANSFERS | | 1,015,000 | 915,000 | ▼ 9.85% | |

LEGISLATIVE SERVICES

| ACCOUNT NUMBER | DESCRIPTION | 2023 Adopted Budget | 2024 Preliminary Budget | | Notes: |
|--------------------------|---|---------------------------|-------------------------------|----------------|---|
| | GENERAL FUND - EXPENDITURES | | | | |
| | LEGISLATIVE SERVICES | | | | |
| 001 000 000 511 60 41 00 | Professional Services | | | | |
| 001 000 000 511 60 41 01 | Legislative Activities-Regional Intergovt | 6,500 | 6,500 | ▲ 0.00% | AWC (\$1900), PSRC (\$700), Eastside Transp.(?), Sound Cities (\$2,202) |
| 001 000 000 511 60 43 00 | Travel & Training | 10,000 | 10,000 | ▲ 0.00% | AWC training, conferences, meals, and travel + CC retreat, End of year banquet |
| 001 000 000 511 60 49 00 | Miscellaneous | 2,000 | 2,000 | ▲ 0.00% | Park Board, Planning Comm, Council misc meeting expenses |
| 001 000 000 511 60 49 10 | Medina Days | 52,000 | 52,000 | ▲ 0.00% | \$35,000 Fireworks+ \$15,000 barge, \$2,000 sani-cans (Finance Committee recommendation, promised with Levy Lift) |
| | TOTAL LEGISLATIVE SERVICES | 70,500 | 70,500 | ▲ 0.00% | |

LEGAL

| ACCOUNT NUMBER | DESCRIPTION | DESCRIPTION | 2023 Adopted Budget | 2024 Preliminary Budget | | Notes: |
|--------------------------|-------------------------------|----------------|---------------------------|-------------------------------|----------------|--|
| | LEGAL DEPARTMENT | | | | | FTE's: NA, contracted |
| 001 000 000 515 41 40 00 | City Attorney | 256,837 | 300,000 | 300,000 | ▲ 0.00% | Per SM, hx avg of "routine legal service", "excluding litigation or highly contentious events"= \$250K. SB added \$75K for "contentious", less \$25K to DS budget \$20K WSDOT, \$10K T Mobile Tower, \$10K Start to 2025 Labor Negotiations Required Service/Expenditure |
| 001 000 000 515 45 40 00 | Special Counsel | 16,173 | 20,000 | 40,000 | ▲ 100.00% | |
| 001 000 000 515 91 40 00 | Public Defender | 6,600 | 7,200 | 7,200 | ▲ 0.00% | |
| | TOTAL LEGAL DEPARTMENT | 279,610 | 327,200 | 347,200 | ▲ 6.11% | |

SOCIAL AND ENVIRONMENTAL SERVICES

| ACCOUNT NUMBER | DESCRIPTION | 2023 Adopted Budget | 2024 Preliminary Budget | | Notes: | |
|--|---|---------------------------|-------------------------------|----------------|--|--|
| SOCIAL & ENVIRONMENTAL SERVICES | | | | | | |
| SOCIAL SERVICES | | | | | | |
| 001 000 000 551 10 40 00 | Public Housing Services - ARCH | 27,476 | 38,066 | ▲38.54% | Including Admin Fees and GF plus \$11K passthrough | |
| TOTAL SOCIAL SERVICES | | 27,476 | 38,066 | ▲38.54% | | |
| ENVIRONMENTAL SERVICES | | | | | | |
| 001 000 000 553 10 40 00 | Land & Water Conservation Resources-King County | 4,000 | 4,000 | ▲0.00% | | |
| 001 000 000 553 70 40 00 | Pollution Prevention-Puget Sound Clean Air Agency | 9,582 | 9,582 | ▲0.00% | | |
| TOTAL ENVIRONMENTAL SERVICES | | 13,582 | 13,582 | ▲0.00% | | |
| MENTAL HEALTH SERVICES | | | | | | |
| 001 000 000 564 60 40 00 | Mental Health Services-KC Substance Abuse Fees | 1,000 | 1,000 | ▲0.00% | | |
| TOTAL SOCIAL & ENVIRONMENTAL SVCS | | 42,058 | 52,648 | ▲25.18% | | |

MUNICIPAL COURT

| ACCOUNT NUMBER | DESCRIPTION | 2023 Adopted Budget | 2024 Preliminary Budget | | Notes: |
|--------------------------|--------------------------------|---------------------------|-------------------------------|---------------|--|
| | MUNICIPAL COURT | | | | |
| 001 000 000 512 50 41 10 | Prosecuting Attorney | 48,000 | 48,000 | ▲0.00% | \$4K per month x 12 months |
| 001 000 000 512 50 40 10 | Municipal Court-Traffic/NonTrf | 14,000 | 14,000 | ▲0.00% | Required Service/Expenditure - Offset by Court Revenue |
| | TOTAL MUNICIPAL COURT | 62,000 | 62,000 | ▲0.00% | |

RECREATIONAL - LIFEGUARD

| ACCOUNT NUMBER | DESCRIPTION | 2023 Adopted Budget | 2024 Preliminary Budget | | |
|---|---------------------------------|---------------------------|-------------------------------|---------------|--------------------------|
| | | | | | Notes: |
| | | | | | Kept Same Budget as 2023 |
| RECREATION SERVICES (LIFEGUARDS AND BOYS & GIRLS CLUB) | | | | | |
| SALARIES & WAGES | | | | | |
| 001 000 000 571 00 10 00 | Salaries & Wages | 35,000 | 35,000 | ▲0.00% | |
| 001 000 000 571 00 11 00 | Overtime | | | | |
| TOTAL SALARIES & WAGES | | 35,000 | 35,000 | ▲0.00% | |
| PERSONNEL BENEFITS | | | | | |
| 001 000 000 571 00 20 00 | Personnel Benefits | 4,200 | 4,200 | ▲0.00% | |
| 001 000 000 571 00 30 00 | Uniforms | 2,000 | 2,000 | ▲0.00% | |
| TOTAL PERSONNEL BENEFITS | | 6,200 | 6,200 | ▲0.00% | |
| SUPPLIES | | | | | |
| 001 000 000 571 00 31 00 | Operating Supplies | | | | |
| 001 000 000 571 00 32 00 | Miscellaneous Lifeguard Expense | 7,300 | 7,300 | ▲0.00% | |
| TOTAL SUPPLIES | | 7,300 | 7,300 | ▲0.00% | |
| OTHER SERVICES & CHARGES | | | | | |
| 001 000 000 571 00 40 00 | Travel & Training | | | | |
| 001 000 000 571 00 41 00 | Recreation - Boys & Girls Club | | | | |
| TOTAL OTHER SERVICES & CHARG | | - | - | | |
| TOTAL RECREATION-LIFEGUARDS | | 48,500 | 48,500 | ▲0.00% | |

