



# MEDINA, WASHINGTON

## PARK BOARD MEETING

Virtual/Online

Monday, November 20, 2023 – 5:00 PM

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### MINUTES

#### **1. CALL TO ORDER / ROLL CALL**

Board Vice Chair Katie Surbeck called the Parks and Recreation Board meeting to order in the Medina Council Chambers at 5 PM.

##### **PRESENT**

Board Member Collette McMullen  
Board Member Gretchen Stengel  
Board Member Rebecca Johnston  
Board Vice Chair Katie Surbeck  
Board Member India Fitting-Koh  
Youth Advisor Hayool Park

##### **ABSENT**

Board Vice Chair Barbara Moe  
Emeritus Member Penny Martin

##### **STAFF**

Osada, Crickmore, Sass, Nations

#### **2. ANNOUNCEMENTS**

None.

#### **3. APPROVAL OF PARK BOARD MINUTES**

3.1 Meeting Minutes of September 18, 2023

**Recommendation:** Adopt minutes.

**Staff Contact:** Dawn Nations, Deputy City Clerk

**ACTION:** Motion made by Board Member Johnston, seconded by Stengel and with no objections; Park Board approved the November 20, 2023; meeting minutes as presented.

#### **4. PUBLIC COMMENT**

None.

## **5. PARK BOARD BUSINESS**

### 5.1 Fall Ivy Removal Update

Vice Chair Surbeck gave a brief update on the ivy removal. She reported it was a successful event, great attendance and they got to all the marked trees. Public Works Supervisor Crickmore reported they were impressed with the amount of ivy removed.

### 5.2 Fall Planting Update

Vice Chair Surbeck gave a brief update on the fall planting at Fairweather Park. They planted native salal plants and additional plants donated by Board Member McMullan. Public Works will mulch in the next few weeks.

### 5.3 Trail Signage Update

Public Works Director Osada gave brief update on the signage. Osada will contact the points communities to inquire if they would like to contribute to the signage project. This project will most likely be done in the Spring of 2024.

### 5.4 Christmas Ship Event - December 22, 2023, at 5PM; Ships arrive at 5:35PM

- a) Lighted Necklaces – given to Board Member Stengel to get the necklaces ready.
- b) Fire Pit Status – Youth Advisor Hayool Park will coordinate with Public Works to bring a fire pit.
- c) Refreshments – Board Member Fitting-Koh will contact the Medina Kitchen and Market to inquire about donating treats. Board Members will bring cookies.
- d) Set- up time – Board members were asked to arrive at 4:30pm for set-up and public works will coordinate setting up the canopies and tables.
- e) Choir or music – Board Chair Moe will follow up St. Thomas Church Choir regarding performing.

## **6. OTHER BUSINESS**

None.

## **7. PARK REPORTS**

**Fairweather & Lid-** Board members reported it looks good. Chief Sass reported new signage for 2-hour maximum parking only. PD will be monitoring the parking area.

**Points Loop Trail** – Public Works will be blowing the leaves off the pathway. Board members discussed the ivy issues and the responsibility of the homeowners to maintain the ROW area. Public Works department is working on maintaining the problem areas.

**Lake Lane** – Board Member Fitting-Koh reported it looks good. Public Works reported a new bollard sign was installed to prevent parking on the lane.

**Medina Beach Park-** Chief Sass gave a brief update regarding the geese issues. The board discussed and asked questions staff responded.

**Medina Park** – Public Works reported the Christmas lights were put up in the park.

**Viewpoint Park** – Public Works reported the new no parking signs are now up.

## **8. ADJOURNMENT**

By consensus the Park Board adjourned the regular meeting at 5:40 pm. Clarification on the next meeting will be on Tuesday, January 16, 2024.

Minutes taken by Dawn Nations, Deputy City Clerk