



City of Medina - Expedited Review Request Granted for Submittal ID: 2026-S-12853

From Van Etten Leupold, Sarah (COM) <sarah.vanettenleupold@commerce.wa.gov>

Date Thu 6/4/2026 2:14 PM

To kmahoney.planning@gmail.com <kmahoney.planning@gmail.com>

Dear Ms. Gunderson,

Your request for an Expedited Review has been granted for: The City of Medina is adopting an ordinance regulating outdoor lighting to protect and support dark skies. The ordinance creates a new chapter in the Medina Municipal Code (MMC 16.25) regulating outdoor lighting for both public and private property. Adoption of this ordinance is not required under any RCW. Therefore, the City of Medina requests expedited review of this Notice of Intent to Adopt

As of receipt of this email, you have met the Growth Management notice to state agency requirements in RCW 36.70A.106 for this submittal. Please keep this email as confirmation.

If you have any questions, please contact Lexine Long at (360) 725-2904 or by email at lexine.long@commerce.wa.gov.

~~~ ONLINE TRACKING SYSTEM AVAILABLE ~~~~

Log into our new PlanView system at <https://secureaccess.wa.gov/com/planview> where you can keep up with this submittal status, reprint communications and update your contact information.

Don't have a user account? Reply to this email to request one and attach a completed PlanView User Request Form.

Have questions about using PlanView? Use the PlanView User Manual for assistance at <https://www.commerce.wa.gov/growth-management/data-research/submitting-documents/>.

Sincerely,

Review Team  
Growth Management Services  
(360) 725-2904

## Notice of Intent to Adopt Amendment / Notice of Adoption (Cover Sheet)

Pursuant to RCW 36.70A.106, the following jurisdiction provides the following required state agency notice.

|                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                          |
|-------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Jurisdiction Name:                                                                  | City of Medina                                                                                                                                                                                                                                                                                                                                                                                           |
| Amendment Type:<br>Select Type of Amendment listed.<br>(Select One Only)            | <input type="checkbox"/> Comprehensive Plan Amendment<br><input checked="" type="checkbox"/> Development Regulation Amendment<br><input type="checkbox"/> Combined Comprehensive and Development Regulation Amendments<br><input type="checkbox"/> Countywide Planning Policy<br><input type="checkbox"/> Critical Areas Ordinance Amendment<br><input type="checkbox"/> Shoreline Master Program        |
| Select Submittal Type:<br>Select the Type of Submittal listed.<br>(Select One Only) | <input type="checkbox"/> 60-Day Notice of Intent to Adopt Amendment<br><input checked="" type="checkbox"/> Request of Expedited Review / Notice of Intent to Adopt Amendment (Only for use with Development Regulation Amendments)<br><input type="checkbox"/> Supplemental Submittal for existing Notice of Intent to Adopt Amendment<br><input type="checkbox"/> Notice of Final Adoption of Amendment |

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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Add Association</p> <p><i>If this amendment is related to additional submittals, please let us know here. IDs are included in your acknowledgment letter.</i></p> <p><i>Example 2022-S-....</i></p>                                                                                                                                                                                | <p>N/A</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <p>Description</p> <p>Enter a brief description of the amendment.</p> <p>Begin your description with Proposed or Adopted, based on the type of Amendment you are submitting.</p> <p>Examples: <b>“Proposed</b> comprehensive plan amendment for the GMA periodic update.” or <b>“Adopted</b> Ordinance 123, adoption amendment to the sign code.”</p> <p>(Maximum 400 characters)</p> | <p>The City of Medina is adopting an ordinance regulating outdoor lighting to protect and support dark skies. Predominantly, the ordinance creates a new chapter in the Medina Municipal Code (MMC 16.25) regulating outdoor lighting for both public and private property. The draft ordinance is inspired by the Dark Sky Model Ordinance and incorporates much of its content. The ordinance otherwise amends provisions elsewhere in the MMC that require revision to ensure consistency with the new outdoor lighting chapter.</p> <p>Adoption of this ordinance is an entirely voluntary endeavor and is not required action to be taken under any RCW. Therefore, the City of Medina requests an expedited review of this Notice of Intent to Adopt.</p> |