FIRE AND MEDICAL

| ACCOUNT NUMBER | DESCRIPTION | 2023 Adopted Budget | 2024 Preliminary Budget | | Notes: |
|--------------------------|--|---------------------------|-------------------------------|-----------------|---|
| | FIRE & MEDICAL AID DEPARTMENT | | | | |
| | INTERGOVERNMENTAL SERVICES | | | | |
| 001 000 000 522 20 41 00 | Fire Control Services | 797,788 | 904,285 | ▲ 13.35% | %13.3% Increase due to station 10 and high Cola Updated 7/29/23 with COB notice received. LEOFF1 contract obligation |
| 001 000 000 522 20 41 00 | Fire Control Services (LEOFF1 Liab.) | 30,000 | 30,000 | ▲ 0.00% | |
| | TOTAL INTERGOVERNMENTAL | 827,788 | 934,285 | ▲ 12.87% | |
| | TOTAL FIRE & MEDICAL DEPT | 827,788 | 934,285 | ▲ 12.87% | |

LAW ENFORCEMENT

| ACCOUNT NUMBER | DESCRIPTION | 2023 Adopted Budget | 2024 Preliminary Budget | | Notes: | |
|---|---------------------------------------|---------------------------|-------------------------------|-----------------|--|---|
| POLICE DEPARTMENT | | | | | FTE: 11 | |
| SALARIES & WAGES | | | | | | |
| 001 000 000 521 20 11 00 | Salaries & Wages | 1,242,191 | 1,299,332 | ▲ 4.60% | CPI-W=4.6% COLA 2 non-rep employee; 4% CBA Clerical; 5% CBA PD est ceiling COLA 7 employees | |
| 001 000 000 521 20 11 11 | Longevity | 25,026 | 25,777 | ▲ 3.00% | | |
| 001 000 000 521 20 11 14 | Education | 1,800 | 1,800 | ▲ 0.00% | | |
| 001 000 000 521 20 11 16 | ICMA 457 Plan | 50,000 | 54,000 | ▲ 8.00% | | |
| 001-000-000-521-20-11-17 | Opt Out Medical | 35,166 | 36,573 | ▲ 4.00% | | |
| 001 000 000 521 20 11 18 | Night Shift Differential | 16,378 | 17,132 | ▲ 4.60% | | Based on "average" week of coverage provided by Sergeant |
| 001 000 000 521 20 11 19 | Physical Fitness Incentive | 15,800 | 16,527 | ▲ 4.60% | | All officers utilizing |
| 001 000 000 521 20 12 00 | Overtime | 120,000 | 120,000 | ▲ 0.00% | | Training, vacation leave, non-funded special events (Medina Days/SeaFair/Shredder Day, etc.)+ summer emphasis patrols |
| 001 000 000 521 20 12 01 | Merit Pay | 75,000 | 75,000 | ▲ 0.00% | | |
| 001 000 000 521 20 13 00 | Holiday Pay | 52,000 | 65,000 | ▲ 25.00% | | Increase due to potential additional of Juneteenth |
| TOTAL SALARIES & WAGES | | 1,633,361 | 1,711,140 | ▲ 4.76% | | |
| PERSONNEL BENEFITS | | | | | | |
| 001 000 000 521 20 21 00 | Personnel Benefits | 437,211 | 463,444 | ▲ 6.00% | Payroll taxes, Medical, Dental benefits, etc, less DRS/ICMA replacement above. | |
| 001 000 000 521 20 21 10 | Personnel Benefits-Retirees | 24,750 | 25,740 | ▲ 4.00% | LEOFF 1 Medical plus Unum (+4%) + 12 mos rolling reimb(+10%) | |
| 001 000 000 521 20 22 00 | Uniforms | 8,500 | 13,000 | ▲ 52.94% | Uniform replacement | |
| 001 000 000 521 20 22 01 | DOJ Bullet Proof Vest Program | 4,000 | 3,000 | ▼ 25.00% | Two vest replacements - external vest and covers during 2024 | |
| 001 000 000 521 20 23 00 | Tuition | 9,000 | 8,000 | ▼ 11.11% | Two officers collecting on tuition reimbursement | |
| TOTAL PERSONNEL BENEFITS | | 483,461 | 513,184 | ▲ 6.15% | | |
| SUPPLIES | | | | | | |
| 001 000 000 521 20 31 00 | Office Supplies | 15,000 | 15,000 | ▲ 0.00% | Includes \$3,000 for Emergency Preparedness | |
| 001 000 000 521 20 31 01 | Off Equip, IT HW, SW <\$5K | 7,000 | 7,000 | ▲ 0.00% | Upgrades, normal operating costs | |
| 001 000 000 521 20 31 40 | Police Operating Supplies | 15,000 | 14,000 | ▼ 6.67% | Taser cartridges, evidence processing equip, radio batteries, etc.; NARCAN replacement (deployment of new radio system) | |
| 001 000 000 521 20 31 60 | Ammo/Range (Targets, etc.) | 12,000 | 12,500 | ▲ 4.17% | Per ofc. contract and for training/firearms qualifications - ammo costs | |
| 001 000 000 521 20 32 00 | Vehicle Expenses-gas, car wash | 30,000 | 32,000 | ▲ 6.67% | Includes bridge tolls,fuel costs | |
| 001 000 000 521 20 35 20 | Firearms (purchase & repair) | 2,000 | 2,000 | ▲ 0.00% | | |
| TOTAL SUPPLIES | | 81,000 | 82,500 | ▲ 1.85% | | |
| OTHER SERVICES & CHARGES | | | | | | |
| 001 000 000 521 20 41 00 | Professional Services | 4,000 | 4,500 | ▲ 12.50% | Public Safety Testing fees | |
| 001 000 000 521 20 41 50 | Recruitment-Background | 5,000 | 5,000 | ▲ 0.00% | Cell phones and service, computer modems in patrol car, KC INET service. | |
| 001 000 000 521 20 42 00 | Communications (Phone,Pager) | 16,000 | 18,000 | ▲ 12.50% | Ongoing training requirements, large mandatory CJTC training requirements increase, new officers | |
| 001 000 000 521 20 43 00 | Travel & Training | 14,000 | 14,000 | ▲ 0.00% | Copy machine | |
| 001 000 000 521 20 45 00 | Equipment-Lease & Rentals | 2,000 | 2,000 | ▲ 0.00% | | |
| 001 000 000 521 20 48 00 | Repairs & Maint-Equipment | 18,000 | 16,000 | ▼ 11.11% | \$8,000 for maintain serviceable fire extinguishers, radar, property room software yearly maintenance fee of \$2500, copier quarterly maintenance | |
| 001 000 000 521 20 48 10 | Repairs & Maint-Automobiles | 8,500 | 10,000 | ▲ 17.65% | | |
| 001 000 000 521 20 48 20 | Repairs & Maint- SW, HW Maint | 30,000 | 30,000 | ▲ 0.00% | Camera fees, camera maintenance | |
| 001 000 000 521 20 49 30 | Animal Control | | | | | |
| 001 000 000 521 20 49 40 | Dues,Subscriptions,Memberships | 7,000 | 7,000 | ▲ 0.00% | WSPC, IACP Professional Memberships | |
| 001 000 000 521 20 49 41 | Lexipol Manuals | 8,000 | 8,000 | ▲ 0.00% | Yearly maintenance agreement per contract to Lexipol. PowerDMS needed for WASPC Accreditation Requirements | |
| 001 000 000 521 20 49 60 | Crime Prevention/Public Educ | 6,500 | 7,500 | ▲ 15.38% | Increased Shredder Day costs, victim resource & crime prevention brochures, school resource materials. | |
| 001 000 000 521 20 49 90 | Misc-Investigative Fund | | | | | |
| TOTAL OTHER SERVICES & CHARGES | | 119,000 | 122,000 | ▲ 2.52% | | |
| INTERGOVERNMENTAL SERVICES | | | | | | |
| 001 000 000 521 20 41 15 | Dispatch Services-Norcom Trans | 81,567 | 81,567 | ▲ 0.00% | NORCOM - Projected cost for 2024 | |
| 001 000 000 521 20 41 20 | Dispatch-EPSCA | 6,500 | 8,000 | ▲ 23.08% | Per contract - cost to maintain 800 Mhz police radio connectivity | |
| 001 000 000 521 20 41 40 | Marine Patrol Services | 97,000 | 103,000 | ▲ 6.19% | Anticipated cost with Mercer Island | |
| 001 000 000 521 20 41 41 | Bellevue CARE program | 28,000 | 20,000 | ▼ 28.57% | 2022-2024 program offset by ARPA | |
| 001 000 000 521 20 41 55 | Jail Service-Prisoner Board | 14,000 | 14,000 | ▲ 0.00% | King County Jail/SCORE/Kirkland Jail | |
| 001 000 000 521 20 41 60 | Prisoner Transport | 500 | 500 | ▲ 0.00% | Cost to shuttle prisoners from jail to court and back to jail | |
| 001 000 000 521 20 41 80 | Domestic Violence-Kirkland | 1,000 | - | ▼ 100.00% | Mandated by court as resource to DV victims | |
| TOTAL INTERGOVERNMENTAL SERV. | | 228,567 | 227,067 | ▼ 0.66% | | |
| SUBTOTAL POLICE | | 2,545,389 | 2,655,890 | ▲ 4.34% | | |
| CAPITAL OUTLAY | | | | | | |
| 001 000 000 594 21 64 10 | Surveillance Cameras and Body Cameras | 30,000 | 62,000 | ▲ 106.67% | \$30K allocated for additional Maintenance of New Cameras System, \$32K for body camera and tasers | |
| 001 000 000 594 21 64 10 | Police HW/SW, Equip >\$5K Capital | 4,500 | 4,500 | ▲ 0.00% | Mandated mobile platform requirements | |
| 001 000 000 594 21 70 00 | Police Vehicle Leasing, Princ. Cost | 90,000 | 90,000 | ▲ 0.00% | Vehicle leasing costs - 6 vehicles | |
| 001 000 000 594 21 80 00 | Police Vehicle Leasing, Int. Cost | | | | | |
| TOTAL CAPITAL OUTLAY | | 124,500 | 156,500 | ▲ 25.70% | | |
| TOTAL POLICE DEPARTMENT | | 2,669,889 | 2,812,390 | ▲ 5.34% | | |

