



MEDINA CITY COUNCIL

2024 AGENDA/ACTION CALENDAR

Meetings scheduled for 5:00 pm, online (unless noticed otherwise).

JANUARY 8, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	Oath of Office - New Councilmembers	Kellerman			
Presentation	Election of Mayor/Deputy Mayor	Kellerman			
Consent Agenda	December 2023, Check Register		Approve.		
Consent Agenda	DRAFT CC Minutes		Adopt minutes		
Consent Agenda	2024 Salary Schedule Amendment	Wagner	Adopt Ord. NO. 1024		
Legislative Hearing	None				
Public Hearing	None				
City Business					
Executive Session	RCW 42.30.110 (1)(i)				
JANUARY 22, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda	Inslee Best Contract Approval for City Attorney Services	Burns			
Legislative Hearing					
Public Hearing					
City Business	Introduction of New Planning Manager and Comp Plan Update	Wilcox/Kesler			
City Business	Housing Comprehensive Plan Elements and Update	Kesler			
City Business	Council Committee and Regional Meetings	Burns			
FEBRUARY 12, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	Introduction of new City Attorney				
Consent Agenda					
Consent Agenda	January and 13th Month Check Register				
Consent Agenda	Approved PC 11/20/2023 Minutes				
Consent Agenda	Approved PB 12/12/2023Minutes				

Consent Agenda	DRAFT CC 1/8, 1/11, 1/22 Minutes				
Legislative Hearing	None				
Public Hearing	None				
City Business	2021 WA State Building Code Update	Wilcox	Update/Discussion	Approved	
City Business	Comp Plan Update	Kesler			

FEBRUARY 26, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	None				
Consent Agenda	None				
Legislative Hearing	None				
Public Hearing	None				
City Business	Moratorium on Applications for Right-of-Way Vacation	Burns/Robertson	Discussion and direction	Public Hearing date set April 8th	
City Business	Medina Comprehensive Plan Update - Revised Flow Chart for Comp Plan Review	Kesler		Approved	
City Business	Comprehensive Plan Utility Element Review	Kesler		Direction Given	

MARCH 11, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda	January and February 2024, Check Register				
Consent Agenda	PC minutes 1/23/24				
Consent Agenda					
Consent Agenda	DRAFT CC Minutes				
Consent Agenda	NE 12 Street Pedestrian Improvements				
Consent Agenda	REBID Contract				
Legislative Hearing	None				
Public Hearing	None				
City Business	Comp Plan Utilities Element Final Review 30 minutes	Kesler	Discussion and approve.		
City Business	Comp Plan Land Use Element Gap Analysis - 60 minutes	Kesler	Discussion and direction.		
City Business	Medina Facilities Improvements - Priority List 15 minutes	Osada/Burns			
City Business	Human Resource Manual Update 20 minutes	Wagner/Burns			

MARCH 25, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	King County Councilmember Claudia Balducci - 30 minutes				
Consent Agenda	none				
Consent Agenda	none				
Legislative Hearing	none				
Public Hearing	none				
City Business	Comprehensive Plan Elements: *Housing *Capital Facilities - 60 Minutes	Kesler			
City Business	77th Street ROW 30 minutes	Burns/Osada			
City Business	Retreat Work Plan Follow-up 45 Minutes	Burns			

APRIL 8, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	State Auditor Office - Exit Conference	Wagner			
Presentation	ARCH Presentation				
Consent Agenda	March 2024, Check Register		Approve		
Consent Agenda	Approved PB minutes		Receive and file.		
Consent Agenda	Approved PC minutes		Receive and file.		
Consent Agenda	DRAFT CC Minutes		Adopt		
Consent Agenda	Sexual Assault Awareness Month Proclamation		Approve		
Consent Agenda	Proclamation Celebrating 55th Annual Municipal Clerks Week	Kellerman	Approve		
Consent Agenda	Ordinance Creating E-Vehicle Safety Code	Sass	Adopt Ordinance		
Consent Agenda	ARCH Budget and Workplan	Burns	Approve		
Consent Agenda	Repeal Adoption of the 2021 Wildland Urban Interface Code	Wilcox	Adopt Ordinance		
Public Hearing	Street Vacation Moratorium Extension and Work Plan	Burns/Robertson	Approve		

City Business	Comp Plan Elements: Land Use Natural Environment Transportation & Circulation Parks & Open Space - 60 Minutes	Kesler			
Executive Session	RCW 42.30.110 (1)(i)				

