



MEDINA, WASHINGTON

PARK BOARD MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, March 18, 2024 – 5:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

Meeting called to order at 5:00 PM by Chair Barbara Moe.

PRESENT

Board Member Barbara Moe
Board Member India Fitting-Koh (on-line)
Board Member Rebecca Johnston
Board Member Katie Surbeck
Youth Advisory Member Hayool Park

ABSENT

Board Member Collette McMullen
Board Member Gretchen Stengel
Emeritus Member Penny Martin

STAFF

Osada, Crickmore, Burns, Sass, Nations

2. ANNOUNCEMENTS

Public Works Director, Ryan Osada gave brief update on the draft Park Board workplan. The City Leadership team is reviewing the draft work plan that came out of the City Council retreat on February 10, 2024. Staff has additional ideas to add to the plan and the draft plan will be presented to the Park Board at a later meeting.

Deputy City Clerk, Dawn Nations gave a brief update on the open Park Board position. The City has 3 candidates and will be conducting interviews soon.

3. APPROVAL OF PARK BOARD MINUTES

3.1 Meeting Minutes of January 16, 2024

Recommendation: Adopt minutes.

Staff Contact: Dawn Nations, Deputy City Clerk

Action: Motion Surbeck Second Johnston vote carried 4-0

4. **PUBLIC COMMENT**

None.

5. **PARK BOARD BUSINESS**

5.1 Spring Event Planning - Arbor Day - April 26, 2024

a) Contact Medina Elementary

b) Event Details - Medina Park at 10 AM

Recommendation: Discussion and direction.

Staff Contact: Ryan Osada, Public Works Director and Pat Crickmore, Public Works Supervisor

Pat Crickmore, Public Works Supervisor updated the board they are waiting to order the tree until nursery inventory improves. The planting location will be at Medina Park. Ryan Osada, Public Works Director stated the tree seedlings have been ordered to hand out to the participants. Board Member Rebecca Johnston will reach out to Medina Elementary 1st grade classes to confirm their participation in the event. The event will be April 26, 2024 at 10 AM.

5.2 Community Event Planning

Chair Barbara Moe gave a brief update on community event. She stated the Easter Egg hunt event took a pause this year to reign it in and bring it back to a community only event. Board members Moe, Surbeck and McMullen met to brainstorm ideas for other community events to bring to the board for discussion. It was discussed to organize an event during Medina Days. Board Member Katie Surbeck stated the goal of the event would be youth and community focused. The board discussed different ideas. They will reach out to Heija Nunn, organizer of Medina Days to coordinate with the event. The event details will be discussed in more detail at the May 20, 2024 meeting.

6. **OTHER BUSINESS**

6.1 Medina Park Storm Water Pond Improvement Project

Recommendation: Discussion and direction.

Staff Contact: Ryan Osada, Public Works Director

Ryan Osada gave a brief update on the Medina Park storm water pond improvement project. He explained the permit process and next steps. He is trying to get the project done this year but it may be pushed to 2025. He will update the park board at the May 20, 2024 meeting. The board will work with Public Works on making an information board to display at Medina Park to educate the community on the need and benefits of this project.

7. **PARK REPORTS**

Fairweather & Lid - Crickmore reported there was tree removal of hazardous trees and trees that came down in the storm. The PW crew will be cleaning up this area.

Points Loop Trail - Moe reported the pathway needs some additional gravel added.

Lake Lane - Moe reported it looks good. The dock repair looks great.

Medina Beach Park - Johnston reported looks good.

Medina Park - Crickmore reported some beaver damage. PW is started the mowing schedule now that the ground is drying out. Herons have moved from the park.
Viewpoint Park - Crickmore reported it is looking better.

8. ADJOURNMENT

Meeting adjourned at 5:43 PM.

Meeting minutes taken by: Dawn Nations, Deputy City Clerk

DRAFT