EXECUTIVE

| ACCOUNT NUMBER | DESCRIPTION | 2023 Adopted Budget | 2024 Preliminary Budget | | Notes: |
|-----------------------------------|-----------------------|---------------------------|-------------------------------|---------------|--|
| EXECUTIVE | | | | | FTE's: 1 |
| SALARIES & WAGES | | | | | |
| 001 000 000 513 10 11 00 | Salaries & Wages | 187,200 | 194,688 | ▲4.00% | CPI-W=4% COLA-- See Salary Model for addl details |
| 001 000 000 513 10 21 50 | Auto Allowance | 6,000 | 6,000 | ▲0.00% | |
| 001 000 000 513 10 11 17 | Medical Opt Out | 13,731 | 14,417 | ▲5.00% | |
| 001 000 000 513 10 11 16 | ICMA 457 Plan | 13,269 | 17,583 | ▲32.51% | |
| TOTAL SALARIES & WAGES | | 220,200 | 232,688 | ▲5.67% | |
| PERSONNEL BENEFITS | | | | | |
| 001 000 000 513 10 21 00 | Personnel Benefits | 20,635 | 21,460 | ▲4.00% | AWC Medical, Vision, DRS, Empl Security and L&I, Payroll Taxes |
| TOTAL PERSONNEL BENEFITS | | 20,635 | 21,460 | ▲4.00% | |
| OTHER SERVICES AND CHARGES | | | | | |
| 001 000 000 513 10 41 00 | Professional Services | 36,000 | 36,000 | ▲0.00% | SR520 Consultant WCIA and other training |
| 001 000 000 513 10 43 00 | Travel & Training | 4,000 | 3,000 | ▼25.00% | |
| 001 000 000 513 10 49 01 | Dues, Subscr. | 350 | 350 | ▲0.00% | |
| TOTAL OTHER SERVICES & CHARGES | | 40,350 | 39,350 | ▼2.48% | |
| TOTAL EXECUTIVE DEPARTMENT | | 281,185 | 293,498 | ▲4.38% | |

FINANCE AND HUMAN RESOURCES

| ACCOUNT N\ DESCRIPTION | 2023 Adopted Budget | 2024 Preliminary Budget | | Notes: |
|--|---------------------------|-------------------------------|----------------|--|
| FINANCE DEPARTMENT | | | | FTE's: 1.7 |
| SALARIES & WAGES | | | | |
| 001 000 000 5 Salaries & Wages | 192,000 | 205,680 | ▲7.13% | CPI-W=4% COLA---see salary model notes |
| 001 000 000 5 ICMA 457 Plan | 9,000 | 9,000 | ▲0.00% | Assumes full participation |
| TOTAL SALARIES & WAGES | 201,000 | 214,680 | ▲6.81% | |
| PERSONNEL BENEFITS | | | | |
| 001 000 000 5 Personnel Benefits | 51,196 | 54,268 | ▲6.00% | AWC Medical, Vision, DRS, Empl Security and L&I, Payroll Taxes |
| 001 000 000 5 Opt-Out Of Medical | 11,797 | 12,505 | ▲6.00% | |
| TOTAL PERSONNEL BENEFITS | 62,993 | 66,772 | ▲6.00% | |
| OTHER SERVICES & CHARGES | | | | |
| 001 000 000 5 Professional Services | 30,000 | 40,000 | ▲33.33% | Vision PS, Finance/Financial System Support + ADP Payroll and HR Platform |
| 001 000 000 5 Intergvtl Prof Serv-Auditors | 25,000 | 25,000 | ▲0.00% | Hybrid model utilized, \$139 per hour but will save on travel expenses |
| 001 000 000 5 Travel & Training | 3,000 | 1,500 | ▼50.00% | PSFOA, Budgeting Workshop for DFD |
| 001 000 000 5 Insurance (WCIA) | 218,886 | 308,206 | ▲40.81% | Liability rate increase per 7/28 WCIA notice. Property 25%; B&M 5-10%, Crime 5-10% & Auto 25% pending Oct BOD vote notice less 15.56% alloc to DS (Budget amendment in 2023 to correct 2023 amt) |
| 001 000 000 5 Misc-Dues,Subscriptions | 1,000 | 1,000 | ▲0.00% | WFOA, PSFOA, GFOA (Dues, Memberships), |
| 001 000 000 5 Miscellaneous | 15,000 | 15,000 | ▲0.00% | Non DS Merchant credit card fees (offset by Revenue), Flex Spend Admin, Microflex, Tax/AP Forms, L&I, |
| 001 000 000 5 Elections Serv-Voter Reg Costs | 12,000 | 12,000 | ▲0.00% | Election year costs (every other year is higher), 2023 keep to prior yr budget d/t potential for less KC cost share |
| TOTAL OTHER SERVICES & CHARGES | 304,886 | 402,706 | ▲32.08% | |
| TOTAL FINANCE DEPARTMENT | 568,879 | 684,159 | ▲20.26% | |