APRIL 22, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business	Comp Plan Elements: Land Use - 2nd look 30 Minutes	Kesler	Discussion and direction		
City Business	Comp Plan Elements: Housing 2nd look 30 Minutes	Kesler	Discussion and direction		
City Business	Comp Plan Elements: Natural Environment Transportation - 60 Minutes	Kesler	approve.		
City Business	Comp Plan Elements: Natural Environment - Final Transportation & Circulation - Final Parks & Open Space -Final TBD After PC meeting on 4/18	Kesler	approve.		
City Business	Nonadministrative Variances Policy - 30 Minutes	Wilcox	Discussion and direction		
City Business	CAP Text Amendments - 20 minutes	Wilcox	Approval		
Executive Session	RCW 42.30.110 (1)(i)		10 minutes		

MAY 13, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	Legislative Update and Check-in by Soundview Strategies	Burns			
Consent Agenda					
Consent Agenda	April 2024, Check Register			Approved	
Consent Agenda	Approved PC Minutes			Approved	
Consent Agenda	DRAFT CC Minutes			Approved	
Consent Agenda	Fee Schedule Update	Wilcox	Approve	Approved	
Consent Agenda	2024 ADA Improvements & Overlay - TIB UCE forms	Osada			
Consent Agenda	Proclamation in Recognition of National Police Week and Peace Officer Day: May 15 - 21, 2024			Adopted	
Consent Agenda	Proclamation in Recognition of National Safe Boating Week: May 18-24, 2024			Adopted	
Legislative Hearing	None				
Public Hearing	None				
City Business	Gas-Powered Leaf Blowers Discussion - 15 Minutes	Burns	Discussion and Direction		
City Business	Republic Services Solid Waste Survey Results - 15 Minutes	Burns	Discussion and Direction		
City Business	Comp Plan Update: a) Natural Environment b) Transportation & Circulation c) Housing d) Land Use - 60 Minutes	Kesler			
City Business	Comprehensive Plan Update - Review of Parks and Open Spaces				
Executive Session	RCW 42.30.110 (1)(i) - 15 Minutes				

MAY 28, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	T-Mobile Presentation on Cell Tower	Burns/Wilcox			
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business	Comp Plan Update - 60 Minutes	Kesler			
City Business	Middle Housing Consultant Discussion - 20 Minutes - TENTATIVE	Burns/Wilcox			
City Business	Middle Housing Engagement Plan - 15 Minutes - TENTATIVE	Burns/Robertson			
JUNE 10, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda	May 2024, Check Register			Approve	
Consent Agenda					
Consent Agenda	DRAFT CC Minutes			Adoped	
Consent Agenda	PB and PC Appointment Confirmations	Kellerman		Approved	
Consent Agenda	Adoption of Resolution No. 445 - Fee Schedule Update	Kellerman		Adopted	
Consent Agenda					
Legislative Hearing					
Public Hearing	DRAFT Six-Year CIP/TIP/Non-TIP Plan - 30 Minutes	Osada		Completed	
City Business	Middle Housing Engagement Plan Resolution No. 444	Kesler	Adopt Resolution	Adopted	
City Business	Public Works Communication Plan	Osada		Completed	
City Business	SR-520 Community Communication Plan - 15 Minutes	Burns		Completed	
City Business					
Executive Session	RCW 42.30.110 (1)(i) Potential Litigation				
Executive Session	RCW 42.30.110 (1)(g)				

JUNE 24, City Council Retreat Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business	Middle Housing Legislation Elements - 90 Minutes	Robertson/Burns			
City Business	Transportation impact fees - Tentative	Kesler			
City Business	Education for CC/PC re: state legislature requirements	Robertson			
JULY 8, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	Introduction to City Business Licenses by Department of Revenue Eric Jones - 30 Minutes	Wagner			
Consent Agenda	June 2024, Check Register				
Consent Agenda	Approved PB Minutes 3-18 & 4-15				
Consent Agenda	Approved PC Minutes 4-23 & 5-29				
Consent Agenda	DRAFT CC Minutes				
Consent Agenda	Ordinance Amending Special Events Permit Language	Burns			
Legislative Hearing	None				
Public Hearing	None				
City Business	Street Vacation Work Plan Follow-up - 30 Minutes	Burns/Robertson	Approve		
City Business	Six-Year CIP/TIP/Non-TIP Plan	Osada	Adopt		
City Business	Comp Plan Update - 20 Minutes	Kesler	Update Only		
City Business	Ordinance Amending Park Board Membership - 10 Minutes	Robertson	Adopt Ordinance		
City Business	Park Board Appointment Confirmations - 5 Minutes	Kellerman	Approve		
City Business	Medina Park Board Work Plan - 10 Minutes	Burns/Osada	Update Only		
City Business	City Hall Use and Public Resource Discussion - 15 Minutes	Burns	Discussion and Direction		
Executive Session	RCW 42.30.110 (1)(i)		moved to 7/22/24 meeting		

