



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL

### REGULAR MEETING

Hybrid – Virtual/In-Person

Medina City Hall – Council Chambers

501 Evergreen Point Road, Medina, WA 98039

**Monday, May 11, 2026 – 6:00 PM**

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## REVISED MINUTES

### **1. REGULAR MEETING - CALL TO ORDER / ROLL CALL**

Mayor Jessica Rossman called the Medina City Council regular meeting of Monday, April 27, 2026, to order at 6:05 PM.

Mayor Rossman acknowledged the 57<sup>th</sup> Annual Professional Municipal Clerks Week and thanked Dawn Nations for her role as City Clerk. Mayor Rossman also acknowledged National Police Week and Peace Officer Memorial Day recognizing the fine contribution of the Medina Police Department for their dedication, critical contributions and sacrifices made by all law enforcement at all levels.

Mayor Jessica Rossman  
Deputy Mayor Randy Reeves  
Councilmember Harini Gokul (left at 7:09 PM)  
Councilmember Michael Luis  
Councilmember Heija Nunn  
Councilmember Laura Bustamante  
Councilmember Jeff Price (sworn in at 6:25 PM)

#### STAFF

Swanson, Osada, Wagner, Wilcox, Robertson, Nations

### **2. APPROVAL OF MEETING AGENDA**

**ACTION:** By consensus the meeting agenda was approved as presented.

### **3. PUBLIC COMMENT PERIOD**

Mayor Jessica Rossman opened the public comment period. There were no speakers, and the public comments was closed.

### **4. COUNCIL VACANCY**

- 4.1 New Councilmember Appointment
  - a) Nominations
  - b) Appointment of New Councilmember
  - c) Oath of Office

Mayor Rossman gave a brief overview of the vacancy stating Councilmember Joseph Brazen resigned on February 26, 2026, starting the timeclock of appointing a new councilmember to fill the vacancy. Council wanted to develop an open, transparent application and appointment process. She gave details on the noticing procedures. The city accepted 4 applications. She reported the council held a special meeting to conduct interviews with 4 applicants earlier in the day on May 11, 2026.

**ACTION:** Mayor Rossman opened the floor for nominations. Councilmember Gokul gave a report from the Personnel Committee regarding the process of appointing a new councilmember. After evaluating all 4 candidates she nominated Jeff Price for Council Position 6. Councilmember Gokul spoke in favor of her nomination. There were no other nominations, and the nomination period was closed.

**ACTION:** Mayor Rossman asked for a Motion to appoint Jeff Price as councilmember of the City of Medina and to serve until the certification of the next municipal election Motion made to appoint Jeff Price to council position 6 by Councilmember Bustamante, Seconded by Deputy Mayor Reeves and carried by a vote of 6-0.

Councilmembers spoke on the qualifications of Mr. Price and all applicants. Council commented that they would appreciate them to continue with council engagement in the future and thanked them for their interest and time.

Council took a brief recess at 6:18pm to address technical difficulties with audio/visual issues and contact Mr. Price.

Council reconvened at 6:25pm.

**ACTION:** Mayor Rossman called new councilmember Jeff Price forward for the Oath of Office conducted by Acting City Clerk Nations. Council directed Acting City Clerk Nations to contact each applicant to inform them of council decision.

## **5. PRESENTATIONS**

### **5.1 A Regional Coalition for Housing (ARCH) Presentation by Sophie Glass**

Sophie Glass gave a brief presentation to council regarding 2026 Legislative Session Recap. Council asked questions and Ms. Glass responded.

### **5.2 Reports and announcements from Park Board, Planning Commission, and Emergency Preparedness**

Park Board Chair Katie Surbeck reported Spring Clean up day at Fairweather Nature Preserve. She reported the board is discussing an annual clean up day program to get the community involved. The board members assisted Public Works with assembling the tree seedlings for Arbor Day Event. The Arbor Day Event was well attended.