2023 budget FCS Group for financial wellness eval & LTFP updated, mid-levy cycle

45% of expense due to insurance

CENTRAL SERVICES

| ACCOUNT NUMBER | DESCRIPTION | 2023 Final Budget | 2024 Preliminary Budget | | Notes: |
|--------------------------|---|-------------------------|-------------------------------|----------------|--|
| CENTRAL SERVICES | | | | | FTE's: 3 |
| | SALARIES & WAGES | | | | |
| 001 000 000 518 10 11 00 | Salaries & Wages | 302,965 | 315,084 | ▲4.00% | CPI-W=4% COLA 1 non-rep employee; 4% CBA est COLA 3 employees--see salary model notes for details Assumes participation full participation 1 Employee participating in Opt-Out, same as 2023 |
| 001 000 000 518 10 11 11 | Longevity | 6,489 | 6,749 | ▲4.00% | |
| 001 000 000 518 10 11 14 | Education | 1,800 | 1,800 | ▲0.00% | |
| 001 000 000 518 10 11 16 | ICMA 457 Plan | 12,000 | 12,000 | ▲0.00% | |
| 001 000 000 518 10 11 17 | Opt-Out of Medical | 9,458 | 10,025 | ▲6.00% | |
| 001 000 000 518 10 12 00 | Overtime | | | | |
| | TOTAL SALARIES & WAGES | 332,712 | 345,657 | ▲3.89% | |
| | PERSONNEL BENEFITS | | | | |
| 001 000 000 518 10 21 00 | Personnel Benefits | 115,106 | 122,012 | ▲6.00% | AWC Medical, Vision, DRS, Empl Security and L&I, Payroll Taxes |
| | TOTAL PERSONNEL BENEFITS | 115,106 | 122,012 | ▲6.00% | |
| 001 000 000 518 10 31 00 | Office and Operating Supplies | 30,000 | 30,000 | ▲0.00% | City Hall Office and Operating Expenses, Konica Copier, Pitney Bowes |
| 001 000 000 518 10 41 00 | Professional Services | 145,500 | 155,500 | ▲6.87% | Proshred, Municode Codification Updates, \$70,000 Comp Plan, \$70,000 LaserFiche/Records Management Consulting and Scanning Services |
| 001 000 000 518 10 42 00 | Postage/Telephone | 13,000 | 13,000 | ▲0.00% | Postage (City Hall printing/mailing services); fax & credit card lines |
| 001 000 000 518 10 43 00 | Travel & Training | 11,000 | 11,000 | ▲0.00% | Training for clerk, Deputy Clerk/Admin Asst, ISC |
| 001 000 000 518 10 44 00 | Advertising | 7,500 | 7,500 | ▲0.00% | DS, CS legal advertisements |
| 001 000 000 518 10 47 00 | Utility Serv-Elec,Water,Waste | 32,000 | 32,000 | ▲0.00% | Calculated using current year YTD, annualized |
| 001 000 000 518 10 48 00 | Repairs & Maint-Equipment | 500 | 500 | ▲0.00% | office equipment repairs - Printer Svcs-Budget |
| 001 000 000 518 10 49 10 | Miscellaneous | 3,200 | 4,000 | ▲25.00% | City Staff and Volunteers End of Year Gifts/Appreciation Lunch |
| 001 000 000 518 10 49 20 | Dues, Subscriptions | 600 | 600 | ▲0.00% | City Clerk and Deputy Clerk |
| 001 000 000 518 10 49 30 | Postcard, public information | 10,500 | 12,000 | ▲14.29% | Community mailings placeholder, monthly postcard discontinued |
| 001 000 000 518 10 49 40 | Photocopies | 500 | 500 | ▲0.00% | Most expenditures reflect pass through costs related to public records |
| | TOTAL OTHER SERVICES & CHARGES | 254,300 | 266,600 | ▲4.84% | |
| | BUILDING MAINTENANCE | | | | |
| 001 000 000 518 30 45 00 | Facility Rental | 12,000 | 4,000 | ▼66.67% | 1 Public Storage Unit |
| 001 000 000 518 30 48 00 | Repairs/Maint-City Hall Bldg | 97,500 | 57,500 | ▼41.03% | \$10k City Hall & PO cleaning Maint. \$5k Beach/Park Bathroom cleaning, \$10k HVAC Maint., Alarm/Fire Monitoring \$2,500, fire inspt, misc cleaning, bug service etc. |
| | TOTAL BUILDING MAINTENANCE | 109,500 | 61,500 | ▼43.84% | |
| 001 000 000 518 61 40 00 | Judgements, settlements & jobbing | | | | |
| 001 000 000 518 80 31 00 | IT HW, SW, Operating Supplies | 2,500 | 1,500 | ▼40.00% | Replacement mouse, keyboards, Data Center replacement battery, etc |
| 001 000 000 518 80 41 50 | Technical Services, Software Services | 275,100 | 305,100 | ▲10.91% | IT Managed Services (less 15.56%= \$25,207 for TIG DS allocation) for Maint, monitoring, helpdesk, incident support; Email/Social Media archive, GoGov CRM/Communications, GovDelivery, Municode Website hosting and Agenda Management, King County INET, DUO Access, Azure Storage, O365 Licenses, Phones/Meetings Software Subscription, NextRequest PRA Software, Blue Beam Electronic Plan Review, PW Asset Management, Laserfiche, Bang the Table Engagement Platform |
| 001 000 000 518 80 48 00 | Repairs & Maint: Annual Software Maint. | 15,000 | 16,500 | ▲10.00% | VEEAM, Cisco SmartNet, Avdext, Domain Name Renewal, Vision Application Suite, Cisco FirePower, Cisco Umbrella |
| | TOTAL INFORMATION TECHNOLOGY | 292,600 | 323,100 | ▲10.42% | |
| | SUBTOTAL CENTRAL SERVICES | 1,104,218 | 1,118,870 | ▲1.33% | |
| | CAPITAL EXPENDITURES | | | | |
| 001 000 000 594 14 64 00 | City Hall - IT HW/SW >\$5K Capital Outlay | 157,000 | 105,000 | ▼33.12% | HW: Computer Replacements (6) \$21,000; Dell Servers (4) 79,000 over 3 years; SW: Meraki Access Points \$5,000 |
| | TOTAL CAPITAL EXPENDITURES | 157,000 | 105,000 | ▼33.12% | |
| | TOTAL CENTRAL SERVICES | 1,261,218 | 1,223,870 | ▼2.96% | |

