



# MEDINA, WASHINGTON

## PARK BOARD MEETING

Virtual/Online

Monday, May 15, 2023 – 5:00 PM

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### MINUTES

#### 1. CALL TO ORDER / ROLL CALL

Board Chair Sarah Gray call the Parks and Recreation Board meeting to order in the Medina Council Chambers at 5:04 PM.

#### PRESENT

Board Member Collette McMullen  
Board Member Gretchen Stengel  
Board Member Rebecca Johnston  
Board Member Katie Surbeck  
Board Member India Fitting-Koh (online at 5:19pm)  
Emeritus Member Penny Martin

#### ABSENT

Vice Chair Barbara Moe  
Youth Advisor Will Reeves

#### STAFF

Osada, Burns, Crickmore, Nations, Sass

#### 2. ANNOUNCEMENTS

Park Board Chair Sarah Gray announced she will be leaving the Park Board in June 2023. Vice Chair Barbara Moe will move into the Chair role and Board Member Katie Surbeck will move to Vice Chair at the July meeting when board members vote.

#### 3. APPROVAL OF PARK BOARD MINUTES

- 3.1 Park Board Meeting Minutes of March 20, 2023  
**Recommendation:** Adopt minutes.  
**Staff Contact:** Dawn Nations, Deputy City Clerk

**Action:** Motion made by Board Member Johnston Second by Board Member McMullen and with no objections; Park Board approved the March 20, 2023, meeting Minutes.

#### 4. **PUBLIC COMMENT**

Chair Sarah Gray opened the public comment period. There were no speakers. Subsequently, the public comment was closed.

#### 5. **PARK BOARD BUSINESS**

##### 5.1 Easter Egg Hunt Recap

Board Chair Sarah Gray reported the Easter Egg Hunt event was a huge success.

The Board discussed how to change the way the event is promoted for next year to possibly decrease the attendance. It was reported that traffic was an issue due to large number of attendees.

Board Member Rebecca Johnston will reach out to Greet West Bellevue regarding how to manage the publishing of future events in the magazine.

Board Member Collette McMullen will update the notes for tips on planning the Easter Egg hunt and have available for next year for review during the planning meeting.

##### 5.2 Arbor Day Recap

Board Member Katie Surbeck reported the Arbor Day event was great. Public Works Director Ryan Osada gave a brief update on the event. Tree seedlings were handed out to the Medina Elementary Students. The board discussed adding a microphone or megaphone to use for the students to read the proclamation. Public Works Supervisor Pat Crickmore reported the tree that was planted is doing well.

#### 6. **OTHER BUSINESS**

##### 6.1 Capital Projects Update

- a) Fairweather Park Ivy Removal
- b) Requests for future project ideas

**Recommendation:** Discussion.

**Staff Contact:** Ryan Osada, Public Works Director

Ryan Osada gave a brief overview regarding ideas capital budget projects. He is budgeting for the ivy removal at Fairweather Park. He reported the goat removal is delayed until next year due to backlog of scheduling with the company.

The board members discussed other ideas for future projects. Ideas discussed were updating the tennis courts to add pickle ball stripping, park path improvements, and planting native plants to add to sustainability in areas where grass is an issue.

Chair Sarah Gray asked questions ROW trimming issues. The Board discussed and staff responded. Public Works Director Ryan Osada and Public Works Supervisor Pat Crickmore reported the urgent problem areas in the ROW are taken care of by the Public Works Department. Notices are sent out yearly to residents to advise them to maintain the ROW by their homes. The board asked questions regarding maintenance and possible fines. Staff responded and informed the board that these concerns are being

discussed with the Council.

City Manager Steve Burns reported the parking spots at Viewpoint Park will be removed and PW will update the signage to reflect "City use and emergency parking only"

Chair Sarah Gray presented the idea of having the Youth Advisor Position be assigned specific tasks/events to manage during their time on the board. The board discussed, asked questions and staff responded. Board Member Rebecca Johnston and Board Member Katie Surbeck gave update on the feedback they received from parents regarding the youth advisor position.

Chair Sarah Gray gave a brief update regarding the Park use reservations pilot program. The board discussed and staff directed the board to send there ideas and concerns to the City Clerk Aimee Kellerman. This topic was tabled for a future meeting discussion with the City Clerk.

## **7. PARK REPORTS**

Park Board members reported back on conditions of their assigned parks. Board Member Collette McMullen proposed another weeding event at Fairweather Park.

The board members thanked PW for the great job on maintaining the gardens at Medina Beach Park.

Public Works Supervisor Pat Crickmore gave a brief update on the damage done by electric bicycles in the Parks. He showed photos to show the damage. He referenced the City Code of no motorized vehicles in the parks. Police Chief Jeff Sass discussed the definition of motorized vehicles per the code. An electric bike is not considered a motorized vehicle. The Board discussed and requested the code be updated to include electric bikes. Staff will take the request for the code update to the council for discussion.

**Action:** By consensus, the Park Board scheduled a weeding event at Fairweather Park for Monday, May 22, 2023, meeting at 9:00 AM.

## **8. ADJOURNMENT**

By consensus the Park Board adjourned the regular meeting at 6:02pm.

Minutes taken by Dawn Nations, Deputy City Clerk