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October 2026 Monthly PRR Report

Ref. #	Public Records Request	Requester Name	Request Date	Dept.	Assigned Staff
26-280	Hello, I am submitting a public records request under the applicable state public records law. I am requesting the code enforcement and property violation records maintained by your office for the most recent 30 days. This includes, but is not limited to: - Unsafe or uninhabitable structures - Overgrown lots or yard debris - Abandoned or neglected properties - Illegal dumping or trash accumulation - Building or zoning code violations If available, please provide the records in an electronic format (Excel or CSV preferred). If there are any costs or clarifications needed to process this request, please let me know before proceeding. Thank you for your time and assistance. Best regards, Jennifer Smith Gulf Civic Record records@gulfcivicrecord.blog	Jennifer Smith	10/23/2026	Development Services	Dawn Nations
26-277	Requesting Building Plan drawings for house at 544 87th Ave. NE. Site plan, floor plans, Sections and Elevation.	Mark Nelson	10/22/2026	Development Services	Dawn Nations
26-276	Hi -I'm a party of record requesting records for Overlake Golf & Country Club sport court project. I'd like to review the application materials, including the sound studies and the noise mitigation changes made since the original proposal. Also, if available the SEPA checklist.	Ekta Jiwani	10/20/2026	Development Services	Dawn Nations
26-275	Can I get any approved plans, along with any critical area designation for the lot at 8245 NE 8th St, Medina, WA 98039? Thank you!	Matt Hayes	10/19/2026	Development Services	Dawn Nations

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26-273	Please check your records and provide the below documents for subject property. 1.Open code enforcement Violations/ Building & Zoning Violations. 2. Open/expired building permits. 3. Any open unrecorded Open Liens (Weed or Snow removal, Sidewalk, Junk or debris etc) 4. Miscellaneous bills /special assessments? (Not Included in Tax Bill) 5.Demolition Orders 6. Please check your records and let us know if you provide Water & Sewer service for the given property. If yes, provide us the account number with payoff for any unpaid balance and provide a payoff good through as of * 10/30/2026*. Also, let us know if balances are lienable against the property or follows the customer. Property Address – 8055 NE 28TH ST MEDINA WA King 98039 Owner's Name : RONG XUEMEI Regards, Logan Eric ProTitleUSA Lien Search Analyst Email: municipalsearch@protitleusa.com	Eric Logan	10/19/2026	Central Services	Dawn Nations
26-272	Requesting a report of all issued and pending building permits for residential & commercial properties from 09/01/2026 to 09/30/2026. Report to include if possible: permit number, issue date, site addresses, valuation of project, description of work, contractor information and owner name. If a report is unavailable, then copies of the original permits would be more than adequate.	Kristen Hoffman	10/14/2026	Development Services	Dawn Nations
26-270	Please check and advise for below, 1.Any outstanding code violations. 2.Open or expired building permits. 3.Demolition orders, unrecorded special assessments or liens (including those related to tall grass, junk/debris removal, lot maintenance, or mowing). 4.Any unpaid water or sewer balances associated with the property with a good through date till 10/30/2026. Property - 8055NE28TH ST MEDINAWAKing98039 Date Range- 01-01-2010 - 10-07-2026	Manny R	10/12/2026	Development Services	Dawn Nations
26-269	Pursuant to WA RCW 42-56, I request dates of employment and position title for Kendra Smith as an employee and/or contracted employee of Skagit County for dates 2000 through 2026. I am aware of 2012 Personal Services Agreement but want to clarify if there have been more than 1 or ever hired as direct employee of the county.	Karen Kelly	10/12/2026	Central Services	Dawn Nations

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26-267	Good morning, I am hoping to obtain the final decisions of the following File Numbers presented for Examination in April of 2026 File No.: P-24-034 Non-Administrative Special Use; P-24-035 Non-Administrative Variance; P24-036 SEPA Threshold Determination. If permits have been finalized I would like to request the working timeline for work completion. Thank you!	Christina Polzin	10/7/2026	Development Services	Dawn Nations
26-265	We are requesting all purchase orders issued between January 1, 2023, and the present, reflecting purchasing or procurement activity across all departments, divisions, and offices. Spreadsheet exports preferred; PDF, Word, or standard ERP/finance reports also work. This is a commercial research request, and we're happy to narrow or clarify the scope to ease fulfillment.	Glenda Walpole	10/5/2026	Finance	Dawn Nations