



MEDINA, WASHINGTON

PLANNING COMMISSION MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Wednesday, September 11, 2024 – 6:00 PM

MINUTES

COMMISSION CHAIR | Laura Bustamante

COMMISSION VICE-CHAIR | Shawn Schubring

COMMISSIONERS | Julie Barrett, Li-Tan Hsu, Evonne Lai, Mark Nelson, Brian Pao

PLANNING MANAGER | Jonathan Kesler

DEVELOPMENT SERVICES COORDINATOR | Rebecca Bennett

1. CALL TO ORDER / ROLL CALL

Chair Bustamante called the meeting to order at 6:02pm.

PRESENT

Chair Laura Bustamante
Vice Chair Shawn Schubring
Commissioner Li-Tan Hsu
Commissioner Evonne Lai
Commissioner Mark Nelson
Commissioner Brian Pao
Commissioner Julie Barrett

STAFF/CONSULTANTS PRESENT

Bennett, Burns, Jepsen, Kesler, Wilcox

2. APPROVAL OF MEETING AGENDA

Without objections, the meeting agenda was approved as amended.

3. APPROVAL OF MINUTES

3.1 Planning Commission Meeting Minutes of June 25, 2024

Recommendation: Adopt minutes.

Staff Contact: Rebecca Bennett, Development Services Coordinator

ACTION: Motion to approve minutes as presented. (Approved 7-0)

Motion made by Commissioner Nelson, Seconded by Commissioner Hsu.

Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Hsu,

Commissioner Lai, Commissioner Nelson, Commissioner Pao, Commissioner Barrett

4. ANNOUNCEMENTS

4.1 Staff/Commissioners

Jonathan gave update on Middle Housing consultant. Chair Bustamante added that the Development Services Committee interviewed consultants and that the work the consultant will be doing will be split into two parts.

5. PUBLIC COMMENT PERIOD

There was no public comment.

6. DISCUSSION

6.1 Concerns of the Commission

Chair Bustamante stated that dates for November and December Planning Commission will need to be decided.

6.2 2024 Comprehensive Plan Update, Initial Comment Review from PSRC, King County and Dept. of Commerce

Recommendation: Discussion

Staff Contact: Jonathan Kesler, AICP, Planning Manager; with Dane Jepsen, Associate Planner, LDC Consultants

Time Estimate: 60 minutes

Dane Jepsen gave PowerPoint presentation on the 2024 Comprehensive Plan Update. Commissioners discussed and asked questions.

6.3 2024 Comp Plan Update, Dept. of Commerce Presentation on the Housing Element Observations

Recommendation: Discussion

Staff Contact: Jonathan Kesler, AICP, Planning Manager; Lexine Long, Dept. of Commerce

Time Estimate: 30 minutes

Lexine Long from the Department of Commerce gave PowerPoint presentation on the Housing Element Observations. Commissioners discussed and asked questions.

6.4 Tree Management Code Amendments

Recommendation: Approve

Staff Contact: Steven R. Wilcox, Development Services Director

Wilcox gave presentation. There were no participants for public hearing. Commissioners discussed and asked questions.

ACTION: Motion to approve as amended and send to City Council for their review and approval. (Approved 7-0)

Motion made by Vice Chair Schubring, Seconded by Commissioner Nelson.
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Hsu,
Commissioner Lai, Commissioner Nelson, Commissioner Pao, Commissioner Barrett

- 6.5 Public Hearing, Amendments to MMC 16.72.030, Non-Admin. Variance Code
Recommendation: Discussion and Approval
Staff Contact: Steve Wilcox, Development Services Director and Jennifer Robertson,
City Attorney
Time Estimate: 30 minutes

Wilcox gave presentation. There were no participants for public hearing. Commissioners discussed and asked questions.

ACTION: Motion to approve as amended and send to City Council for their review and approval. (Approved 7-0)

Motion made by Commissioner Nelson, Seconded by Commissioner Hsu.
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Hsu,
Commissioner Lai, Commissioner Nelson, Commissioner Pao, Commissioner Barrett

7. ADJOURNMENT

Meeting adjourned at 9:19pm.

ACTION: Motion to adjourn. (Approved 7-0)

Motion made by Commissioner Hsu, Seconded by Vice Chair Schubring.
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Hsu,
Commissioner Lai, Commissioner Nelson, Commissioner Pao, Commissioner Barrett

Meeting minutes taken by Rebecca Bennett, Development Services Coordinator