



MEDINA, WASHINGTON

PLANNING COMMISSION SPECIAL MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, November 18, 2024 – 6:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

Planning Commission Chair Laura Bustamante called to order the special meeting of the Medina Planning Commission in the Council Chambers at 6:02pm

PRESENT

Chair Laura Bustamante
Vice Chair Shawn Schubring
Commissioner Li-Tan Hsu
Commissioner Evonne Lai
Commissioner Mark Nelson
Commissioner Brian Pao
Commissioner Julie Barrett

STAFF

Bennett, Burns, Kesler, Petersen, Robertson, Tapert, Wilcox

2. APPROVAL OF MEETING AGENDA

Without objections, the meeting agenda was approved as presented.

3. APPROVAL OF MINUTES

3.1 Planning Commission Meeting Minutes of November 6, 2024

Recommendation: Adopt minutes.

Staff Contact: Rebecca Bennett, Development Services Coordinator

ACTION: Motion to approve minutes as presented. (Approved 7-0)

Motion made by Commissioner Nelson, Seconded by Vice Chair Schubring.

Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao, Commissioner Barrett

4. ANNOUNCEMENTS

4.1 Staff/Commissioners

Kesler reminded commissioners of the newly scheduled January 16th Special Planning Commission Meeting. Chair Bustamante reminded commissioners that there are three

meetings in January. Chair Bustamante announced that the City Council approved the draft of the comprehensive plan.

5. PUBLIC COMMENT PERIOD

There was no public comment.

6. DISCUSSION

6.1 Concerns of the Commission

Chair Bustamante advised that we send public notice about approval of the comprehensive plan. Kesler stated a public notice will be sent out on our City website and via email.

6.2 Middle Housing Review

Recommendation: Discussion

Staff Contacts: Jonathan Kesler, AICP, Planning Manager; Kirsten Petersen, Senior Project Manager, SCJ Alliance

Time Estimate: 90 minutes

Tapert gave PowerPoint presentation on Middle Housing Update. Commissioners discussed and asked questions.

6.3 2025 Work Plan Review

Recommendation: Discussion and recommendation

Staff Contacts: Jonathan Kesler, AICP, Planning Manager

Time Estimate: 30 minutes

Kesler gave brief PowerPoint presentation on the 2025 Work Plan Review. Commissioners discussed and asked questions.

ACTION: Motion to approve work plan as presented and send to City Council for their review and approval.

Motion made by Commissioner Nelson, Seconded by Vice Chair Schubring.
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Hsu,
Commissioner Lai, Commissioner Nelson, Commissioner Pao, Commissioner Barrett

7. ADJOURNMENT

Meeting adjourned at 8:52pm.

ACTION: Motion to adjourn. (Approved 7-0)

Motion made by Commissioner Pao, Seconded by Commissioner Hsu.
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Hsu,
Commissioner Lai, Commissioner Nelson, Commissioner Pao, Commissioner Barrett

Meeting Minutes taken by Rebecca Bennett, Development Services Coordinator