MEDINA, WASHINGTON

AGENDA BILL

Monday, November 9, 2026

Subject/Topic: Park Enhancement and Donation Policy **Dept. Origin:** Public Works **Category:** City Business **Prepared by:** Ryan Osada, Public Works Director Jennifer Robertson, City Attorney **Attachments:** 1. Resolution No. XXX with attached Updated Donation Acceptance Policy including Parks 2. Redline to show changes to policy from donation policy adopted under Resolution No. 461 3. Policy Timeline	**Proposed Action/Motion:** ☐Information Only ☐Receive and File ☒**Discuss** ☐Provide Direction ☐Public Hearing ☐Adopt/Approve ☐Other:

Proposed Action: Discussion

Summary

This is the City Council's second touch of the Park Enhancement and Donation Policy approved by the Park Board. The discussion will allow the City council to review the updates from the July Study Session and ensure all the requested changes were accurately captured in the policy. It incorporates revisions based on discussions and direction provided by both the City Council and Park Board. The draft has been incorporated into the City's recently adopted Donation Acceptance Policy to clarify the City's process for accepting monetary and non-monetary donations, including donations involving land or significant improvements. It also clarifies the approval process and how the City will determine whether a proposed donation is consistent with its needs and policies. Additionally, the policy addresses existing donor recognition plaques and establishes requirements for future donor acknowledgments.

Recommendation: Discuss and give direction to staff.

City Manager Approval:

Proposed Motions: NA