



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Hybrid – Virtual/In-Person
Medina City Hall – Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, July 28, 2025 – 5:00 PM

MINUTES

1. STUDY SESSION

Mayor Rossman called the study session to order in the Council Chambers at 5:00 p.m.

PRESENT

Mayor Jessica Rossman
Councilmember Joseph Brazen
Councilmember Harini Gokul
Councilmember Mac Johnston
Councilmember Michael Luis

ABSENT

Deputy Mayor Randy Reeves
Councilmember Heija Nunn

STAFF

Swanson, Osada, Wilcox (on-line), Wagner, Nations, Sass, Archer

1.1 Gas Powered Leaf Blower Discussion by Ryan Osada, Public Works Director

Public Works Director Ryan Osada provided an overview of the gas leaf blower discussion. He provided comparisons of gas vs. electric blowers. Council discussed, asked questions and staff responded.

1.2 Council Values and Rules of Procedure by Jeff Swanson, City Manager

City Manager Jeff Swanson provided introductory remarks and an overview of the Council Values and Rules to initiate the discussion. Council discussed, asked questions and staff responded.

2. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order in the Council Chambers at 6:05 p.m.

PRESENT

Mayor Jessica Rossman
Councilmember Harini Gokul
Councilmember Mac Johnston
Councilmember Michael Luis
Councilmember Heija Nunn (in person at 6:37 p.m.)

ABSENT

Deputy Mayor Randy Reeves
Councilmember Joseph Brazen

STAFF

Swanson, Osada, Wilcox (on-line), Wagner, Nations, Sass, Archer

3. APPROVAL OF MEETING AGENDA

ACTION: By consensus, the meeting agenda was approved as presented.

4. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, the public comment period was closed.

5. PRESENTATIONS

None.

6. CITY MANAGER'S REPORT

None.

7. CONSENT AGENDA

7.1 Exigy Consulting Invoice Approval – Interim City Manager

Recommendation: Approval of the Invoice for Payment

Staff Contact: Ryan Wagner, Finance/HR Director

ACTION: Motion by Councilmember Michael Luis to approve the Consent Agenda as presented. This was seconded by Councilmember Harini Gokul and carried by a vote of 4-0.

8. LEGISLATIVE HEARING

None.

9. PUBLIC HEARING

9.1 Lighting Ordinance – Interim Official Control

Recommendation: Conduct public hearing and receive public testimony.

Staff Contact(s): Charlotte Archer, Assistant City Attorney and Steve Wilcox, Development Services Director

Mayor Rossman opened the public hearing. Assistant City Attorney Charlotte Archer gave a presentation on the recently passed Interim Official Control Ordinance making modifications to development regulations. The ordinance refers to dark sky lighting. The public hearing is required, and the purpose is to receive public testimony. Staff and elected officials can work together to integrate feedback into the long-term lightning regulations. Council also directed the Planning Commission to review and give input on the regulations. Council asked questions and staff responded. The following individuals gave public testimony:

M3 Sweatt 2233 79th Avenue NE - addressed the council on lighting requirements and expressed his concerns regarding lighting wattage. He expressed his appreciation to council for looking into the lighting requirements for Medina.

Rosalie Gann – NE 14th Street – addressed the council on the outdoor lightning and expressed her support for this ordinance. She expressed her appreciation to council.

With no additional questions or comments the public hearing was closed.

ACTION: Received testimony and discussion only; no action was taken.

10. CITY BUSINESS

- 10.1 Medina Complete Streets Ordinance
Recommendation: Discussion and adopt Ordinance No. 1044.
Staff Contact: Ryan Osada, Public Works Director

Public Works Director Ryan Osada gave an overview of the proposed complete streets ordinance. The purpose of the ordinance is to establish a complete streets policy regarding roadways being designed with all users in mind this includes transit, pedestrians, and cyclists using design standards. This will also allow Medina to apply for Grant funding. Council asked questions and staff responded.

ACTION: Council gave direction to staff to update the ordinance language and tailor the ordinance to cross reference the components of the Comprehensive Plan for Medina. The updated ordinance will be brought back to council on September 8, 2025, council meeting for review and potential adoption.

- 10.2 Business License Ordinance Update
Recommendation: Discussion item only.
Staff Contact(s): Ryan Wagner, Finance/HR Director

Finance Director Ryan Wagner gave update on the Business License Ordinance changes council requested and the updated timeline. He asked council to reach out with procedural changes before the next meeting. Council discussed, asked questions and staff responded.

ACTION: Public Hearing will be scheduled for September 8, 2025.

10.3 Middle Housing Phase II - Mitigations

Recommendation: Presentation and discussion.

Staff Contact(s): Steve Wilcox, Development Services Director; Jeff Swanson, City Manager

City Manager Jeff Swanson gave a presentation on the Middle Housing Phase II: Density Mitigations. This presentation was also presented to the Planning Commissioners, and input received from Commissioners. Swanson proposed the city conduct a Transportation System Plan study to update chapters 3 and 4 of the Comprehensive Plan. He went over a list of projects that will need to be addressed in the future and addressed the list of projects that are currently being worked on. The next steps were discussed regarding updating workplans to prioritize projects. Council discussed, asked questions and staff responded.

ACTION: Discussion only; no action taken.

10.4 Animal Control Discussion

Recommendation: Discussion and direction.

Staff Contact: Jeffrey R. Sass, Chief of Police

Mayor Rossman extended a thank you to Police Chief Jeff Sass for his efforts with this project. Chief Sass gave an overview of the reasons to partner with King County Animal Control. Council discussed, asked questions and staff responded.

ACTION: Councilmember Heija Nunn made a motion to direct staff to pursue an interlocal agreement with King County Animal Control Services as suggested by the Chief of Police; and to prepare a communications outline for residents, Seconded by Councilmember Gokul and carried by a vote of 5-0.

11. **REQUESTS FOR FUTURE AGENDA ITEMS**

Councilmember Johnston to add Bicycle traffic and e-bikes for Police discussion to a future agenda. This was Seconded by Councilmember Nunn.

12. **PUBLIC COMMENT**

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, the public comment period was closed.

13. **ADJOURNMENT**

By consensus, the regular meeting adjourned at 8:24 p.m.

Meeting minutes taken by Dawn Nations, Deputy City Clerk