



# MEDINA, WASHINGTON

## PLANNING COMMISSION MEETING

Hybrid - Virtual/In-Person  
Medina City Hall - Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
**Tuesday, March 26, 2024 – 6:00 PM**

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### MINUTES

**COMMISSION CHAIR** | Laura Bustamante

**COMMISSION VICE-CHAIR** | Shawn Schubring

**COMMISSIONERS** | Julie Barrett, Li-Tan Hsu, Evonne Lai, Mark Nelson, Brian Pao

**PLANNING MANAGER** | Jonathan Kesler, AICP

**DEVELOPMENT SERVICES COORDINATOR** | Rebecca Bennett

#### **1. CALL TO ORDER / ROLL CALL**

Chair Bustamante called the meeting to order at 6:01pm.

##### PRESENT

Chair Laura Bustamante  
Vice Chair Shawn Schubring  
Commissioner Julie Barrett  
Commissioner Li-Tan Hsu  
Commissioner Evonne Lai  
Commissioner Mark Nelson  
Commissioner Brian Pao

##### STAFF/CONSULTANTS PRESENT

Bennett, Burns, Kesler, Mahoney, Osada

#### **2. APPROVAL OF MEETING AGENDA**

By consensus, Planning Commission approved the meeting agenda as presented.

#### **3. APPROVAL OF MINUTES**

3.1 Planning Commission Special Meeting Minutes of March 14, 2024

**Recommendation:** Defer adoption to the Wednesday, April 3rd Special Meeting.

**Staff Contact:** Aimee Kellerman, City Clerk

**ACTION:** Motion to defer adoption to the Wednesday, April 3rd Special Meeting.

(Approved 7-0)

Motion made by Commissioner Pao, Seconded by Commissioner Lai.  
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett,  
Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao

3.2 Planning Commission Special Meeting Minutes of March 6, 2024

**Recommendation:** Adopt minutes as amended.

**Staff Contact:** Rebecca Bennett, Development Services Coordinator

**ACTION:** Motion to approve amended minutes. (Approved 7-0)

Motion made by Commissioner Nelson, Seconded by Commissioner Lai.  
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett,  
Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao

**4. ANNOUNCEMENTS**

4.1 Staff/Commissioners

Chair Bustamante welcomed new Planning Commissioner, Julie Barrett.

**5. PUBLIC COMMENT PERIOD**

There was no audience participation.

**6. DISCUSSION**

6.1 Concerns of the Commission

None were heard.

6.2 2024 Comprehensive Plan Update, **Second Review** of the **Land Use** Element including revisions made to address concerns of this Commission on 3-14-24 and the Design Review Committee (DSC) meeting on 3-20-24.

**Recommendation:** Discussion

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager; with Kim Mahoney, Principal, LDC consultants

**Time Estimate:** 60 minutes

Kesler and Mahoney gave PowerPoint presentation. Commissioners discussed and asked questions. Commissioners made request to add unimproved streets to zoning map.

**ACTION:** Motion to move recommendation to council. (Approved 7-0)

Motion made by Commissioner Nelson, Seconded by Vice Chair Schubring.  
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett,  
Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao

- 6.3 2024 Comprehensive Plan Update, **First Review** of the **Capital Facilities** Element  
**Recommendation:** Discussion  
**Staff Contact:** Jonathan Kesler, AICP, Planning Manager; with Kim Mahoney, Principal,  
LDC Consultants

Time Estimate: 60 minutes

Kesler and Mahoney gave PowerPoint presentation. Commissioners discussed and asked questions.

## **7. ADJOURNMENT**

Next meeting is the **Special** meeting of Wednesday, April 3, 2024, at 6:00 pm

Meeting adjourned at 7:46pm.

**ACTION:** Motion to adjourn. (Approved 7-0)

Motion made by Commissioner Barrett, Seconded by Vice Chair Schubring.  
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett,  
Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao