

**Development Services 2022 Goals**

**Updates and Revisions as of 2-23-22**

**Planning Commission (newly added)**

Form and facilitate a new Development Services Committee which will provide administrative assistance to the Planning Commission towards successful completion of the Comprehensive Plan Update. Development Services Director will act as Committee Chair.

**Enterprise Fund**

Establish essential operating process and policy then manage fund accordingly. **Fee Analysis**

In coordination with the newly established Enterprise Fund. Project organization is underway.

- Review fees and fee structures
- Establish new structures
- Determine required fees considering EF targets

**Public Portal**

- Re-evaluate eCityGov Alliance’s “My Permit” This is completed.
- Evaluate alternate to SmartGov permit tracking system that would work with eCityGov Alliance “My Permit”. This is underway with staff leading.
- Work with Dude Solutions to solve unresolved public portal problems. This is underway with staff leading.

**DS Staff Development (newly added)**

Professional development of our staff is on-going, However, in order to achieve the work that DS has to do our staff must be fully functioning to the level of their job descriptions.

- Clearly drafted performance evaluations in March 2022 that will cover staff goals through December 2022. January 2023 will be regularly scheduled performance evaluations.
- Director follow-up on regular basis with staff to assure progress.

**MMC Code Enforcement Chapter Update**

This project, or portions of it will be performed in 2022 if possible. This project was initiated by OMW, but is not a high priority for 2022. This may need to be moved to 2023. Some parts of MMC 1.15 may be updated in 2022 if time and funds allow through use of OMW.

Complete work started in 2021 that amends MMC Chapter 1.15

- Clarify and simplify process  
Update fines and fees