PARKS

| ACCOUNT NUMBER | DESCRIPTION | 2023 Adopted Budget | 2024 Preliminary Budget | | Notes: |
|---|--------------------------------------|---------------------------|-------------------------------|----------------|---|
| PARKS DEPARTMENT | | | | | FTE: 3 of 5 total allocated Public Works are split 60% Parks and 40% Streets |
| SALARIES & WAGES | | | | | |
| 001 000 000 576 80 11 00 | Salaries & Wages | 296,997 | 311,997 | ▲ 5.05% | CPI-W=4% COLA 1 non-rep employee; 4% CBA est COLA 4 employees ---see salary model notes for details |
| 001 000 000 576 80 11 11 | Longevity | 6,502 | 6,762 | ▲ 4.00% | |
| 001 000 000 576 80 11 14 | Education | 3,240 | 3,240 | ▲ 0.00% | |
| 001 000 000 576 80 11 16 | ICMA 457 Plan | 10,800 | 10,800 | ▲ 0.00% | Assumes full participation |
| 001 000 000 576 80 11 17 | Opt-Out of Medical | 10,612 | 10,612 | ▲ 0.00% | |
| 001 000 000 576 80 10 00 | Salaries & Wages, SEASONAL WORKERS | 20,453 | 22,089 | ▲ 8.00% | Seasonal Help |
| 001 000 000 576 80 12 00 | Overtime | 8,000 | 8,000 | ▲ 0.00% | Special Events:Medina Days, Seafair, Parkboard, Snow Plowing |
| TOTAL SALARIES & WAGES | | 356,604 | 373,500 | ▲ 4.74% | |
| PERSONNEL BENEFITS | | | | | |
| 001 000 000 576 80 21 00 | Personnel Benefits | 111,806 | 118,515 | ▲ 6.00% | AWC Medical, Vision, DRS, Empl Security and L&I, Payroll Taxes |
| 001 000 000 576 80 22 00 | Uniforms | 2,300 | 2,500 | ▲ 8.70% | |
| TOTAL PERSONNEL BENEFITS | | 114,106 | 121,015 | ▲ 6.05% | |
| SUPPLIES | | | | | |
| 001 000 000 576 80 31 00 | Operating Supplies | 37,000 | 37,000 | ▲ 0.00% | Garbage bags, toilet paper, fertilizer, bark, topsoil, Mutt Mitts, bathroom supplies, Purell sanitizer, light bulbs, paint, mower blades, irrigation parts, tennis court nets, gloves, ear plugs, eye protection. |
| 001 000 000 576 80 32 00 | Vehicle Fuel & Lube | 5,000 | 5,000 | ▲ 0.00% | Public Works equipment & vehicles |
| TOTAL SUPPLIES | | 42,000 | 42,000 | ▲ 0.00% | |
| OTHER SERVICES & CHARGES | | | | | |
| 001 000 000 576 80 41 00 | Professional Services | 15,000 | 15,000 | ▲ 0.00% | Arborist, irrigation repairs, engineeringBack-flow device testing, hazardous material disposal, fertilizing and spraying, \$5K added 9/22 d/t WCIA audit compliance (electrician) |
| 001 000 000 576 80 41 04 | Professional Services-Misc | 5,000 | 5,000 | ▲ 0.00% | Debris disposal |
| 001 000 000 576 80 42 00 | Telephone/Postage | 7,000 | 7,000 | ▲ 0.00% | mobile phones, alarm/fire monitoring line, internet |
| 001 000 000 576 80 43 00 | Travel & Training | 3,000 | 3,000 | ▲ 0.00% | Pesticide training, flagger training, certifications, licenses, conferences, qtrly safety meetings, AE Training |
| 001 000 000 576 80 47 00 | Utilities | 22,000 | 24,000 | ▲ 9.09% | Utilities for public works shop and park restrooms, irrigation water, pond power |
| 001 000 000 576 80 48 00 | Repair & Maint Equipment | 7,000 | 8,000 | ▲ 14.29% | Backhoe, Mowers, UTV |
| 001 000 000 576 80 49 00 | Miscellaneous, annual lease | 600 | 600 | ▲ 0.00% | yearly lease for Shop Yard |
| 001 000 000 576 80 49 01 | Misc-Property Tax | 300 | 300 | ▲ 0.00% | KC Real Estate Tax (Noxious Weeds) |
| TOTAL OTHER SERVICES & CHARGES | | 59,900 | 62,900 | ▲ 5.01% | |
| CAPITAL OUTLAY | | | | | |
| 001 000 000 594 76 30 00 | Park Improvements | - | 9,000 | | Park Benches & Tables, Flags, Tennis Court Accessories |
| 001 000 000 594 76 00 00 | Furniture and Equipment: Replacement | - | 9,000 | | |
| 001 000 000 594 76 64 00 | Parks Capital Outlay >\$5K | 33,000 | 25,000 | ▼ 24.24% | New Plow Truck \$25k |
| TOTAL CAPITAL OUTLAY | | 33,000 | 34,000 | ▲ 3.03% | |
| TOTAL PARKS DEPARTMENT | | 605,610 | 633,415 | ▲ 4.59% | |

STREET FUND REVENUE

| ACCOUNT NUMBER | DESCRIPTION | 2023 Adopted Budget | 2024 Preliminary Budget | | Notes: |
|--------------------------|------------------------------------|---------------------------|-------------------------------|-----------------|---|
| | CITY STREET FUND REVENUE | | | | |
| | INTERGOVERNMENTAL REVENUE | | | | |
| 101 000 000 334 03 60 00 | DOE Sweeping Grant | | | | |
| | Nat'l Pollution Discharge Elim | 75,000 | 65,000 | ▼ 13.33% | NPDES DOE Grant |
| 101 000 000 336 00 71 00 | Multimodal Transportation - Cities | 3,790 | 3,744 | ▼ 1.21% | |
| 101 000 000 336 00 87 00 | Motor Fuel Tax and MVA Transpo | 56,376 | 53,352 | ▼ 5.36% | 2024: MRSC estimated distribution of State Shared Revenue, available late July |
| | TOTAL INTERGOVERNMENTAL | 135,166 | 122,096 | ▼ 9.67% | |
| | OPERATING TRANSFERS | | | | |
| 101 000 000 397 00 20 00 | From Capital Reserves (302) | | | | |
| 101 000 000 397 00 10 00 | From General Fund (001) | 440,000 | 525,000 | ▲ 19.32% | |
| 101 000 000 397 00 30 00 | From Capital Projects Fund (307) | 75,000 | 75,000 | ▲ 0.00% | Transfer from Capital Fund to Street Fund or REET1 eligible or unrestricted Capital |
| | TOTAL OPERATING TRANSFERS | 515,000 | 600,000 | ▲ 16.50% | |
| | TOTAL CITY STREET FUND | 650,166 | 722,096 | ▲ 11.06% | |

