

## September 2024 Monthly PRR Report

Ref. #	Public Records Request	Requester Name	Request Date	Department	Assigned Staff
24-201	I am requesting any records you may have regarding construction and permitting at the St. Thomas Episcopal Church, located at 8398 NE 12TH ST, Medina, WA 98039 beginning in the year 1950 and through/including the year 1962. Specifically, I am interested in electrical permitting records and records of any equipment or construction materials used onsite between 1950-1962 containing asbestos. Please let me know if I can provide additional clarification on the request, or if this request should be routed elsewhere.	Elliot Raven	9/30/2024		Aimee Kellerman
24-200	Building Plans for 7848 NE 10th Street	Garbriele Dickman	9/25/2024	Development Services	Aimee Kellerman
24-199	I'm looking for building plans on 7944 ne 32nd st also for 7940 ne 32nd st	John Platt	9/25/2024	Development Services	Aimee Kellerman
24-198	I am seeking the plumbing P-21-001, along with all associated documents, issued on 1/29/2021 for 850 80th Ave.in Medina, WA. I request that all documents comprising inspection reports/ signoffs, notices of corrections, and any/ all correspondence between inspector and any applicant/ contractor be provided along with a complete copy of the permit and permit detail.	Matthew Wood	9/24/2024	Development Services	Aimee Kellerman

SmartProcure is submitting a public records request to the City of Medina for any and all purchasing records from 6/12/2024 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable. Please be advised that we are not seeking a list of individuals. We are only looking for purchasing information. The specific information requested from your record keeping system is: 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond. As an added security and privacy measure, there will be a unique upload link for any new requests moving forward, including this one. We appreciate your assistance towards this request. You may also attach the information to this email.

<https://upload.smartprocure.com/?id=c2RqPWEyYlZQMDAwMDAwQ1BWN1IBTyZzdD1XQSZvcmc9Q2l0eU9mTWVkaW5hJm9pZD0xMjl4Nw%3D%3D> If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information. If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature. Regards, Mariana Ribeiro  
Data Acquisition Specialist SmartProcure Direct: (954) 333-8458  
Email: [mrbeiro@smartprocure.com](mailto:mrbeiro@smartprocure.com)

24-197	Mariana Ribeiro	9/23/2024		Aimee Kellerman
24-196	Michael A. Ayele (a.k.a) W	9/22/2024	Finance	Aimee Kellerman

ATTACHMENT 2

	I am requesting all construction/building permit records for the below listed address for the calendar years 2023 and 2024: 3461 Evergreen Point Road, Medina, WA 98039 I am making this request on behalf of the homeowner of the property, Mr. Zhong Chen, in support of a legal proceeding related to the property. Please contact me at (206) 232-9075 or nickw@constructionresolution.com with any questions related to this request. I will accept either hard copy or digital copies of records, whatever is easiest.				
24-194	Thank you, Nick Winters	Nick Winters	9/20/2024	Development Services	Aimee Kellerman
	To whom it may concern, I am a journalist at Forbes filing a public records request under the Washington Public Records Act. I'm seeking any emails, text messages, audio recordings, police reports, or other records sent to or from any member of the Medina City Council, Planning Commission or Civil Service Commission between January 1, 2020 and today. Please search emails and other records for the following terms: 801 Evergreen Point 827 76th Avenue NE 923 Evergreen Point Aspen Ventures Cascade Trust Bezos Dauber I would prefer to receive the records electronically, if that is practicable for your office. Please do not hesitate to contact me should you have further questions or concerns. Thanks so much, Phoebe -- Phoebe Liu   she/her   Forbes reporter pliu@forbes.com   +1 678-834-4200				
24-192	pliu@forbes.com   +1 678-834-4200	Phoebe Liu	9/20/2024	Central Services	Aimee Kellerman
24-189	Hello I am requesting existing drawings for: 2229 Evergreen Point Rd, Medina, WA 98039	Chelsea Molnar	9/18/2024	Development Services	Aimee Kellerman

**ATTACHMENT 2**

24-187	Hi There - I'd like to inquire some information about property located at 7858 NE 14TH St, Medina - which is currently on the market. I'm interested party for the property. Is there any recorded Code Violation? Are there any recorded Legal issues with the city of Medina? Are there any planned developments or infrastructure projects nearby that could impact the property (positively or negatively)? Have any building permits been issued or denied for this property in the past?	Kamran Zargahi	9/16/2024	Development Services	Aimee Kellerman
24-186	Requesting a report of all issued and pending building permits for residential & commercial properties from 8/1/2024-8/31/2024. Report to include, if possible: permit number, issue date, site addresses, valuation of project, description of work, contractor information and owner name. If a report is unavailable, then copies of the original permits would be more than adequate.	Braden Mineer	9/10/2024		Aimee Kellerman

24-184	<p>Greetings, I hope this letter finds you well. I am writing to submit a formal request for public records pursuant to the Public Records Act, Chapter 42.56 of the Revised Code of Washington (RCW). For the purposes of this request, the term "records" is defined to include all physical and electronic forms of communication, including but not limited to memos, notes, letters, emails; no associated electronic metadata should be included at this time. Specifically, I request copies of the following records related to all cases of record where the City has: 1) Paid for legal representation for City employees who have been sued in their individual capacities for Title VII violations. 2) Paid for settlement amounts or damages imposed on City employees who have been sued in their individual capacities for Title VII violations. 3) Communicated, assured, or promised any City employees, who have been sued or were/are at risk of being sued for Title VII violations, in their individual capacities, that the City would cover any damages imposed by a court. For this Public Records Request, specify the desired time frame, starting from January 1, 2000, up to the present day. If this is not suitable, please provide an alternative time range that you would prefer. Should you require any clarification regarding this request, please do not hesitate to contact me.</p> <p>Thank you for your assistance. Sincerely, Peter Vrinceanu</p>	Peter Vrinceanu	9/6/2024	Human Resources	Aimee Kellerman
24-183	<p>I request the remodel plans for permit B-23-062 at 3607 Evergreen Point Rd, parcel 2425049122. Thank you.</p>	Jill Schmieder	9/4/2024		Aimee Kellerman