Planning Commission Chair Shawn Schubring reported the Planning Commission met on April 28<sup>th</sup> is currently working on their recommendation for Draft Outdoor Lighting Ordinance. The Interim Official Control Ordinance for Outdoor Lighting will expire and will be brought to council in June 2026 to extend the ordinance to allow Planning

Commission to conduct a Public Hearing and then present the draft ordinance to Council for potential adoption. Planning Commission May 19<sup>th</sup> meeting they will discuss Bulk (Development Impacts). Council asked questions and Mr. Schubring responded.

## **6. CITY MANAGER'S REPORT**

City Manager Swanson discussed an email that was sent to all council regarding a Diwali event to be held at City Hall in October. Council discussed and gave direction for City Manager Swanson to contact the organizer to get more information to plan for a community event and proclamation.

City Manager Swanson asked for input on Medina Days and National Night Out Event. Council discussed, asked questions and staff responded.

**ACTION:** Council directed staff to go forward with a single Medina Day event.

City Manager Swanson reported on behalf of Police Chief Sass. Three officers completed the bicycle training course. The newest officer will graduate from the Basic Law Enforcement Academy on May 13, 2026.

Development Services Director Steve Wilcox gave a brief overview of his report. He reported that the Wildland Urban Interface Code continues. DNR is responsible for doing the mapping within the next year. He reported that the City Arborist is still conducting the tree inventory.

Finance/HR Director Ryan Wagner gave a brief overview of his report regarding financial and business licenses.

Public Works Director Ryan Osada was asked about the Medina Park ponds, and he gave a brief overview of the process to mitigate the issues. He discussed the planting plan.

## **7. CONSENT AGENDA**

**ACTION:** Motion to approve the Consent Agenda as presented was made by Councilmember Luis and seconded by Councilmember Bustamante. By consensus the consent agenda was approved as presented.

- 7.1 April 2026 - Check Register  
**Recommendation:** Approve.  
**Staff Contact:** Ryan Wagner, Finance/HR Director

- 7.2 Draft City Council Meeting Minutes of:  
a) March 9, 2026;  
b) March 16, 2026, Joint Council & Park Board Meeting; and  
c) March 23, 2026.  
**Recommendation:** Adopt minutes.  
**Staff Contact:** Dawn Nations, Acting City Clerk

- 7.3 2026 Medina Park North Pond Vegetation Removal - Change order 1  
**Recommendation:** Approve.  
**Staff Contact:** Ryan Osada, Public Works Director
- 7.4 Ordinance Amending Municipal Code Allowing Alcohol Service for Special Events  
**Recommendation:** Adopt Ordinance No. 1055.  
**Staff Contact:** Jeff Swanson, City Manager

- 7.5 Surplus Equipment Resolution  
**Recommendation:** Adopt Resolution No. 459  
**Staff Contact:** Ryan Wagner, Finance/HR Director

**8. LEGISLATIVE HEARING**

None.

**9. PUBLIC HEARING**

None.

**10. CITY BUSINESS**

None.

**11. COUNCILMEMBER REPORTS AND ROUNDTABLE**

a) Council Reports

Councilmember Luis reported on Eastside Transportation Partnership met and heard information regarding the World Cup.

Mayor Rossman reported the Planning Commission asked for volunteers to join the Development Services Committee – Shawn Schubring, Mark Nelson, Julie Barrett will be on this committee, and Sandhya Edupuganti will serve as an alternate. She attended a meeting organized by the City of Issaquah and the Department of commerce regarding housing requirements and housing strategies.

**ACTION:** Mayor Rossman discussed the Tennis Court striping and usage. Direction was given to staff to make a code change to tennis court rules. This will be brought back to council for adoption.

b) Requests for future agenda items.  
No Requests made.

**12. PUBLIC COMMENT**

Mayor Jessica Rossman opened the public comment period. There were no speakers, and the public comments was closed.

**13. ADJOURNMENT**

The meeting was adjourned by Mayor Rossman at 8:00 PM.  
Meeting minutes taken by Dawn Nations, Acting City Clerk