July 22, City Council Budget Retreat, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	None				
Consent Agenda	Contract Approval for City Hall Deck Repair	Osada	Approve.		
Consent Agenda	DRAFT CC Minutes	Kellerman	Adopt Minutes		
Consent Agenda	Transportation Improvement Board (TIB) 2024 ADA Improvements and Overlay Contract Change Order Approval	Osada	Approve.		
Consent Agenda	Street Vacation Policy and Work Plan Ordinance Amending Ordinance	Burns/Robertson	Approve.		
Consent Agenda	Amending Section 2.24.020 of the Medina Municipal Code (MMC) Related to the Parks and Recreation Board Membership	Kellerman/Robertson	Adopt Ordinance No. 1031		
Legislative Hearing	None				
Public Hearing	None				
City Business	City Council Budget Discussion a. 2025 Workplan Items- Estimated Costs	Burns/Wagner	Discussion and direction.		
	b. 2025 Key Dept. Expenditures and Requests -Presentations by Director and Estimated Costs				
	c. 2025 Council Priorities Discussion and Preliminary Budget Direction				
	c. Property Tax Levy Planning (2024 Council Work Plan Priority)				
City Business	Business License Discussion				
Executive Session	RCW 42.30.110 (1)(i)				
AUGUST 12, COUNCIL DARK - NO MEETING					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					

August 26, COUNCIL DARK - NO MEETING					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					
SEPTEMBER 9, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	Recognition Award for Outgoing Emergency Preparedness Committee Member, Daniel Lipkie.	Sass			
Presentation					
Consent Agenda	July/August 2024, Check Register		Approve.		
Consent Agenda	6/10/2024 DRAFT CC Minutes	Kellerman	Adopt Minutes.		
Consent Agenda	Contract Change Order for additional Storm Water Improvements_2024 ADA Improvements & Overlay	Osada	Approve.		
Consent Agenda	Updated Executive Team Job Descriptions	Wagner	Approve.		
Legislative Hearing					
Public Hearing	Preliminary 2025 Budget	Wagner	Discussion and direction.		published August 20, 2024
City Business	American Towers Franchise Agreement Presentation	Burns/Wilcox	Discussion		
City Business	Middle Housing Update	Kesler	discussion and update.		
City Business	Comprehensive Plan Update	Kesler	Discussion and direction.		
City Business					
Executive Session	RCW 42.30.110 (1)(i)				

SEPTEMBER 23, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda	Street Vacation Work Plan - Chapter 12.44 MMC	Burns/Robertson	Adopt Ordinance No. 1030		
Consent Agenda					
Legislative Hearing					
Public Hearing	American Towers Franchise Agreement	Burns/Wilcox			published 9/3/2024
City Business	Comp Plan Review	Kesler			
City Business	Tree Code Ordinance and Non-Administrative Ordinance	Wilcox and Robertson	Adopt Ordinances		
City Business	Preliminary 2025 Budget - Deep Dive	Wagner			
OCTOBER 14, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda	September 2024, Check Register				
Consent Agenda	PB Minutes				
Consent Agenda	PC Minutes				
Consent Agenda	9/9 & 9/23 DRAFT CC Minutes				
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda	ARCH Re-allocation of Existing Funds to Plymouth Housing	Burns	Approve.		
Legislative Hearing					
Public Hearing	Preliminary 2025 Budget	Wagner			
City Business	Comp Plan	Kesler			
City Business	Middle Housing	Kesler			
City Business	ViewPoint Parking Stall Discussion	Burns/Sass			
City Business					
City Business	New Resident Welcome Update	Burns			
Executive Session					

OCTOBER 28, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business	Middle Housing	Kesler			
City Business	Legislative Priority Agenda - Tentative	Burns			
City Business					
NOVEMBER 12, (TUESDAY) City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing	Final 2025 Budget and Salary Schedule	Wagner	Adopt		
Public Hearing	2025 Property Tax Resolution	Wagner	Adopt		
City Business	2025 Planning Commission Work Plan	Kesler	Discussion and Approval		
City Business	Republic Services Update	Burns			
City Business	Middle Housing	Kesler			
City Business					
Executive Session					
NOVEMBER 25, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business	Middle Housing	Kesler			
City Business					

DECEMBER 9, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	Legislative Update and Check-in by Soundview Strategies	Burns			
Consent Agenda					
Consent Agenda	November 2024, Check Register				
Consent Agenda					
Consent Agenda					
Consent Agenda	Draft CC Minutes				
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business	Middle Housing	Kesler			
City Business	Tree Code Violations Code Amendment - TENTATIVE	Wilcox			
City Business					
City Business					
City Business					
Executive Session					
DECEMBER 23, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					