STREET FUND

| ACCOUNT NUMBER | DESCRIPTION | 2023 Adopted Budget | 2024 Preliminary Budget | | Notes: |
|--------------------------|--|---------------------------|-------------------------------|----------------|---|
| | CITY STREET FUND | | | | FTE: 2 of 5 total allocated, .5 From DS Public Works are split 60% Parks and 40% Streets Rob Salary and Benefits will be allocated 50/50 to DS and Street Fund (PW) Rob does Right of Way Permitting and Department of Ecology work for Ryan Osada |
| | SALARIES & WAGES | | | | CPI-W=4% COLA 1 non-rep employee; 4% CBA est COLA employees---see salary model notes for remaining staff |
| 101 000 000 542 30 11 00 | Salaries & Wages | 250,963 | 263,082 | ▲4.83% | |
| 101 000 000 542 30 11 11 | Longevity | 4,335 | 4,508 | ▲4.00% | |
| 101 000 000 542 30 11 14 | Education | 2,760 | 2,760 | ▲0.00% | |
| 101 000 000 542 30 11 16 | ICMA 457 Plan | 8,700 | 8,700 | ▲0.00% | Assumes full participation |
| 101 000 000 542 30 11 17 | Opt-Out of Medical | 7,073 | 7,639 | ▲8.00% | |
| 101 000 000 542 30 10 00 | Salaries & Wages (Seasonal Workers) | 13,636 | 13,800 | ▲1.20% | Seasonal Help |
| 101 000 000 542 30 12 00 | Overtime | 5,000 | 6,000 | ▲20.00% | Special Events:Medina Days, Seafair, Parkboard, Snow plowing |
| | TOTAL SALARIES & WAGES | 292,467 | 306,489 | ▲4.79% | |
| | PERSONNEL BENEFITS | | | | |
| 101 000 000 542 30 21 00 | Personnel Benefits | 90,036 | 95,438 | ▲6.00% | AWC Medical, Vision, DRS, Empl Security and L&I, Payroll Taxes |
| 101 000 000 542 30 22 00 | Uniforms | 2,300 | 2,500 | ▲8.70% | |
| | TOTAL PERSONNEL BENEFITS | 92,336 | 97,938 | ▲6.07% | |
| | ROAD & STREET MAINTENANCE | | | | |
| 101 000 000 542 30 31 00 | Operating & Maintenance Supplies | 5,000 | 6,000 | ▲20.00% | Storm drain pipe, catch basin grates, marking paint, gravel, cement, bark, roadside plantings REET1 eligible |
| 101 000 000 542 30 35 00 | Small Tools/Minor Equipment | 6,000 | 6,000 | ▲0.00% | power tools, mower parts, Pole Saw, Weedeater |
| 101 000 000 542 30 41 00 | Professional Services | 54,000 | 54,000 | ▲0.00% | 84th Median & 24th Roadside Maint, 24th traffic Signal (shared Clydehill # netted), WRIA \$2941 (7/27 notice) REET1 eligible |
| 101 000 000 542 30 41 03 | Prof Svcs- NPDES Grant | 50,000 | 50,000 | ▲0.00% | NPDES Requirements Grant \$50k |
| 101 000 000 542 30 41 10 | Road & Street Maintenance | 11,000 | 11,000 | ▲0.00% | Pavement patching, pavement markings, sidewalk maintenance, curb repairs REET1 eligible |
| 101 000 000 542 30 45 00 | Machine Rental | 4,000 | 4,000 | ▲0.00% | ditch witch, compactor, compressor, manlift |
| 101 000 000 542 30 47 00 | Utility Services | | 1,000 | | Utility locates |
| 101 000 000 542 30 48 00 | Equipment Maintenance | 7,000 | 7,000 | ▲0.00% | PW vehicle and power equip repairs |
| 101 000 000 542 40 41 00 | Storm Drain Maintenance | 15,000 | 15,000 | ▲0.00% | Catch Basin Vactoring, Storm Line jetting, root cutting, camera |
| 101 000 000 542 63 41 00 | Street Light Utilities | 22,000 | 22,000 | ▲0.00% | PSE street light Power, REET1 eligible |
| 101 000 000 542 64 41 00 | Traffic Control Devices | 10,000 | 10,000 | ▲0.00% | Posts, reflective signs(Fed Req), barricades, cones |
| 101 000 000 542 66 41 00 | Snow & Ice Removal | 1,000 | 2,000 | ▲100.00% | Sand, ice melt |
| 101 000 000 542 67 41 00 | Street Cleaning | 25,000 | 25,000 | ▲0.00% | Street sweeping |
| 101 000 000 542 70 40 00 | Street Irrigation Utilities | 23,000 | 23,000 | ▲0.00% | |
| | TOTAL ROAD & ST MAINTENANCE | 233,000 | 236,000 | ▲1.29% | |
| | CAPITAL OUTLAY | | | | |
| 101 000 000 594 42 64 00 | >\$5,000 Equipment, HW & SW | 25,000 | 80,000 | ▲220.00% | Asset Essentials Licensing \$5k, New Plow Truck \$75k |
| | TOTAL CITY STREET FUND | 642,803 | 720,427 | ▲12.08% | |

DEVELOPMENT SERVICES REVENUE

| Permitting Fees | | | | | |
|-------------------------------------|--|-----------------------|---------------------------|----------------|--|
| | | 2023 | 2024 | | |
| ACCOUNT NUMBER | DESCRIPTION | Adopted Budget | Preliminary Budget | | Notes: |
| DEVELOPMENT SERV. ENT. FUND, | | | | | |
| Transfer from Gen. Rev tab: | | | | | Revenue forecasts, from 2023 actuals YTD |
| 401 000 000 322 10 00 00 | Building Permits | \$ 621,128 | \$ 800,000 | ▲28.80% | |
| 401 000 000 322 11 00 00 | Building Permit - Technology Fee | \$ 11,065 | \$ 8,000 | ▼27.70% | |
| 401 000 000 334 03 10 00 | DOE Grant. Shoreline Master Program | \$ 135,550 | \$ 75,000 | ▼44.67% | |
| 401 000 000 334 04 20 00 | DOC Grant | | | | |
| 401 000 000 332 92 10 01 | Zoning | \$ 38,243 | \$ 34,000 | ▼11.09% | |
| 401 000 000 333 16 00 00 | Planning | \$ 180,921 | \$ 181,000 | ▲0.04% | |
| 401 000 000 359 00 00 00 | Misc. Fine, Penalties, Code | \$ 5,000 | \$ 5,000 | ▲0.00% | |
| 401 000 000 369 91 00 05 | Other-CC Convenience Fees | 15,631 | 18,500 | ▲18.35% | |
| 401 000 000 395 10 00 00 | Proceeds From Sales of Capital Assets | | | | |
| | REVENUES | \$ 1,007,538 | \$ 1,121,500 | ▲11.31% | |
| | TOTAL DEV. SERV. ENT. FUND | 1,007,538 | 1,121,500 | ▲11.31% | |
| Advanced Deposits | | | | | |
| Revenue | | 2023 | 2024 | | |
| | | Budget | Budget | | |
| 401 000 000 382 10 00 02 | Refundable DS Adv Deposit | \$ 25,000.00 | \$ 25,000.00 | ▲0.00% | Money taken in for this deposit goes here until used for Consulting Fees |
| 401 000 000 382 10 00 03 | Advanced Deposits Used for Consulting Fees | \$ 135,000.00 | \$ 101,000.00 | ▼25.19% | All Money that is paid to consulting via Advanced Deposit Goes to this Account |
| | Total Advanced Deposit \$ Brought In: | \$ 160,000.00 | \$ 126,000.00 | ▼21.25% | |