| <p>Is this action part of your 10-year periodic update required under RCW 36.70A.130 of the Growth Management Act (GMA)?</p>                                                                                                                                                                                                                                                          | <p><input type="checkbox"/> Yes</p> <p><input checked="" type="checkbox"/> No</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <p>For Shoreline Master Programs (SMP): Is this action part of your 10-year periodic review required under RCW 90.58.080, a Comprehensive SMP, or a Locally Initiated amendment?</p>                                                                                                                                                                                                  | <p><input type="checkbox"/> Periodic Review</p> <p><input type="checkbox"/> Comprehensive SMP</p> <p><input type="checkbox"/> Locally Initiated Amendment</p> <p><input checked="" type="checkbox"/> N/A (Not an SMP)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <p>Does your submittal include changes to Urban Growth Areas</p>                                                                                                                                                                                                                                                                                                                      | <p><input type="checkbox"/> Yes</p> <p><input checked="" type="checkbox"/> No</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

|                                                                                                                                             |                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| Proposed Dates:<br>Enter the anticipated public hearing date(s) for your Planning Commission/Planning Board or for your Council/Commission. | Planning Commission: June 23, 2026<br><br>City Council: July 13, 2026<br><br>Proposed / Date of Adoption: July 13, 2026 |
| Categorize your Submittal                                                                                                                   | See Last Page for Category List                                                                                         |
| Contact Information:                                                                                                                        |                                                                                                                         |
| Prefix/Salutation:<br><i>(Examples: "Mr.", "Ms.", or "The Honorable" (elected official))</i>                                                | Ms.                                                                                                                     |
| Name:                                                                                                                                       | Kimberly Gunderson                                                                                                      |
| Title:                                                                                                                                      | Planning Consultant, City of Medina                                                                                     |
| Email:                                                                                                                                      | <a href="mailto:Kmahoney.planning@gmail.com">Kmahoney.planning@gmail.com</a>                                            |
| Work Phone:                                                                                                                                 | 253-389-1864                                                                                                            |
| Cell/Mobile Phone: <i>(optional)</i>                                                                                                        | 253-389-1864                                                                                                            |
| Consultant Information:                                                                                                                     |                                                                                                                         |
| Is this person a consultant?                                                                                                                | <input checked="" type="checkbox"/> Yes                                                                                 |
| Consulting Firm name?                                                                                                                       | Mahoney Planning, LLC                                                                                                   |
| Would you like Commerce to contact you for Technical Assistance regarding this submitted amendment?                                         | <input type="checkbox"/> Yes                                                                                            |

**REQUIRED:** Attach a copy of the proposed amendment text or document(s). We do not accept a website hyperlink requiring us to retrieve external documents. Commerce no longer accepts paper copies by mail. If you experience difficulty, please email the [reviewteam@commerce.wa.gov](mailto:reviewteam@commerce.wa.gov)

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To set up your Commerce PlanView Account:

Register for a [SAW](#) account and add the PlanView Service.

Please send completed [PlanView System Access Request Form](#) to reviewteam@commerce.wa.gov

Questions? Call the review team at (360) 725-3066.

- Airport Safety Zone
- Capital Facilities
- Climate
- Comprehensive Plan
- Conservation Element
- Critical Areas Ordinance
- Design Standards/Design Review
- Development Regulations
- Economic Development
- Emergency
- Environment
- Essential Public Facilities
- Historic Preservation
- Housing
- Impact Fee
- Land Use
- Military
- Open Space
- Parks and Recreation Element
- Periodic Review (SMP)
- Periodic Update
- Port Element
- Public Participation
- Recreation
- Resource Lands
- Rural Lands
- Schools
- Shoreline Master Program
- Solar Energy Element
- Subarea Plans
- Transfer of Development Rights
- Transportation
- Urban Growth Areas
- Utilities