DEVELOPMENT SERVICES FUND

| Paid For By Permitting Fees | | | | | | |
|---|---------------------------------------|------------------------------------|--|-----------------|---|----------------------------|
| ACCOUNT NUMBER | DESCRIPTION | 2023 Adopted Budget | 2024 Preliminary Budget | | Notes: | |
| DEVELOPMENT SERVICES DEPT | | | | | FTE's: 3.5 Rob Salary and Benefits will be allocated 50/50 to DS and Street Fund (PW) Rob does Right of Way Permitting and Department of Ecology work for Ryan Osada | |
| 401 000 000 558 60 11 00 | SALARIES & WAGES Salaries & Wages | 414,095 | 430,659 | ▲4.00% | CPI-W=4% COLA 2 non-rep employees; 4% CBA est COLA 2 employees-----see salary model notes for step increase info Staff now conduct after-hours CAP open houses. Staff has the option of overtime or comp time. | |
| 401 000 000 558 60 12 00 | Overtime | 1,300 | 3,000 | ▲130.77% | | |
| 401 000 000 558 60 11 11 | Longevity | | | | | |
| 401 000 000 558 60 11 14 | Education | 3,000 | 3,000 | ▲0.00% | | |
| 401 000 000 558 60 11 16 | ICMA 457 Plan | 16,500 | 16,500 | ▲0.00% | | |
| 401 000 000 558 60 11 17 | Opt-Out of Medical | 5,276 | 5,593 | ▲6.00% | | |
| TOTAL SALARIES & WAGES | | 440,171 | 458,751 | ▲4.22% | | |
| PERSONNEL BENEFITS | | | | | | Assumes full participation |
| 401 000 000 558 60 21 00 | Personnel Benefits | 138,530 | 146,842 | ▲6.00% | | |
| 401 000 000 558 60 23 00 | Tuition Reimbursement | | | | | |
| TOTAL PERSONNEL BENEFITS | | 138,530 | 146,842 | ▲6.00% | | |
| SUPPLIES | | | | | Development site signs, business cards, etc. Aging vehicle. May require increasing repairs in addition to regular maintenance. | |
| 401 000 000 558 50 31 00 | Operating Supplies | 2,500 | 2,000 | ▼20.00% | | |
| 401 000 000 558 50 32 00 | Vehicle Expenses - Gas, Oil, Maint. | 3,500 | 2,500 | ▼28.57% | | |
| TOTAL SUPPLIES | | 6,000 | 4,500 | ▼25.00% | | |
| OTHER SERVICES & CHARGES | | | | | Liability rate increase per 7/28 WCIA notice. Property 25%; B&M 5-10%, Crime 5-10% & Auto 25% pending Oct BOD vote notice less 15.56% alloc to DS Estimate based upon 2023 DS activity. IT - TIG DS allocation of 15.56% of total from CS for Maint, monitoring, helpdesk, incident support Building plan review consultant with activity assumed similar to 2023. Increase of 10% consultant cost in 2024. Similar activity to 2023. Increased consultant cost of 10%. Increased use of consultant for building permit review and planning support. Estimate. New services contract will have an effect on the costs. Cost recovery is through fee. Deputy Building Official performs inspections. \$6,000 is contingency, vacations, medical leave, etc. Estimate based upon prior years activities. Four DS staff. Budget considers minimum staff training requirements, updated state building code adoption APA, AICP, WABO, ICC, WSPT, AWC Director. Est. cost increase included. Adjusted 2023 minus cost of 2021 code purchase. Bank fees for permits paid by CC which are reimbursed with customer fees, postal expenses for code enforcement, etc. Based on 2023. Most of this expense is recovered through fees. New contract and new consultant will cause cost increase. Est. Increase of 20% Consulting shorelines specialist. Budget est. based upon 2023 activity. Est. + 20% for new consultant and new contract in 2024 Non-budget item | |
| 401 000 000 558 50 03 00 | Insurance (WCIA) | 40,335 | 56,794 | ▲40.81% | | |
| 401 000 000 558 50 04 00 | City Attorney, Dev. Serv. | 25,000 | 25,000 | ▲0.00% | | |
| 401 000 000 558 50 05 00 | Technical Services, Software Services | 25,207 | 26,719 | ▲6.00% | | |
| 401 000 000 558 50 41 00 | Professional Services | 40,000 | 84,000 | ▲110.00% | | |
| 401 000 000 558 60 41 01 | Planning Consultant | 50,000 | 50,000 | ▲0.00% | | |
| 401 000 000 558 60 41 02 | Hearing Examiner | 25,000 | 20,000 | ▼20.00% | | |
| 401 000 000 558 50 41 06 | Building Inspector Contract | 6,000 | 6,000 | ▲0.00% | | |
| 401 000 000 558 60 42 00 | Communications | 3,000 | 3,000 | ▲0.00% | | |
| 401 000 000 558 60 43 00 | Travel & Training | 5,000 | 5,000 | ▲0.00% | | |
| 401 000 000 558 60 49 00 | Dues, Subscriptions, Memberships | 7,000 | 2,500 | ▼64.29% | | |
| 401 000 000 558 60 49 10 | Miscellaneous | 15,631 | 29,000 | ▲85.53% | | |
| 401 000 000 558 50 41 08 | Sound Testing Consultant | 18,000 | 12,600 | ▼30.00% | | |
| 401 000 000 558 50 41 55 | Shoreline Consultant | 3,000 | 5,000 | ▲66.67% | | |
| TOTAL OTHER SERVICES & CHARGES | | 263,173 | 325,613 | ▲23.73% | | |
| CAPITAL OUTLAY | | | | | Vehicle for daily DS use and for general city staff use. This replaces one Tahoe. Inspector Tahoe replacement will be requested for 2025. Brightly (E-permitting, public portal) \$16,500; BlueBeam (License, Maintenance) \$2,730. Replacement of three computers \$14,000. | |
| 401 000 000 594 XX 64 00 | Furniture & Equipment | | | | | |
| 401 000 000 594 60 64 05 | Vehicle | | 45,000 | | | |
| 401 000 000 594 60 64 00 | DS- IT HW/SW >\$5K Capital Outlay | \$27,955 | \$33,230 | ▲18.87% | | |
| TOTAL CAPITAL OUTLAY | | 27,955 | 78,230 | ▲179.84% | | |
| TOTAL DEVELOPMENT SERVICES | | 875,829 | 1,013,936 | ▲15.77% | | |
| Paid For By Advanced Deposits | | | | | | |
| - | | | | | | |
| Expenses | | 2023 Adopted Budget | 2024 Preliminary Budget | | | |
| DESCRIPTION | | | | | Notes: | |
| 401 000 000 558 50 41 07 | Engineering Consultant | \$ 75,000.00 | \$ 56,000.00 | ▼25.33% | Grading & drainage Svcs similar to 2023 + 10% est. increase. 84% of 2023 of service costs have been recovered through Adv. Dep. Arborist. More favorable contract in 2024. 51% of the 2023 invoiced service costs, recovered through Adv. Deposit. Money returned to Payer upon completion of project | |
| 401 000 000 558 50 41 50 | Arborist | \$ 60,000.00 | \$ 45,000.00 | ▼25.00% | | |
| 401 000 000 582 10 00 02 | Refund of DS Adv Deposits | 25,000 | 25,000 | ▲0.00% | | |
| Total Consulting Expenses: | | \$ 160,000.00 | \$ 126,000.00 | ▼21.25% | | |

LEVY AND CONTINGENCY FUNDS

| | | 2023 | 2024 | |
|---------------------------|-------------------|----------------|----------------|------------------|
| | | Adopted | Preliminary | |
| ACCOUNT NUMBER | DESCRIPTION | Budget | Budget | |
| CONTINGENCY FUND | | | | Comments: |
| 302 000 000 397 00 01 00 | From General Fund | - | 315,000 | |
| TOTAL RESERVE FUND | | 250,000 | 565,000 | |

| | | 2023 | 2024 | |
|-------------------------------|-------------------|------------------|-------------|------------------|
| | | Adopted | Preliminary | |
| ACCOUNT NUMBER | DESCRIPTION | Budget | Budget | |
| LEVY STABLIZATION FUND | | | | Comments: |
| 303 000 000 397 00 30 00 | From General Fund | 500,000 | - | |
| TOTAL RESERVE FUND | | 1,500,000 | - | |

CAPITAL FUND REVENUE

| ACCOU DESCRIPTION | 2023 Adopted Budget | 2024 Preliminary Budget | | Notes: |
|---|---------------------------|-------------------------------|---------|---|
| CAPITAL PROJECTS FUND REVENUE | | | | |
| TAXES | | | | |
| 307 000 Real Estate Excise Tax 1 | 566,532 | 562,500 | ▼0.71% | 2023- YTD Annualized Through AUG23, minus 10% per predicted market cool down |
| 307 000 Real Estate Excise Tax 2 | 566,532 | 562,500 | ▼0.71% | |
| TOTAL TAXES | 1,133,065 | 1,125,000 | ▼0.71% | |
| 307 000 Coronavirus Local Fis. Rec. (ARPA) | | | | |
| 307 000 State Transp Improv Board Grant - Sidewalks | 50,000 | 50,000 | ▲0.00% | KC Parks Levy, Nov 2019 went to ballot for renewal, passed, updated to reflect notice rec'd from KC of COM annual portion |
| 307 000 Property II Levy | | | | |
| 307 000 TIB-LED Streetlight Conversion Grants | | | | |
| TOTAL INTERGOVERNMENTAL | 50,000 | 50,000 | ▲0.00% | |
| 307 000 Roads Street CIP Improvements | | | | |
| TOTAL TRANSPORTATION | - | - | | |
| 307 000 Investment Interest Earnings | | | | |
| 307 000 Capital Project Donations - Non-Gov | 70,200 | 125,000 | ▲78.06% | Assumes LGIP and Bond Investments Interest, allocated between General Fund (50%) & Capital (50%) |
| 307 000 Refundable Retainage Deposits | | | | |
| OPERATING TRANSFERS - IN | | | | |
| 307 000 From General Fund to Capital | | | | |
| 307 000 From Custodial (relcass 2019 only) | | | | |
| 307 000 From Capital Reserve Fund to Capital | - | - | | |
| TOTAL TRANSFERS | - | - | | |
| TOTAL CAPITAL PROJECTS FUND | 1,253,265 | 1,300,000 | ▲3.73% | |

| ACCOU DESCRIPTION | 2023 Adopted Budget | 2024 Preliminary Budget | | Notes: |
|---------------------------------------|---------------------------|-------------------------------|--------|------------------------------|
| TREE FUND REVENUE | | | | |
| MISCELLANEOUS REVENUE | | | | |
| 103 000 Other -Tree Replacement | 3,075 | 3,075 | ▲0.00% | Expecting only minimum fines |
| 103 000 Refundable Retainage Deposits | | | | |
| TOTAL MISCELLANEOUS REVENUE | 3,075 | 3,075 | ▲0.00% | |
| TOTAL TREE FUND | 3,075 | 3,075 | ▲0.00% | |

2024 Capital Fund Preliminary Project List

| Account Code | | 2024 Budget | 2024 Budget Breakdown | 2024 PROPOSED PROJECT LIST | START DATE | DURATION | GRANT FUNDS | TOTAL COST | CITY COST | |
|----------------------------|----|--------------|-----------------------|----------------------------|--|----------|---------------|------------|-----------|------|
| CAPITAL STREETS: | | | | | | | | | | |
| 307 000 000 595 30 63 01 | \$ | 120,000.00 | \$ 105,000.00 | \$ 105,000.00 | STREETS: | | | | | |
| | | | | | 88th Ave NE Overlay | | | | | |
| CAPITAL SIDEWALK: | | | | | | | | | | |
| 307 000 000 595 30 63 10 | \$ | 520,000.00 | \$ 830,000.00 | \$ 700,000.00 | SIDEWALK: | | | | | |
| | | | | \$ 130,000.00 | NE 12t Street Pedestrian Improvements (rollover) | | | | | |
| | | | | | NE 10th Street ADA Updates and Sidewalk Repairs | | | | | |
| CAPITAL PARKS: | | | | | | | | | | |
| 307 000 000 594 76 63 20 | \$ | 50,000.00 | \$ 50,000.00 | \$ 50,000.00 | PARKS: | | | | | |
| | | | | | East Trail Improvements | | | | | |
| CAPITAL STORMWATER: | | | | | | | | | | |
| 307.000 000 595 30 63 02 | \$ | 200,000.00 | \$ 350,000.00 | \$ 200,000.00 | STORMWATER: | | | | | |
| | | | | \$ 150,000.00 | NE 2nd Pl, 78th Ave NE | | | | | |
| | | | | | Mapping and Easement assessment | | | | | |
| CAPITAL BUILDING: | | | | | | | | | | |
| 307 000 000 594 18 60 00 | \$ | 200,000.00 | \$ 150,000.00 | \$ 50,000.00 | BUILDING: | | | | | |
| | | | | \$ 50,000.00 | City Hall Exterior Painting | | | | | |
| | | | | \$ 50,000.00 | City Hall Carpet | | | | | |
| | | | | \$ 20,000.00 | Post Office Painting | | | | | |
| | | | | \$ 30,000.00 | Post Office HVAC | | | | | |
| TRANSFERS: | | | | | | | | | | |
| 307 000 000 597 00 30 00 | \$ | 75,000.00 | \$ 75,000.00 | \$ 75,000.00 | OTHER: | | | | | |
| | | | | | Transfer to Street Fund for Road Maintenance | | | | | |
| TOTALS | \$ | 1,165,000.00 | \$ 1,560,000.00 | \$ 1,560,000.00 | | | TOTALS | \$ - | \$ - | \$ - |

| | | | | | | | | | |
|--------------------------|--|--------------|--------------|--------------|--|--|--|--|--|
| TREE FUND: | | | | | OTHER: | | | | |
| 103 000 000 558 60 49 10 | | \$ 30,000.00 | \$ 30,000.00 | \$ 30,000.00 | Tree Planting and Hazardous Tree Removal | | | | |